

WASTEWATER MANAGEMENT PLANNING ADVISORY COMMITTEE

Purpose:

The purpose of the Wastewater Management Planning Advisory Committee (WMPAC) is to:

- Advise the Town Council on issues related to wastewater management in the North Windham Municipal Wastewater Management Planning Area as depicted on the map (attached),
- Evaluate wastewater management options for the Planning Area using the Town's stated land-use and economic development goals in the evaluation process, and
- Make findings and recommendation(s) to the Town Council regarding the most appropriate option(s) for Windham to pursue within six (6) months (specific date?).

Membership:

The committee shall consist of seven (7) members appointed by the Town Council for their knowledge of and interest in wastewater management issues in the Town of Windham. Membership shall consist of two (2) members of the public with technical backgrounds or other relevant expertise and interest, one (1) member of the WEDC Board of Directors, one (1) member of the Town Council, the Town Manager, one (1) Town staff member designated by the Town Manager, and the WEDC Executive Director.

The Town Manager shall provide additional support to the committee as necessary.

The committee shall serve at the pleasure of the Town Council.

Meetings and Procedures:

The committee shall select a chairman from its membership. The chairman shall have the authority to convene meetings of the committee, which shall be conducted in accordance with Maine's Freedom of Access law (1 MRSA § 401 et seq.), with due notice to the members. The committee shall adopt such other reasonable rules of procedure as may be necessary for the efficient conduct of its business while allowing for public accountability and due process.

Charge:

It shall be the responsibility of the committee to:

1. Design and conduct an evaluation process that considers various wastewater management options, the Town's stated land-use and economic development goals, and groundwater protection.
2. Engage outside professional expertise as necessary.
3. Design a wastewater management plan for the North Windham Municipal Wastewater

Management Planning Area.

4. Update the Town Council as to progress of the committee on a monthly basis or more frequently, as needed.
5. Make findings and recommendations to the Town Council appropriate wastewater management option(s) and the tasks required to implement said option(s).

Adopted: Order 13-189, 12/19/2013