

**1) Work with LRPC to finalize Zoning Changes in the Farm & Farm Residential Zone to meet the Comprehensive Plan, Develop an Open Space Plan, Recommendations on Impact Fees for Open Space and Schools and a District Plan for South Windham.**

- STAFF & LRPC finalize zone changes and Impact Fees (June 19)
- Council funds outside Consultants for Open Space (\$30,000 in FY 19 Budget) and District Plan (\$30,000 in FY20 budget) Finalized by 12/19
- Interim Town Manager Advertises and hires Planning Director by April 1<sup>st</sup>.

**2) Environmental concerns with lakes, rivers, streams, water sheds and open space.**

- Revitalize the Natural Resources Advisory Committee (NRAC). Have them review their charge and report back to the Town Council by 6/19 and work on Environmental Plan(possibility of funding needed) for the Town by 12/19. (Environmental Sustainability Coordinator & NRAC).
- Budget for initial photographing of some lake shorelines for baseline information in the FY20 budget. (Codes Office & Town Manager)
- Continue working with the Town of Falmouth and the HLLT concerning Highland Lake environmental issues.

**3) Decide on North Windham Sewer Project**

- Receive hydrogeologic assessment to assist in determining viability of the Lippman site for treatment and disposal by the end of January. Council agenda item for February 5<sup>th</sup> meeting.
- If project remains feasible, continue with work associated with applying for a groundwater discharge permit from MDEP to be received by July.
- While the permit is in review by DEP, W-P will continue to refine design and cost estimate for the collection and treatment systems. With the refined estimate, decide how the project is funded (local bonds, State

Revolving Loan Fund (SRF), TIF funds, etc. November approval if necessary. (Town Manager & staff & Council)

#### **4) North Windham Traffic/21<sup>st</sup> Century Downtown Infrastructure Improvements**

- Request a proposal from TY Lin for final design for Phase I of the project as outlined in their April 2018 phasing plan. Design to be completed by July/August 2019 (\$30,000 in FY 19, \$30,000 to be budgeted in FY 20) depending on ROW impacts and acquiring additional ROW or securing easements.
- Final cost estimate by August 2019 in conjunction with final design and bid documents (preliminary estimate of \$1,020,000).
- Apply for MDOT MPI program funding for a state maximum share of \$500,000 with the rest funded locally. If project is approved, construction could begin in 2021 and the Town would budget for its local match in FY 21. (Town Manager & staff & Council)

#### **5) Community Center**

- Receive preliminary report from the Community Center Ad Hoc Committee (4/19) and determine future direction.

#### **6) Web Site & Budget Issues**

- The Town Manager will budget funds in the FY20 budget to design a new Town Web Site. (Town Manager)
- As part of the FY 20 budget, review budgeting policies and CIP funding including review of space needs for the Police/Fire Building and the Town Offices. Complete by 6/19 (Town Manager and Council)