

TOWN OF WINDHAM, MAINE
MANAGER'S PROPOSED BUDGET—FY 2019/2020



CAPITAL IMPROVEMENT PLAN
MARCH 26, 2019

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Town of Windham, Maine

Capital Improvement Plan

FY 20 thru FY 25

PROJECTS BY DEPARTMENT

Department	Project #	Priority	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Total
Assessing (AS)									
Assessing Vehicles	AS-2020-002	2		22,500					22,500
Plotter/Scanner	AS-2021-001	2		14,000					14,000
Assessing (AS) Total				36,500					36,500
Buildings & Grounds (BG)									
EWFS Solar Array Purchase	BG-2020-001	2	35,000						35,000
EWFS Exhaust Hood	BG-2020-003	1	12,000						12,000
Gym Roof Replacement at Community Center	BG-2020-004	1	75,000						75,000
PW Salt Shed Repairs	BG-2020-005	1	175,000						175,000
EWFS Bay Heater	BG-2020-006	1	10,000						10,000
Public Safety Building Boiler Replacement	BG-2020-007	2	80,000						80,000
Transfer PW Old Generator to Community Center	BG-2020-008	1	30,000						30,000
Removal of Discontinued Inground Heating Oil Tank	BG-2020-009	1	8,000						8,000
Library Drainage Around Lower/Main Walkway	BG-2020-010	2	5,000						5,000
Community Center Gym Restrooms	BG-2020-011	1	35,000						35,000
Public Safety Building "PD" Side Remodeling	BG-2020-012	4	11,250						11,250
Social Services Floor Joist Support	BG-2020-013	1	20,000						20,000
Community Center Security	BG-2020-014	1	15,000						15,000
NW Fire Station	BG-2020-015	2	15,000						15,000
Combined Projects	BG-2021-001	2		200,000					200,000
Combined Projects	BG-2022-001	2			250,000				250,000
Welcome to Windham Sign Replacement	BG-2023-001	3				6,000			6,000
Combined Projects	BG-2023-002	2				300,000			300,000
Combined Projects	BG-2024-001	2					300,000		300,000
Combined Projects	BG-2025-001	2						350,000	350,000
Buildings & Grounds (BG) Total			526,250	200,000	250,000	306,000	300,000	350,000	1,932,250
Community Cable (CC)									
TV-7 Hardware Replacement and Installation	CC-2020-001	2	30,000						30,000
Community Cable (CC) Total			30,000						30,000
Fire-Rescue (FR)									
Ambulance 3	FR-2020-001	4			194,000				194,000
East Station Gear Dryer	FR-2020-002	1	9,800						9,800
Breathing Air Compressor and Fill Station	FR-2020-003	2	63,000						63,000
Ladder 4 Refurbishment and Repairs	FR-2020-004	1	197,000						197,000

Department	Project #	Priority	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Total
Rural Water Supply and Dry Hydrant Repairs/Rebuild	FR-2020-005	1	15,000						15,000
Squad 1 (HME/Rescue1)	FR-2021-001	n/a		328,802					328,802
Car 3 (Ford Interceptor SUV Fmr PD)	FR-2021-002	n/a		40,924					40,924
Cardiac Monitors	FR-2022-001	n/a			158,479				158,479
Stretchers x3	FR-2022-002	n/a			58,800				58,800
Self Contained Breathing Apparatus x50	FR-2023-001	n/a				350,000			350,000
Car 4	FR-2023-003	3				43,848			43,848
Engine 5	FR-2024-001	n/a					591,179		591,179
Engine 5	FR-2025-001	2						0	0
Unit 9	FR-2025-005	3						30,000	30,000
Cardiac Monitors	FR-2025-006	1						0	0
Car 1	FR-2025-007	3						35,000	35,000
Rescue 1	FR-2025-008	1						0	0
Rescue 2	FR-2025-009	1						0	0
Ambulance 1	FR-2025-010	n/a						208,429	208,429
Ambulance 2	FR-2025-011	n/a						208,429	208,429
Engine 7	FR-2025-012	n/a						609,093	609,093
Unit 8	FR-2025-013	n/a						47,579	47,579
Unit 9	FR-2025-014	n/a						47,579	47,579
Unit 10	FR-2025-015	n/a						47,579	47,579
Car 1	FR-2025-016	n/a						46,771	46,771
Fire-Rescue (FR) Total			284,800	369,726	411,279	393,848	591,179	1,280,459	3,331,291
Information Services (IS)									
Barracuda Hardware Replacement	IS-2020-004	1	25,500						25,500
Phone System, Security Cameras, MDT Replacements	IS-2025-001	3						0	0
Information Services (IS) Total			25,500					0	25,500
Library (LB)									
Windham Public Library Children's Room shelving	LB-2020-001	4			66,650				66,650
Library (LB) Total					66,650				66,650
Parks and Recreation (PR)									
Community Park Project - Phase I	PR-2018-001	1	350,000						350,000
Parks Pick-Up Truck	PR-2020-002	1	45,000						45,000
Ice Rink Package	PR-2020-003	3	13,000						13,000
Dundee Park Dock and Float	PR-2020-004	1	12,900						12,900
Lowell Preserve Parking Expansion	PR-2020-005	3	10,000						10,000
Community Park Project - Phase II	PR-2021-001	4		158,000					158,000
Fencing/Parking Behind Lippman Park Storage Shed	PR-2021-002	4		25,000					25,000
Lowell Parking Lot Expansion	PR-2021-003	2		75,000					75,000
Dundee Park Playground Equipment	PR-2021-004	3		20,000					20,000
Dog Park - Donnabeth Lippman Park	PR-2022-001	2			30,000				30,000
Lowell Playground Replacement	PR-2022-002	2			75,000				75,000
Town Hall Playground	PR-2023-001	2				100,000			100,000
Parks and Recreation (PR) Total			430,900	278,000	105,000	100,000			913,900
Planning (PL)									

Department	Project #	Priority	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Total
MUNIS PROJECT ACCOUNTING	PL-2020-001	1	16,935						16,935
Planning (PL) Total			16,935						16,935
Police (PD)									
Cruiser video system & server	PD-2020-004	1	50,000						50,000
Motorcycle Replacement	PD-2024-002	3					15,273		15,273
Police (PD) Total			50,000				15,273		65,273
PWD - Equip (PW)									
Loader 25	PW-2018-001	3				230,000			230,000
Pickup #98	PW-2020-004	3		50,000					50,000
Stormwater Pickup 1/2T	PW-2020-006	3		32,000					32,000
TRUCK # 6	PW-2020-010	1	190,000						190,000
TRUCK # 7	PW-2020-011	1	190,000						190,000
SCISSOR LIFT - 19 FT.	PW-2020-013	3		10,000					10,000
(2) WALKER RIDING LAWN MOWERS	PW-2020-014	1		13,000					13,000
Backhoe #21 Caterpillar 420E-IT 2008	PW-2020-015	1		125,000					125,000
Truck #12	PW-2021-001	3		75,000					75,000
Skid Steer #28	PW-2021-004	n/a		55,000					55,000
Pickup #84 B&G	PW-2021-005	n/a		50,000					50,000
Pickup #97	PW-2021-006	n/a		50,000					50,000
Truck #01	PW-2021-007	3		215,000					215,000
Pickup #99	PW-2021-008	3		50,000					50,000
Pickup #81	PW-2022-003	3			50,000				50,000
Dump Truck #4	PW-2022-007	n/a			190,000				190,000
Truck 02	PW-2023-001	3			190,000				190,000
Truck 03	PW-2023-002	3				190,000			190,000
Truck #9	PW-2024-002	n/a					215,000		215,000
Sweeper #23	PW-2024-003	n/a					230,000		230,000
Roller	PW-2024-004	n/a					35,500		35,500
Trackless Sidewalk Machine #24	PW-2024-005	2					185,000		185,000
Truck #9	PW-2025-001	3						215,000	215,000
Chipper	PW-2025-004	n/a						40,000	40,000
Pickup #80	PW-2025-005	2						50,000	50,000
PWD - Equip (PW) Total			380,000	725,000	430,000	420,000	665,500	305,000	2,925,500
PWD - Roads - (RD)									
RTE 35 Sidewalk	RD-2020-001	1	75,000						75,000
Hillcrest Development Drainage	RD-2020-002	1	140,000						140,000
Rebuild & Pave Brand Rd - Phase 1-2-3-4	RD-2020-003	1	500,000	500,000	500,000				1,500,000
Paving Land of Nod Road	RD-2020-004	1		181,000					181,000
Commons Ave	RD-2020-005	1		24,000					24,000
Page Road Paving	RD-2020-006	1		20,000					20,000
Dunridge Circle Paving	RD-2020-007	1		10,000					10,000
Vance Drive Paving	RD-2020-008	1		36,500					36,500
Pinewood Acres Paving	RD-2020-009	1		128,000					128,000
Engineering Services	RD-2020-010	1	105,000						105,000
Road projects - Supplies & Materials	RD-2020-011	1	50,000						50,000
Road Projects - Outside Contractors	RD-2020-012	1	50,000						50,000
Road Projects - Equipment Rental	RD-2020-013	1	50,000						50,000
RTE 302 NORTH CENTER TURN LANE	RD-2020-014	n/a	400,000						400,000
VARNEY MILL RD PAVING	RD-2021-001	1		235,000					235,000

Department	Project #	Priority	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	Total
Hillcrest Subdivision	RD-2022-002	1			130,000				130,000
Abby & Oak Subdivision	RD-2022-003	1			65,000				65,000
High Street Paving	RD-2022-004	1			175,000				175,000
Hall Road	RD-2022-005	1			453,750				453,750
Depot Street Reconstruction & Paving	RD-2023-001	1				1,250,000			1,250,000
Varney Mill Estate Subdivision	RD-2023-002	1				300,000			300,000
PAVING AND RECONSTRUCTION	RD-2024-001	1					985,000	1,500,000	2,485,000
Barnes Road	RD-2024-002	1					420,000		420,000
Collinwood Circle & Running Brook Development	RD-2024-003	1					95,000		95,000
21st Century Downtown Plan	TM-2020-002	2	30,000	1,020,000					1,050,000
PWD - Roads - (RD) Total			1,400,000	2,154,500	1,323,750	1,550,000	1,500,000	1,500,000	9,428,250
Town Clerk (TC)									
Conservation of Town Records	TC-2020-001	1		7,124	6,649	3,851			17,624
Town Clerk (TC) Total				7,124	6,649	3,851			17,624
Town Mgr/Finance (TM)									
Financial System Upgrade/Replacement	TM-2009-001	1	38,150						38,150
Depot Street -Sewer Pump Station	TM-2020-003	n/a	600,000						600,000
4 TABLE TOP STANDING DESKS	TM-2020-004	n/a	6,500						6,500
Multifunction Device Replacements	TM-2025-001	3						30,000	30,000
Town Mgr/Finance (TM) Total			644,650					30,000	674,650
GRAND TOTAL			3,789,035	3,770,850	2,593,328	2,773,699	3,071,952	3,465,459	19,464,323

Town of Windham, Maine

Capital Improvement Plan

FY 20 thru FY 24

FUNDING SOURCE SUMMARY

Source	FY 20	FY 21	FY 22	FY 23	FY 24	Total
ASSIGNED FUND BAL - BARNES RD (FY17)					28,610	28,610
ASSIGNED FUND BAL - DEPOT ST. (FY13)				71,776		71,776
Buildings & Facilities Improvment Fund (19300)	526,250	200,000	250,000	306,000	300,000	1,582,250
Capital Equipment Replacement Fund (19100)	875,000	1,138,350	914,578	817,699	1,271,952	5,017,579
CDBG Grant	250,000					250,000
Community Park Grant -L&WC -(22140)	168,750					168,750
General Fund	1,885					1,885
GO BONDS/ FUND BALANCE	350,000	520,000				870,000
Land & Facilities Improvements Fund (19400)	191,250	278,000	105,000	100,000		674,250
Maine - Locally Administered projects	50,000					50,000
MDOT - MPI	200,000	500,000				700,000
Recreation Program Fund (22120)	25,900					25,900
Road Improvements Fund (19200)	1,150,000	1,134,500	1,323,750	1,478,224	1,471,390	6,557,864
GRAND TOTAL	3,789,035	3,770,850	2,593,328	2,773,699	3,071,952	15,998,864

Town of Windham, Maine
Capital Improvement Plan
FY 20 thru FY 24

DEPARTMENT SUMMARY

Department	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Assessing (AS)		36,500				36,500
Buildings & Grounds (BG)	526,250	200,000	250,000	306,000	300,000	1,582,250
Community Cable (CC)	30,000					30,000
Fire-Rescue (FR)	284,800	369,726	411,279	393,848	591,179	2,050,832
Information Services (IS)	25,500					25,500
Library (LB)			66,650			66,650
Parks and Recreation (PR)	430,900	278,000	105,000	100,000		913,900
Planning (PL)	16,935					16,935
Police (PD)	50,000				15,273	65,273
PWD - Equip (PW)	380,000	725,000	430,000	420,000	665,500	2,620,500
PWD - Roads - (RD)	1,400,000	2,154,500	1,323,750	1,550,000	1,500,000	7,928,250
Town Clerk (TC)		7,124	6,649	3,851		17,624
Town Mgr/Finance (TM)	644,650					644,650
TOTAL	3,789,035	3,770,850	2,593,328	2,773,699	3,071,952	15,998,864

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Community Cable (CC)
 Contact IT Director
 Type Equipment
 Useful Life 10 years
 Category Information Infrastructure
 Priority 2 Very Important
 Status Active

Project #	CC-2020-001
Project Name	TV-7 Hardware Replacement and Installation

Description	Total Project Cost: \$30,000
Replacement of television broadcast infrastructure includes essentially all of the audio-visual equipment sans Microphones and Video Cameras, which are new enough to be re-used.	

Justification
The infrastructure collected in the television broadcast room at 8 School road is insufficient to meet the demands that citizens place upon their local government in regards to transparency and distribution of meeting and community content. The requested funds will replace the links in the chain between the cameras and microphones and the distribution points which are Spectrum Cable and Granicus. The funds are based upon estimates received by Headlight AV and will cover the cost of both the equipment and its installation by professionals. We are planning on soliciting bids...

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	30,000					30,000
Total	30,000					30,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	30,000					30,000
Total	30,000					30,000

Budget Impact/Other
Capital Equipment Replacement Fund (19100) - (\$67,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Information Services (IS)

Contact IT Director

Type Equipment

Useful Life 5 years

Category Information Infrastructure

Priority 1 Critical

Status Active

Total Project Cost: \$25,500

Project # IS-2020-004

Project Name Barracuda Hardware Replacement

Description

Replacement of two appliances, one which conducts our backups, and one which acts as our spam filter for the e-mail server. These are two mission critical devices.

Justification

The backup device needs to be upgraded to a larger model for more storage space due to a change in Police evidence handling procedures which necessitated a larger capacity. The Spam filter has reached the end of its projected life. Barracuda offers a program to refresh hardware, so we will be reimbursed some amount of money when we send our old devices back. The funding request is for the full amount of money required, as they will not state how much they will reimburse us until we are prepared to turn in our equipment.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	25,500					25,500
Total	25,500					25,500

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	25,500					25,500
Total	25,500					25,500

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$28,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Clerk (TC)

Contact Town Clerk

Type Improvement

Useful Life 30 years

Category Record Retention

Priority 1 Critical

Status Active

Total Project Cost: \$23,219

Project # TC-2020-001

Project Name Conservation of Town Records

Description

4 Very Large Books:
Book 1 - Town records 1962 - 1965 - Restore in 2020
Book 2 - Town records 1965 - 1971 - Restore in 2021
Book 3 - Town records 1971 - 1978 - Restore in 2022
Book 4 - Town records 1978 - 1986 - Restore in 2023

Justification

These record books are permanent records and have to be preserved and kept forever.

Prior	Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
5,595	Record Retention		7,124	6,649	3,851		17,624
Total	Total		7,124	6,649	3,851		17,624

Prior	Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
5,595	Capital Equipment Replacement Fund (19100)		7,124	6,649	3,851		17,624
Total	Total		7,124	6,649	3,851		17,624

Budget Impact/Other

Capital Equipment Fund (19100)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Type Equipment

Useful Life 10 years

Category Information Infrastructure

Priority 1 Critical

Status Active

Total Project Cost: \$114,450

Project # TM-2009-001

Project Name Financial System Upgrade/Replacement

Description

Upgrade/replacement of the town's financial accounting system software and hardware. Ongoing training - utilize MUNIS software effectively. System transitioned to Tyler/Munis in FY 2017-2018.

Justification

Current software is being phased out.

Prior	Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
76,300	Equip/Vehicles/Furnishings	38,150					38,150
Total	Total	38,150					38,150

Prior	Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
76,300	Capital Equipment Replacement Fund (19100)	38,150					38,150
Total	Total	38,150					38,150

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$38,150)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Project # TM-2020-003

Project Name Depot Street -Sewer Pump Station

Type Improvement

Useful Life 30 years

Category Sewer - Pump Station

Priority n/a

Status Active

Total Project Cost: \$600,000

Description

In Depot Street, South Windham Village, the Portland Water District will install a new sewer pump station, upgrade an existing syphon line to a new force and gravity main as well as replace the existing 8 inch distribution water main with a new 8 to 12 inch water main and the construction of a new 16 to 24 inch transmission main. This work is an important feature of the Portland Water District's Capital Improvement Plan and will greatly increase development potential in South Windham for property owners and the Town.

The fiscal responsibility for the sewer rehabilitation portion of this project falls on sewer ratepayers in the affected area, all of whom live within the 4803 2 census block in which 51.34% of the residents are Low/Moderate Income. This additional cost to the sewer payments would place a severe financial burden on these Village Residents. CDBG funding for this project would be used to mitigate the financial burden of the sewer rehabilitation on these ratepayers.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Sewer - Pump Station	600,000					600,000
Total	600,000					600,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
CDBG Grant	250,000					250,000
GO BONDS/ FUND BALANCE	350,000					350,000
Total	600,000					600,000

Budget Impact/Other

CDBG Grant - \$ 250,000.
Capital

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Type Equipment

Useful Life

Category Unassigned

Priority n/a

Status Active

Total Project Cost: \$6,500

Project # TM-2020-004

Project Name 4 TABLE TOP STANDING DESKS

Description

4 Table top standing desks for the Town Manager's Office - HR, Finance Director, and 2 Administrative Assistants.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	6,500					6,500
Total	6,500					6,500

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	6,500					6,500
Total	6,500					6,500

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$6,500)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 25 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$35,000

Project # BG-2020-001

Project Name EWFS Solar Array Purchase

Description

Cost of the town exercising the purchase option under the 2013 power purchase agreement with ReVision Energy for the solar panel array installed on the roof of the East Windham Fire Station.

Justification

Power purchase agreement under review.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	35,000					35,000
Total	35,000					35,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$35,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$12,000

Project # BG-2020-003

Project Name EWF Exhaust Hood

Description

Remodeled EWF kitchen they purchased a new commercial size cook stove which needs a bigger industrial exhaust hood with fire suppression.

Justification

Building code requirement.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	12,000					12,000
Total	12,000					12,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	12,000					12,000
Total	12,000					12,000

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$12,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$75,000

Project # BG-2020-004

Project Name Gym Roof Replacement at Community Center

Description

Gym roof has had several previous holes/patches over the years causing damage to the membrane, poor draining which causes ponding water leaks, and damage to insulation.

Justification

The gym is heavily used by the community, protection of the gym floor from water and the integrity of the building for future use.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$75,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$175,000

Project # BG-2020-005

Project Name PW Salt Shed Repairs

Description

Repair crack, seams, anchors, and rebar if necessary.

Once winter operations are over, PW will remove all sand and salt exposing all foundation walls. Then Allied Engineering will conduct a complete inspection as to what exactly needs to be done.

Justification

Over the past 20 years salt has been penetrating into the cracks and seams and exposing the rebar to salt. This is causing it to rust and decay, ultimately weakening the structure.

#1 Safety of PW crew while inside.

#2 Save the building/structure from future damage.

#3 Prevent the need to replace the building which would be at a more significant cost.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	175,000					175,000
Total	175,000					175,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	175,000					175,000
Total	175,000					175,000

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$175,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$10,000

Project # BG-2020-006

Project Name EWF Bay Heater

Description

Original 1993 propane bay heater failed and we are currently renting a temporary unit.

Justification

Bay needs heat to keep the area warm and keep trucks free from snow and ice.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	10,000					10,000
Total	10,000					10,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Equipment

Useful Life 20 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$80,000

Project # BG-2020-007

Project Name Public Safety Building Boiler Replacement

Description

Replace original 30 year old heating oil burner.

Justification

Old and not efficient, used "8,297" gallons of heating oil last year.

There are current offices that are cold in the winter due to zoning issues. Too many offices on the same zone.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	80,000					80,000
Total	80,000					80,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	80,000					80,000
Total	80,000					80,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$80,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Equipment

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$30,000

Project # BG-2020-008

Project Name Transfer PW Old Generator to Community Center

Description

Transfer PW old generator to the Community Center and connect to current services.

Justification

The Community Center could stay open and operational during power outages while continuing to service the community.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	30,000					30,000
Total	30,000					30,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$30,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2020-009
Project Name Removal of Discontinued Inground Heating Oil Tank

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Equipment
Useful Life
Category Buildings & Improvements
Priority 1 Critical
Status Active

Description

Total Project Cost: \$8,000

Remove inground oil tank from the Library that is no longer in use due to the change over to natural gas.

Justification

DEP, EPA, and fines if not removed.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	8,000					8,000
Total	8,000					8,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	8,000					8,000
Total	8,000					8,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$8,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$5,000

Project # BG-2020-010

Project Name Library Drainage Around Lower/Main Walkway

Description

Due to the landscape, the walkway is the lowest point. All of the run off water gathers and in the winter causes very dangerous conditions for the patrons and staff.

Justification

Safety, lost time injury and law suit if someone were to fall

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	5,000					5,000
Total	5,000					5,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	5,000					5,000
Total	5,000					5,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$5,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$35,000

Project # BG-2020-011

Project Name Community Center Gym Restrooms

Description

Remodel gym bathrooms to ADA standards

Justification

Currently not ADA compliant. With the public using the gym it could lead to a violation and fine if someone were to get hurt or file a complaint.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	35,000					35,000
Total	35,000					35,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$35,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 15 years

Category Buildings & Improvements

Priority 4 Less Important

Status Active

Total Project Cost: \$11,250

Project # BG-2020-012

Project Name Public Safety Building "PD" Side Remodeling

Description

Remodel dark room and interview room creating an office. Remove wall between dark room and interview room, remove recessed shelving, fill with studded wall and sheetrock, add HVAC, install carpet.

Justification

Creates an office for growth.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	11,250					11,250
Total	11,250					11,250

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	11,250					11,250
Total	11,250					11,250

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$11,250)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$20,000

Project # BG-2020-013

Project Name Social Services Floor Joist Support

Description

Install new LVL, lolly columns to bring up the proper load rating to support more weight.

Justification

Allied Engineering conducted a structural/load rating inspection confirming that the current load rating and structural supports do not meet the standards to support the amount of weight that the food pantry is currently at.

Engineers report is attached.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	20,000					20,000
Total	20,000					20,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$15,000

Project # BG-2020-014

Project Name Community Center Security

Description

Install card reads and electronic door controls on the three main entrance doors. Gym "side", gym lobby, and annex main doors. Would like to add interior doors as well in the near future.

Norris quoted the job as they are the contractors who installed the same system as PD and PW.

Justification

- #1. Eliminate the use of keys which can be duplicated as well as how many keys have we not received back due to employees leaving employment.
- #2. Lock and unlock doors automatically daily as well as for meetings. This will eliminate an employee having to stop what they are doing to lock or unlock doors.
- #3. Card readers store access information as to who and what time the door was accessed.
- #4. Card reader can control who and when the doors can be accessed.
- #5. Same system as all other buildings with card readers and electronic door locks. Future adds are not as costly.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	15,000					15,000
Total	15,000					15,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$15,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$15,000

Project # BG-2020-015

Project Name NW Fire Station

Description

Remodel current restroom to ADA standards

Justification

Currently not ADA compliant and the public uses the facilities. It could lead to a violation and fine if someone were to get hurt or file a complaint. Original restrooms.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	15,000					15,000
Total	15,000					15,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$15,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2021-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Total Project Cost: \$200,000

Combined projects, large scale maintenance and other improvements

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance		200,000				200,000
Total		200,000				200,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)		200,000				200,000
Total		200,000				200,000

Budget Impact/Other

Details of projects to be determined FY 21

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2022-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Combined projects, large scale maintenance and other improvements

Total Project Cost: \$250,000

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance			250,000			250,000
Total			250,000			250,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)			250,000			250,000
Total			250,000			250,000

Budget Impact/Other

Details of projects to be determined FY 22.

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

BG-2023-001

Project Name

Welcome to Windham Sign Replacement

Department

Buildings & Grounds (BG)

Contact

Buildings & Grounds

Type

Improvement

Useful Life

10 years

Category

Buildings & Improvements

Priority

3 Important

Status

Active

Description

Total Project Cost: \$6,000

Replacement of three "Welcome to Windham" gateway signs due to deterioration.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance				6,000		6,000
Total				6,000		6,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)				6,000		6,000
Total				6,000		6,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2023-002

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Combined projects, large scale maintenance and other improvements

Total Project Cost: \$300,000

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance				300,000		300,000
Total				300,000		300,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)				300,000		300,000
Total				300,000		300,000

Budget Impact/Other

Details of projects to be determined FY 23.

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2024-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Combined projects, large scale maintenance and other improvements

Total Project Cost: \$300,000

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance					300,000	300,000
Total					300,000	300,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Buildings & Facilities Improvement Fund (19300)					300,000	300,000
Total					300,000	300,000

Budget Impact/Other

Details of projects to be determined FY 24.

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment: PW Equip
 Priority 3 Important
 Status Active

Project # PW-2018-001
 Project Name Loader 25

Total Project Cost: \$230,000

Description

Replacement of 2001 John Deere 624 H loader and plow at an estimated cost of \$230,000.

Justification

Replacement Schedule can be pushed off as replacement is still not needed

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings				230,000		230,000
Total				230,000		230,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)				230,000		230,000
Total				230,000		230,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 8 years
 Category Vehicles
 Priority 3 Important
 Status Active

Project #	PW-2020-004
Project Name	Pickup #98

Total Project Cost: \$50,000

Description
One Ton Pickup with Plow, sander & power lift tail gate
This replaces a 2012 3/4 ton 4x4 PU which will remain in fleet for use by new staff

Justification
replacement of PU 98 was scheduled for FY 19 but was put on pending list.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		50,000				50,000
Total		50,000				50,000

Budget Impact/Other
5 YR LEASE -50,000 3% (4,588.65) = 54,588.65 (10,917.73 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 15 years
 Category Wastewater
 Priority 3 Important
 Status Active

Project #	PW-2020-006
Project Name	Stormwater Pickup 1/2T

Total Project Cost: \$32,000

Description
Pickup for stormwater coordinator.

Justification
NEW stormwater pickup 1/2 ton.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		32,000				32,000
Total		32,000				32,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		32,000				32,000
Total		32,000				32,000

Budget Impact/Other
3 YR LEASE - \$32,000 - 3% (1,938.91) = 33,938.91 (11,312.97 PER YEAR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-010

Project Name TRUCK # 6

Type Equipment

Useful Life 11 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$190,000

Description

Replacement of Truck # 6

One DUMP TRUCK with related plow and sanding equipment

Justification

replacement scheduled in FY 19 - postponed.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	190,000					190,000
Total	190,000					190,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	190,000					190,000
Total	190,000					190,000

Budget Impact/Other

5 YEAR LEASE - \$190,000. - 3% (17,436.85) = 207,436.85 (41,487.37 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 11 years
 Category Vehicles
 Priority 1 Critical
 Status Active

Project # PW-2020-011

Project Name TRUCK # 7

Total Project Cost: \$190,000

Description

Replacement of TRUCK # 7 - 2009
 DUMP TRUCK with related plow and sanding equipment

Justification

Replacing truck scheduled for FY19 - postponed

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	190,000					190,000
Total	190,000					190,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	190,000					190,000
Total	190,000					190,000

Budget Impact/Other

5 YR LEASE - \$190,000. - 3% (17,436.85) = \$207,436.85 (41,487.37 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 15 years
 Category Vehicles
 Priority 3 Important
 Status Active

Project # PW-2020-013
 Project Name SCISSOR LIFT - 19 FT.

Total Project Cost: \$10,000

Description

ONE SCISSOR LIFT WITH 19 FOOT WORKING HEIGHT

Justification

Many buildings inside and out need a lift to service and repair, Building & groundss rents lifts throughout the year but cannot always get them when needed. New maintenance facility, south fire station are added buildings with high ceilings that require a lift.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		10,000				10,000
Total		10,000				10,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 8 years
 Category Equipment: PW Equip
 Priority 1 Critical
 Status Active

Project # PW-2020-014
 Project Name (2) WALKER RIDING LAWN MOWERS

Total Project Cost: \$13,000

Description

Replacing one 2009 and one 2012 mower.

Justification

One mower was scheduled for the past two years, and removed.
 Have had to replace mower deck, gear boxes, engine bagger chutes.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		13,000				13,000
Total		13,000				13,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		13,000				13,000
Total		13,000				13,000

Budget Impact/Other

3 YEAR LEASE - \$26,000 - 3% (1,575.37) = 27,575.37 (9,191.79 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-015

Project Name Backhoe #21 Caterpillar 420E-IT 2008

Type Equipment

Useful Life 20 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$125,000

Description

Replacement of CAT Backhoe, FY 2020, \$125,000

Justification

Replacement schedule 2020 or greater as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		125,000				125,000
Total		125,000				125,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		125,000				125,000
Total		125,000				125,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 3 Important
 Status Active

Project #	PW-2021-001
Project Name	Truck #12

Total Project Cost: \$75,000

Description
Replacement of 2011 F-550 2-ton 6-wheel dump truck at an estimated cost of \$75,000.

Justification
Replacement schedule or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		75,000				75,000
Total		75,000				75,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		75,000				75,000
Total		75,000				75,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2021-004

Project Name Skid Steer #28

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 20 years
Category Equipment: PW Equip
Priority n/a
Status Active

Description

Total Project Cost: \$55,000

Replace 2001 Bob Cat 873 Sweeper, Loader, Forks

Justification

Replacement schedule 2021 or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		55,000				55,000
Total		55,000				55,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		55,000				55,000
Total		55,000				55,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2021-005

Project Name Pickup #84 B&G

Type Equipment

Useful Life 7 years

Category Vehicles

Priority n/a

Status Active

Total Project Cost: \$50,000

Description

Replace 2014 GMC 3500 1 Ton 4x4 and plow.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2021-006
Project Name Pickup #97

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 7 years
Category Equipment: PW Equip
Priority n/a
Status Active

Description

Total Project Cost: \$50,000

Replace 2014 GMC 3500 1 Ton 4x4 and plow.

Justification

Replacement schedule or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2021-007

Project Name Truck #01

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$215,000

Description

Replacement of 2011 International 10-wheel dump truck at an estimated cost of 215,000.

Justification

Replacement schedule - May keep as additional Wheeler for increased production during summer months if condition warrants and increase fleet size.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		215,000				215,000
Total		215,000				215,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		215,000				215,000
Total		215,000				215,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2021-008
Project Name Pickup #99

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 8 years
Category Equipment: PW Equip
Priority 3 Important
Status Active

Description

Total Project Cost: \$50,000

Replacement of 2014 Chev one ton rack body 4x4 - \$50,000.

Justification

Replacement schedule - 2021 as planned or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 8 years
 Category Vehicles
 Priority 3 Important
 Status Active

Project # PW-2022-003
 Project Name Pickup #81

Description Total Project Cost: \$50,000

Replacement of 2015 Chev 3500 1 ton 4x4 pickup at an estimated cost of \$50,000.

Justification

Replacement Schedule 2022 as scheduled

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			50,000			50,000
Total			50,000			50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority n/a
 Status Active

Project # PW-2022-007
 Project Name Dump Truck #4

Total Project Cost: \$190,000

Description
 Replace 2013 International 6 wheel dump truck and plow

Justification
 Replacement schedule 2022 or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			190,000			190,000
Total			190,000			190,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			190,000			190,000
Total			190,000			190,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #	PW-2023-001
Project Name	Truck 02

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important
Status Active

Description	Total Project Cost: \$190,000
Replacement of 2012Intern 6-wheel dump truck at an estimated cost of \$190,000	

Justification
Replacement Schedule 2022 or as needed

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			190,000			190,000
Total			190,000			190,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			190,000			190,000
Total			190,000			190,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2023-002

Project Name Truck 03

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important
Status Active

Description

Total Project Cost: \$190,000

Replacement of 2013 Intern 6-wheel dump truck at an estimated cost of \$190,000.

Justification

Replacement Schedule 2022 or as warrented

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings				190,000		190,000
Total				190,000		190,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)				190,000		190,000
Total				190,000		190,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2024-002

Project Name Truck #9

Department PWD - Equip (PW)

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Vehicles

Priority n/a

Status Active

Description

Replace 2014 International 10 wheel dump and plow

Total Project Cost: \$215,000

Justification

Replacement schedule 2024 or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings					215,000	215,000
Total					215,000	215,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					215,000	215,000
Total					215,000	215,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2024-003

Project Name Sweeper #23

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority n/a
Status Active

Description

Replace 2014 Elgin Pelican Street Sweeper.

Total Project Cost: \$230,000

Justification

Replacement schedule 2024 or as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings					230,000	230,000
Total					230,000	230,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					230,000	230,000
Total					230,000	230,000

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #	PW-2024-004
Project Name	Roller

Department	PWD - Equip (PW)
Contact	Public Works Director
Type	Equipment
Useful Life	20 years
Category	Equipment: PW Equip
Priority	n/a
Status	Active

Description	Total Project Cost: \$35,500
Replace 2004 Weber 5 ton riding paving roller.	

Justification
Replacement schedule as warranted.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings					35,500	35,500
Total					35,500	35,500

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					35,500	35,500
Total					35,500	35,500

Budget Impact/Other

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 2 Very Important
Status Active

Project # PW-2024-005

Project Name Trackless Sidewalk Machine #24

Description

1- Trackless Sidewalk Machine for snowblowing, sweeping and road side mowing.

Total Project Cost: \$185,000

Justification

To clean sidewalks during winter weather events, to clean up in the spring and to get more roadside mowing done.

Will be reviewed each year.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings					185,000	185,000
Total					185,000	185,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					185,000	185,000
Total					185,000	185,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-001

Project Name RTE 35 Sidewalk

Type Improvement

Useful Life 30 years

Category Sidewalks

Priority 1 Critical

Status Active

Total Project Cost: \$75,000

Description

Rte 35 LAP sidewalk project.

Justification

LAP project to build a sidewalk from Basin Road to 302.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Maine - Locally Administered projects	50,000					50,000
Road Improvements Fund (19200)	25,000					25,000
Total	75,000					75,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$75,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 30 years
Category Storm Sewer/Drainage
Priority 1 Critical
Status Active

Project # RD-2020-002

Project Name Hillcrest Development Drainage

Description

Contract - 28 catch basins filtration beds renewal

Total Project Cost: \$280,000

Justification

System is failing

Prior	Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
140,000	Construction/Maintenance	140,000					140,000
Total	Total	140,000					140,000

Prior	Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
140,000	Road Improvements Fund (19200)	140,000					140,000
Total	Total	140,000					140,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$140,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-003

Project Name Rebuild & Pave Brand Rd - Phase 1-2-3-4

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$2,000,000

Description

Brand Road rebuild and pave

Justification

Build and pave dirt road, Council directive

Prior	Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
500,000	Construction/Maintenance	500,000	500,000	500,000			1,500,000
Total	Total	500,000	500,000	500,000			1,500,000

Prior	Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
500,000	Road Improvements Fund (19200)	500,000	500,000	500,000			1,500,000
Total	Total	500,000	500,000	500,000			1,500,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$500,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-004

Project Name Paving Land of Nod Road

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$181,000

Description

Pavement preservation, Land of Nod, Paving tack layer, hand work, butt joints, & shoulders

Justification

Pavement preservation - Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		181,000				181,000
Total		181,000				181,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		181,000				181,000
Total		181,000				181,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$181,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-005

Project Name Commons Ave

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$24,000

Description

Pavement preservation - Commons Ave

Justification

Paving tack, hand work, butt joints, and shoulder.
Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		24,000				24,000
Total		24,000				24,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		24,000				24,000
Total		24,000				24,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$24,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-006

Project Name Page Road Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$20,000

Description

Pavement preservation - Page Road, River Rd to dead end - Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		20,000				20,000
Total		20,000				20,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-007

Project Name Dunridge Circle Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$10,000

Description

Dunridge Circle - Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		10,000				10,000
Total		10,000				10,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		10,000				10,000
Total		10,000				10,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-008

Project Name Vance Drive Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$36,500

Description

Paving tack, hand work, butt joints, and shoulders

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		36,500				36,500
Total		36,500				36,500

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		36,500				36,500
Total		36,500				36,500

Budget Impact/Other

Road Improvements Fund (19200) - (\$36,500)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-009

Project Name Pinewood Acres Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$128,000

Description

Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		128,000				128,000
Total		128,000				128,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		128,000				128,000
Total		128,000				128,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$128,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)
 Contact Public Works Director
 Type Improvement
 Useful Life Varies
 Category Engineering - roads & sidewalk
 Priority 1 Critical
 Status Active

Project # RD-2020-010
 Project Name Engineering Services

Total Project Cost: \$105,000

Description
 Engineering services for town projects - Brand Road, Rte 35 sidewalks, Hillcrest Drainage, PCR study

Justification
 Engineering for projects

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Planning/Design	105,000					105,000
Total	105,000					105,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)	105,000					105,000
Total	105,000					105,000

Budget Impact/Other
 Road Improvements Fund (19200) - (\$105,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-011

Project Name Road projects - Supplies & Materials

Type Unassigned

Useful Life Varies

Category Unassigned

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Description

Supplies and materials needed to prepare roads for paving - culverts, rip rap, loam, gravel, reclaim, asphalt

Justification

Materials needed for town projects

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	50,000					50,000
Total	50,000					50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Type Unassigned

Useful Life

Category Street Construction

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Project # RD-2020-012

Project Name Road Projects - Outside Contractors

Description

Contractors to do work the town needs - flaggers, catch basin repair, mill & paving small areas

Justification

Outside labor to help perform work needed to be done

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	50,000					50,000
Total	50,000					50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project # RD-2020-013

Project Name Road Projects - Equipment Rental

Department PWD - Roads - (RD)

Contact Public Works Director

Type Equipment

Useful Life

Category Street Construction

Priority 1 Critical

Status Active

Description

Total Project Cost: \$50,000

Rental of excavators, or other equipment for town work

Justification

Rental for equipment the town doesn't own

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Type Unassigned

Useful Life

Category Street Construction

Priority n/a

Status Active

Total Project Cost: \$400,000

Project # RD-2020-014

Project Name RTE 302 NORTH CENTER TURN LANE

Description

Add center turn lane from the end of existing center turn lane North of Anglers Road, approximately 7,700'.

Justification

Construction project to add center turn lane. MPI grant from DOT up to \$200,000.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance	400,000					400,000
Total	400,000					400,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
MDOT - MPI	200,000					200,000
Road Improvements Fund (19200)	200,000					200,000
Total	400,000					400,000

Budget Impact/Other

Road Improvements (19200) - (\$200,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

RD-2021-001

Project Name

VARNEY MILL RD PAVING

Department

PWD - Roads - (RD)

Contact

Public Works Director

Type

Improvement

Useful Life

10 years

Category

Street Paving

Priority

1 Critical

Status

Active

Description

Overlay Varney Mill Road 302 to Falmouth Road.

Total Project Cost: \$235,000

Justification

Pavement preservation.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving		235,000				235,000
Total		235,000				235,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)		235,000				235,000
Total		235,000				235,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$235,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2022-002

Project Name Hillcrest Subdivision

Total Project Cost: \$130,000

Description

Overlay Hillcrest Subdivision

Justification

Pavement preservation.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving			130,000			130,000
Total			130,000			130,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)			130,000			130,000
Total			130,000			130,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$130,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2022-003

Project Name Abby & Oak Subdivision

Description

Overlay Abby and Oak Subdivision, drainage improvements

Justification

Pavement preservation

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving			65,000			65,000
Total			65,000			65,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)			65,000			65,000
Total			65,000			65,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$65,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2022-004

Project Name High Street Paving

Description

Shim and overlay High Street, drainage improvements, repair catch basins, curb repair

Justification

Pavement preservation.
May have to coordinate with Portland Water with their upgraded water line. Could change scope of work.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving			175,000			175,000
Total			175,000			175,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)			175,000			175,000
Total			175,000			175,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$175,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2022-005

Project Name Hall Road

Total Project Cost: \$453,750

Description

Build and pave Hall Road - Windham Center Road to end

Justification

Building old gravel roads to a paved road.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving			453,750			453,750
Total			453,750			453,750

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)			453,750			453,750
Total			453,750			453,750

Budget Impact/Other

Road Improvements Fund (19200) - (\$453,750)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2023-001

Project Name Depot Street Reconstruction & Paving

Description

Depot Street reconstruction and paving.

Total Project Cost: \$1,250,000

Justification

Depot Street reconstruction for pedestrians, pavement improvements, drainage improvements, sewer upgrades.

Coordinate with Portland Water for water main upgrades.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Street Reconstruction				1,250,000		1,250,000
Total				1,250,000		1,250,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
ASSIGNED FUND BAL - DEPOT ST. (FY13)				71,776		71,776
Road Improvements Fund (19200)				1,178,224		1,178,224
Total				1,250,000		1,250,000

Budget Impact/Other

ASSIGNED FUND BAL - DEPOT ST. (FY13) - (\$71,776)
Road Improvements Fund (19200) - (\$1,178,224)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2023-002

Project Name Varney Mill Estate Subdivision

Description

Total Project Cost: \$300,000

Varney Mill Estate Subdivision - Renew catch basin drainage and add new 17 C.B., pavement preservation

Justification

Drainage improvements, pavement preservation

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving				130,000		130,000
Drainage Improvements				170,000		170,000
Total				300,000		300,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)				300,000		300,000
Total				300,000		300,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$300,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Project # RD-2024-001

Project Name PAVING AND RECONSTRUCTION

Department PWD - Roads - (RD)

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Street Reconstruction

Priority 1 Critical

Status Active

Description

Total Project Cost: \$3,985,000

Projects to be identified once the PCR (Pavement Consideration Report) is completed. Review will begin in June with report expected in Oct. 19.

Justification

Projects to be identified in Oct 19 once the new PCR report is completed

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total	Future
ROAD -PAVING - RECONSTRUCTION					985,000	985,000	3,000,000
Total					985,000	985,000	Total

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total	Future
Road Improvements Fund (19200)					985,000	985,000	3,000,000
Total					985,000	985,000	Total

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2024-002

Project Name Barnes Road

Description

Barnes Road paved and dirt section.

Total Project Cost: \$420,000

Justification

Reclaim and pave 1250 ft, rebuild and pave 1150 ft dirt section.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Street Reconstruction					420,000	420,000
Total					420,000	420,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
ASSIGNED FUND BAL - BARNES RD (FY17)					28,610	28,610
Road Improvements Fund (19200)					391,390	391,390
Total					420,000	420,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$391,390)
ASSIGNED FUND BAL - BARNES RD (FY17) - (\$28,610)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2024-003

Project Name Collinwood Circle & Running Brook Development

Description

Overlay Collinwood Circle and Running Brook Development.

Total Project Cost: \$95,000

Justification

Pavement preservation.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Paving					95,000	95,000
Total					95,000	95,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Road Improvements Fund (19200)					95,000	95,000
Total					95,000	95,000

Budget Impact/Other

Road Improvements Fund (19200) - (\$95,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Town Manager

Type Improvement

Useful Life 30 years

Category 21st Century Downtown

Priority 2 Very Important

Status Active

Total Project Cost: \$1,050,000

Project # TM-2020-002

Project Name 21st Century Downtown Plan

Description

The goals of the 21st Century Downtown Master Plan are to:

- Develop a comprehensive vision for transportation improvements in North Windham;
- Improve the capacity of Roosevelt Trail;
- Introduce street networks in an incremental manner that respond to the existing built context and allow for the growth of new neighborhoods surrounding the commercial core;
- Incubate a range of economic development and housing opportunities;
- Establish a renewed "sense of place" in Windham's commercial center through Complete Streets, infill development, increased residential densities, vibrant public realms, mobility options and access to open space;
- Focus on implementation by identifying short-term and long-term improvements and policies.

Justification

Council has reviewed the Character Based Code (CBC) developed for North Windham along with alternative ordinance changes that incorporate some of the highest impact components of a CBC into our existing zoning framework.

Town is working on changes to the zoning code for North Windham, so that future development occurs in ways that are consistent with the vision outlined in the 21st Century Plan.

Preliminary Plans finalized in the Summer of 2016 call for sidewalks, pedestrian improvements at intersections like crosswalks and push to cross buttons, and access management involving the narrowing and closing of some entrances and medians.

The Town is currently working on funding options to complete the Final Design and Construction of the improvements.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
21st Century Downtown	30,000	1,020,000				1,050,000
Total	30,000	1,020,000				1,050,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
GO BONDS/ FUND BALANCE		520,000				520,000
MDOT - MPI		500,000				500,000
Road Improvements Fund (19200)	30,000					30,000
Total	30,000	1,020,000				1,050,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 8 years

Category Vehicles

Priority 4 Less Important

Status Active

Total Project Cost: \$194,000

Project # FR-2020-001

Project Name Ambulance 3

Description

This capital project would replace the 2010 ambulance that is currently running as our third out ambulance. This vehicle was kept in the fleet when we purchased two new ambulances in 2017. The estimated cost to replace this vehicle is \$194,000.

Justification

****RECOMMEND FUNDING FY 2021****

This vehicle has 164,175 miles on it and ran as a front line truck for 7 years. After nearly two years on the road the 2017 ambulances are already at 50,000 miles. Each of the front line ambulances are responding to 1,000 calls per year. The third out ambulance is responding to 100 calls per year. By replacing this vehicle in late FY 2020 it will allow us to start rotating the three vehicles based on call volume as well as preventing us from needing to replace three ambulances all at once. It is our plan to replace these vehicles every 8 years.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			194,000			194,000
Total			194,000			194,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			194,000			194,000
Total			194,000			194,000

Budget Impact/Other

5 YR LEASE - \$194,000. - 3% - (17,803.95) = \$211,803.95 (42,360.79 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 15 years

Category Equipment: Miscellaneous

Priority 1 Critical

Status Active

Total Project Cost: \$9,800

Project # FR-2020-002

Project Name East Station Gear Dryer

Description

This capital project would replace the protective clothing/gear dryer at the East Windham Station. The estimated cost of the device is \$9,800.

Justification

The gear dryer at East Windham Station has been out of service since August. The device is used to dry the firefighters protective clothing after it has been washed. It is our current policy that protective clothing is to be washed after exposure to smoke in an effort to reduce exposure to carcinogens contained in the smoke and soot. We have been unable to obtain parts for the dryer that is currently in that station. The current dryer was donated to the department by a local vendor after it was retired from their laundry business.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	9,800					9,800
Total	9,800					9,800

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	9,800					9,800
Total	9,800					9,800

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$9,800)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 15 years

Category Fire-Rescue Equipment

Priority 2 Very Important

Status Active

Total Project Cost: \$63,000

Project # FR-2020-003

Project Name Breathing Air Compressor and Fill Station

Description

This capital project would replace the breathing air compressor and SCBA fill station located in the North Windham Station. The estimated cost of replacement is \$63,000.

Justification

The breathing air compressor and SCBA fill station is used to refill our self contained breathing apparatus bottles. This is used following any incident where firefighters have to breath air. The air quality is tested to ensure grade D quality breathing air for Firefighting and SCUBA diving. The current compressor and fill station was purchased in 1999. After moderate repairs needed in the last year it was suggested by our service provider that due to age and the availability of parts the unit has reached its useful life.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	63,000					63,000
Total	63,000					63,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	63,000					63,000
Total	63,000					63,000

Budget Impact/Other

5 YR LEASE - \$63,000. - 3% (5,781.70) = 68,781.70 (13,756.34 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Improvement

Useful Life 8 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$197,000

Project # FR-2020-004

Project Name Ladder 4 Refurbishment and Repairs

Description

This capital project provides for major repairs/refurbish of Ladder 4, a 2003 E-One 75' quint. Estimated cost \$200,000.

Justification

This truck was purchased in 2003 and runs out of North Station. Last year we had paint and corrosion repairs completed on the turn table, body and cab. During our annual ladder testing/inspection it was noted that the torque box, and outrigger housings are rusted and flaking. The frame rails are corroded and separating at the fire pump at the middle of the truck. The pump has never been rebuilt and is showing signs of needing repair. The aerial swivel is also approaching its usable life. Ladder extension cylinders are starting to show drifting during testing and will be in need of rebuilding. In the last three to four years, Westbrook had to complete similar repairs to their sister truck and unfortunately South Portland had to decommission theirs due to corrosion.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	197,000					197,000
Total	197,000					197,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	197,000					197,000
Total	197,000					197,000

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$200,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 10 years

Category Fire-Rescue Equipment

Priority 1 Critical

Status Active

Total Project Cost: \$15,000

Project # FR-2020-005

Project Name Rural Water Supply and Dry Hydrant Repairs/Rebuild

Description

To allocate money to further repair and expand our rural water supply infrastructure.

Justification

Just under half of the town has area that is not served by public water. For fire protection purposes we maintain and install rural water supply features like dry hydrants throughout the community. We currently have 11 dry hydrants and 2 cisterns. We have made strides to repair or replace our current stalk but we continue to see the need to install new or repair current appliances.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	15,000					15,000
Total	15,000					15,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$15,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

FR-2021-001

Project Name

Squad 1 (HME/Rescue1)

Department

Fire-Rescue (FR)

Contact

Fire Chief

Type

Unassigned

Useful Life

Category

Vehicles

Priority

n/a

Status

Active

Description

Total Project Cost: \$328,802

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		328,802				328,802
Total		328,802				328,802

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		328,802				328,802
Total		328,802				328,802

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$328,802)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project # FR-2021-002

Project Name Car 3 (Ford Interceptor SUV Frmr PD)

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life

Category Vehicles

Priority n/a

Status Active

Description

Total Project Cost: \$40,924

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		40,924				40,924
Total		40,924				40,924

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		40,924				40,924
Total		40,924				40,924

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$40924)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2022-001

Project NameCardiac Monitors

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeEquipment

Useful Life

CategoryFire-Rescue Equipment

Priorityn/a

StatusActive

Description

Total Project Cost: \$158,479

Cardiac Monitors

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			158,479			158,479
Total			158,479			158,479

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			158,479			158,479
Total			158,479			158,479

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$158,479)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2022-002

Project NameStretchers x3

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeEquipment

Useful Life

CategoryFire-Rescue Equipment

Priorityn/a

StatusActive

Description

Total Project Cost: \$58,800

3 Stretchers

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			58,800			58,800
Total			58,800			58,800

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			58,800			58,800
Total			58,800			58,800

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$58,800)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

FR-2023-001

Project Name

Self Contained Breathing Apparatus x50

Department

Fire-Rescue (FR)

Contact

Fire Chief

Type

Equipment

Useful Life

Category

Fire-Rescue Equipment

Priority

n/a

Status

Active

Description

Justification

Total Project Cost: \$350,000

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings				350,000		350,000
Total				350,000		350,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)				350,000		350,000
Total				350,000		350,000

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$350,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2023-003

Project NameCar 4

DepartmentFire-Rescue (FR)
ContactFire Chief
TypeEquipment
Useful Life7 years
CategoryVehicles
Priority3 Important
StatusActive

Description

Total Project Cost: \$43,848

Replaced Car 4 with a 2007 retired police cruiser in FY2010. This project replaces Car 4 (or Car 1, which would then be reassigned as Car 4 for the full-time deputy chief) with an SUV body style 4WD or AWD for communications, resource management, and accountability functions as an on scene command post.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings				43,848		43,848
Total				43,848		43,848

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)				43,848		43,848
Total				43,848		43,848

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2024-001

Project NameEngine 5

DepartmentFire-Rescue (FR)
ContactFire Chief
TypeEquipment
Useful Life
CategoryVehicles
Priorityn/a
StatusActive

Description

Total Project Cost: \$591,179

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other					591,179	591,179
Total					591,179	591,179

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					591,179	591,179
Total					591,179	591,179

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$591,179)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Police (PD)

Contact Police Chief

Type Equipment

Useful Life 5 years

Category Equipment: Miscellaneous

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Project # PD-2020-004

Project Name Cruiser video system & server

Description

To replace four (4) of the ten (10) recording units in our patrol vehicles, plus the server that stores the recorded data. The four in car units are in their 6th year of service and no longer supported by maintenance agreement. The server is also in its sixth year of service and beyond its recommended replacement per out IT staff. Cost of server is \$14,000. Cost of in-car camera is \$6,000 x 4 = \$24,000. Please note, that the purchase of four new units will remove the obligation to budget maintenance costs in our...

Justification

To maintain the replacement schedule for our long standing cruiser video program.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

3 YR LEASE - \$50,000 - 3% (3,029.56) = 53,029.56 (17,676.52 PER YR)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

PD-2024-002

Project Name

Motorcycle Replacement

Department

Police (PD)

Contact

Police Chief

Type

Equipment

Useful Life

8 years

Category

Vehicles

Priority

3 Important

Status

Active

Description

Total Project Cost: \$15,273

Replacement of 2006 Harley Davidson police motorcycle. Lease-purchase in combination with other equipment scheduled for FY 2016 to optimize bidding, efficiency of paperwork, etc. Estimated at \$16,000, net of trades plus extended warranty and setup cost, at 2% for three years.

Justification

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings					15,273	15,273
Total					15,273	15,273

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)					15,273	15,273
Total					15,273	15,273

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Library (LB)

Contact Librarian

Type Improvement

Useful Life 25 years

Category Equipment: Miscellaneous

Priority 4 Less Important

Status Active

Total Project Cost: \$66,650

Project # LB-2020-001

Project Name Windham Public Library Children's Room shelving

Description

The Children's Room shelving project will replace all shelving in the Children's Room. The new shelving will be library grade steel shelving that is uniform in look, clean and functional, safe, correct height and depth of shelves for the materials, and will utilize the space in the best possible way. The new shelving will allow for additional seating and programming in the room.

Justification

****RECOMMEND FUNDING FY 2021****

During recent renovation of the library the size and shape of the Children's Room was altered. Utilizing the old shelving did not give many options for placement of the shelving. In order to allow for a more spacious room with programming space and seating areas for quiet reading, new shelving is needed. Currently, the children's collection is shelved on several different styles of shelving, wooden and metal. The wooden shelves are bowing and splintering and many of the metal shelves are the wrong size for the materials they house. We used painted wood blocks to adapt them to the correct depth. New shelving will create a uniform look to the shelving that is safe and has the correct height and depth to the shelves. We will also be able to create a floor plan that allows for programming to take place in the room. All of our programming is happening in our meeting room and therefore cannot be scheduled on Fridays and Saturdays when only one staff person is in the room. If the layout of the room is different we can have programming in the room and additionally when only one person is scheduled. Looking back at CIP for the library, I cannot find documentation of this type of capital project. In the past the shelving has been purchased and replaced piecemeal within the library budget or by the Friends. A CIP plan for replacement and upgrade to safe and appropriate library grade shelving is needed.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings			66,650			66,650
Total			66,650			66,650

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)			66,650			66,650
Total			66,650			66,650

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$66,650)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)

Contact Parks & Recreation Director

Project # PR-2018-001

Project Name Community Park Project - Phase I

Type Improvement

Useful Life

Category Park: Community Park

Priority 1 Critical

Status Active

Total Project Cost: \$394,300

Description

This project was approved for an LWCF program grant that will provide a 50% match to the town for construction of this park. Phase I of the project included design and engineering services that are being provided by Sevee and Maher, site work, minimal stormwater construction, and skatepark construction.

Justification

The grant will require this first phase of the project to be completed by September 2019. The project has received Planning Board approval and bid specifications are being completed with the project going out to bid by early February. This project will include subsequent phases. Construction costs for Phase I are higher than what was originally budgeted during the grant application process in 2016, but current balance of impact fees support this increase. Have also applied for a grant from Tony Hawke Foundation, which if awarded could reduce the cost of skatepark construction.

Prior	Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
44,300	Construction/Maintenance	350,000					350,000
Total	Total	350,000					350,000

Prior	Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
44,300	Community Park Grant - L&WC -(22140)	168,750					168,750
Total	Land & Facilities Improvements Fund (19400)	181,250					181,250
	Total	350,000					350,000

Budget Impact/Other

Recommend increasing park maintenance foreman to 40 hours/week with addition of new park.

Community Park Grant L&WC (22140) - (\$213,050.)

Land & Facilities Improvements Fund (19400) - (\$195,150.)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 1 Critical
 Status Active

Project # PR-2020-002
 Project Name Parks Pick-Up Truck

Total Project Cost: \$45,000

Description

3/4 ton 4WD Extreme with Plow
 2019 GMC Sierra 2500HD base

Justification

Current truck is a 12 year old vehicle with 145,311 miles on it. There is no anticipated trade-in value with this truck, so with purchase of a new truck, the current truck could be used for summertime seasonal position, thus improving efficiency of the seasonal position, as Parks Foreman currently has to deliver the seasonal employee to sites that the person is assigned to. Current vehicle could also be used occasionally by Dundee Park Manager, who uses his own vehicle for park business.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings	45,000					45,000
Total	45,000					45,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	45,000					45,000
Total	45,000					45,000

Budget Impact/Other

3 YEAR LEASE - \$45,000 - 3% (2,726.61) = 47,726.61 (15,908.87 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Recreation Project
 Priority 3 Important
 Status Active

Project # PR-2020-003
 Project Name Ice Rink Package

Total Project Cost: \$13,000

Description

Custom Drop In Outdoor Rink System
 75' X 150'
 Included materials: Boards, Corner Rounds, Steel Board Brackets, Blue Rink Topper, Ice Rink Liner and Resurfacer

Justification

The current skating rink system at the Manchester Basketball Court is not ideal. The court has a significant slope, so it is difficult to build the ice on one end. Additionally, flooding an asphalt surface is not recommended since it absorbs and holds the heat, thus resulting in rapid melting, which is an issue the parks maintenance foreman is constantly combatting. The rink is also not easily accessible to the general public, as there is limited parking adjacent to the rink and its location behind the softball rink makes it a distance for anyone needing to park in the front lot.

We are proposing that this portable rink system be assembled on the Arlington softball field for the next 2 or 3 seasons until we are able to move it permanently over to a space designed for it in the Community Park. RSU14 personel has approved locations.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	13,000					13,000
Total	13,000					13,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Recreation Program Fund (22120)	13,000					13,000
Total	13,000					13,000

Budget Impact/Other

Recreation Program Fund Balance (22120) - (\$13,000)
 Fund Balance 6/30/18 - \$189,304

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life 11 years
 Category Park: Dundee Park
 Priority 1 Critical
 Status Active

Project # PR-2020-004
 Project Name Dundee Park Dock and Float

Total Project Cost: \$12,900

Description

4' x 32' RS7 Dock in T Configuration
 9.5' x 15' Poly Swim Raft

Justification

We have not had a dock system in place at Dundee Park for 2 seasons as it was in need of repair and had reached its useful life. The swim raft needs to be replaced, as the non-slip surface has worn away and with the increased number of users that we have seen in the past few years, the current float is becoming inadequate.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	12,900					12,900
Total	12,900					12,900

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Recreation Program Fund (22120)	12,900					12,900
Total	12,900					12,900

Budget Impact/Other

Recreation Program Fund Balance (22120) - (\$12,900)
 Fund Balance 6/30/18 - \$189,304

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Recreation Project
 Priority 3 Important
 Status Active

Project #	PR-2020-005
Project Name	Lowell Preserve Parking Expansion

Total Project Cost: \$10,000

Description
Design and engineering services to identify potential for expanded parking area at Lowell Preserve.

Justification
The current parking lot services both the Lowell Preserve Trail System and the Windham Little League field. At the height of the baseball season, cars are parked along the street, and Little League has relied on an agreement with adjacent landowner to allow parking on their property. During the spring season, anyone wishing to use the Lowell Preserve trail system will often not be able to find parking. As we improve the facility, we are limited as to what we can program at that location due to the parking issue.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Planning/Design	10,000					10,000
Total	10,000					10,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)	10,000					10,000
Total	10,000					10,000

Budget Impact/Other
Land and Facilities Improvements Fund (19400) - \$10,000

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park: Community Park
 Priority 4 Less Important
 Status Active

Project #	PR-2021-001
Project Name	Community Park Project - Phase II

Total Project Cost: \$158,000

Description
Stormwater management, site work, construction of basketball and volleyball courts, fencing

Justification
The community has strongly supported the construction of a community park at this town-owned land, and the current park plan is a multi-use facility that offers something for all ages. The Youth Sports organizations in town are interested in helping to make this project happen, and the plan will be to solicit other grant opportunities and donations as we see this park through to completion. A final phase will include construction of walking trails and a playground.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance		158,000				158,000
Total		158,000				158,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)		158,000				158,000
Total		158,000				158,000

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 4 Less Important
 Status Active

Project # PR-2021-002
 Project Name Fencing/Parking Behind Lippman Park Storage Shed

Description

Total Project Cost: \$25,000

Construction of a small parking area behind storage shed at Lippman Park which will be fenced in to allow for secure storage of supplies and equipment.

Justification

Currently storing department trailers (one enclosed and one equipment hauling trailer) adjacent to storage shed along Lippman Park entrance. Designated parking area behind the shed will allow for a more secured location and will enhance the aesthetics of the entrance to Lippman Park. This will also open up more visitor parking along the first stretch of roadway for occasions when there are multiple users.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Construction/Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Land and Facilities Improvement Fund (19400) - (\$25,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

Project #	PR-2021-003
Project Name	Lowell Parking Lot Expansion

Total Project Cost: \$75,000

Description
Expansion of existing parking lot at Lowell Preserve.

Justification
The current parking lot services both the Lowell Preserve Trail System and the Windham Little League field. At the height of the baseball season, cars are parked along the street, and Little League has relied on an agreement with adjacent landowner to allow for parking on their property. During the spring season, anyone wishing to use the Lowell Preserve Trail System will often not be able to find parking. As we improve that facility, we are limited as to what we can program at that location due to the parking issue.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other		75,000				75,000
Total		75,000				75,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)		75,000				75,000
Total		75,000				75,000

Budget Impact/Other
Land and Facilities Improvement Fund (19400) - (\$75,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life
 Category Park Improvements
 Priority 3 Important
 Status Active

Project # PR-2021-004
 Project Name Dundee Park Playground Equipment

Total Project Cost: \$20,000

Description

Addition of 2-3 pieces of playground equipment.

Justification

Currently there is an older model swingset at Dundee Park. With increased numbers of user groups who consider Dundee Park a field trip destination or a family party venue, additional playground equipment will enhance the offerings of the park.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		20,000				20,000
Total		20,000				20,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Land and Facilities Improvement Fund (19400) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

Project #	PR-2022-001
Project Name	Dog Park - Donnabeth Lippman Park

Total Project Cost: \$30,000

Description
Construction of a dog park which was included in the master plan for Lippman Park; elements to include separate areas for large and small dogs, fencing, appropriate base materials to discourage digging, and benches for pet owners.

Justification
Off-leash dog parks are one of the fastest growing parks in urban areas across the nation, and the department has received multiple requests for a park to be built. Dog parks are seen not only as a place to exercise and socialize pets but also as a way to encourage park use by pet owners.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other			30,000			30,000
Total			30,000			30,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)			30,000			30,000
Total			30,000			30,000

Budget Impact/Other
Land and Facilities Improvement Fund (19400) - (\$30,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

Project #	PR-2022-002
Project Name	Lowell Playground Replacement

Total Project Cost: \$75,000

Description
Replacement of existing playground at Lowell Preserve with elements for ages 0-5 and 5-12.

Justification
The current playground at Lowell Preserve was installed in 1996, and had a replacement slide installed in 2016. It will have reached the end of its useful life especially with new playground safety regulations in place. This facility sees frequent use, particularly during Little League games, and the department has had conversations with the Little League about partnering on this replacement. The parking lot expansion would need to be done first in order to determine the best place to relocate the playground.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other			75,000			75,000
Total			75,000			75,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)			75,000			75,000
Total			75,000			75,000

Budget Impact/Other
Land and Facilities Improvement Fund (19400) - (\$75,000) Other grants, donations, and fundraising

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department Parks and Recreation (PR)
Contact Parks & Recreation Director
Type Improvement
Useful Life
Category Park Improvements
Priority 2 Very Important
Status Active

Project # PR-2023-001

Project Name Town Hall Playground

Description

Total Project Cost: \$100,000

Replacement of existing playground at Town Hall Park with elements for ages 0-5 and 5-12.

Justification

The current playground at Town Hall was installed in 1999, and will have reached the end of its useful life, especially with new playground safety standards in place. This facility sees frequent use throughout the year.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other				100,000		100,000
Total				100,000		100,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Land & Facilities Improvements Fund (19400)				100,000		100,000
Total				100,000		100,000

Budget Impact/Other

Land and Facilities Improvement Fund (19400) - (\$100,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Assessing (AS)

Contact Assessor

Type Equipment

Useful Life 15 years

Category Vehicles

Priority 2 Very Important

Status Active

Total Project Cost: \$22,500

Project # AS-2020-002

Project Name Assessing Vehicles

Description

Two new white Jeep Renegades for use in Assessing inspections.

Justification

****RECOMMEND FUNDING FY 2021****

White Jeeps would be consistent with the vehicles used by Code Enforcement. Reviewing properties now poses a variety of risks. Assessors are being trained to be on the lookout for illegal drug operations in residences. Historically old police vehicles have been passed down to the Assessing Department and while this may be economically feasible it is becoming a risk for Assessing personnel. Assessing staff, if mistaken as an undercover police officer, are not trained to defend themselves as a police officer nor is it their job to do so. The public can be suspicious when they see an unmarked police car in their neighborhood. Recently a member of the Assessing staff was run off the road by a property renter. The incident was severe enough that it was reported to the police. Assessing needs AWD vehicles to access privated roads that are in poor condition and in remote areas as well as construction sites that are incomplete.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Equip/Vehicles/Furnishings		22,500				22,500
Total		22,500				22,500

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		22,500				22,500
Total		22,500				22,500

Budget Impact/Other

3 YEAR LEASE - \$45,000 - 3% (2,726.61) = \$47,726.61 (15,908.87 PER YEAR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Assessing (AS)

Contact Assessor

Type Software/Technology

Useful Life 8 years

Category Equipment: Miscellaneous

Priority 2 Very Important

Status Active

Total Project Cost: \$14,000

Project # AS-2021-001

Project Name Plotter/Scanner

Description

The current plotter/scanner was purchased in 2010 (estimated date)

Justification

The Canon IPF710 plotter/scanner has been discontinued since July of 2012. Portland Computer Copy will no longer service the equipment and can't guarantee parts to be available. The unit is currently functioning properly. I recommend \$7,000 be put aside this year and \$7,000 set aside next year to replace the aging equipment.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other		14,000				14,000
Total		14,000				14,000

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)		14,000				14,000
Total		14,000				14,000

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$14,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Planning (PL)
Contact Town Planner
Type Software/Technology
Useful Life 5 years
Category Information Infrastructure
Priority 1 Critical
Status Active

Project #	PL-2020-001
Project Name	MUNIS PROJECT ACCOUNTING

Total Project Cost: \$16,935

Description
To Purchase Project & Grant accounting module for MUNIS from tyler technologies. This includes \$2390.00 of staff training.

Justification
The Planning Department currently uses multiple spreadsheets to manage inspection fee escrows and performance guarantee reductions. These spreadsheets are used by both the Planning and Finance Departments and may provide an opportunity for incorrect data entry and tracking. The purchase of this project module for MUNIS would increase accuracy and efficiency. Other departments may also benefit from this software.

Expenditures	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Other	16,935					16,935
Total	16,935					16,935

Funding Sources	FY 20	FY 21	FY 22	FY 23	FY 24	Total
Capital Equipment Replacement Fund (19100)	15,050					15,050
General Fund	1,885					1,885
Total	16,935					16,935

Budget Impact/Other
General Fund - \$1,885 Capital Equipment Replacement Fund (19100) - \$15,050

Town of Windham, Maine
Capital Improvement Plan

GLOSSARY

Capital Asset

Property that has an initial useful life longer than one year and is of significant value. The useful life of most capital assets extends well beyond one year. "Significant value" is defined by an organization's capitalization policy. For most local governments, significant value is \$5,000. or above.

Capital Budget

A budget that identifies and balances revenues or other financial resources and spending for the acquisition or construction of major capital assets. The recommended capital budget often originates from the first year of a multiyear capital improvement program. It may be presented in the operating budget document or in a separate document for the capital budget. Legal appropriation of money for capital projects may occur in the operating budget ordinance or in one or more capital project ordinances or resolutions. See also capital asset; capital improvement program (CIP); operating budget.

Capital Budgeting

The process and methods used in preparing and enacting the capital budget. Capital budgeting typically involves the raising and spending of large sums of money and results in the acquisition or construction of long-lived and expensive capital assets. It includes multiyear capital improvement programming and financial forecasting; the translation of capital and financial plans and financial forecasts into capital budgets; capital financing sources and strategies; and capital project authorization, appropriation, and implementation. See also capital asset; capital budget.

Capital Expenditure

An outlay that results in or contributes to the acquisition or construction of a capital asset. See also capital asset.

Capital Financing

Money that is raised and spent to build or acquire a capital asset. Capital financing can include the proceeds of different types of debt: general obligation bonds, revenue bonds, certificates of participation or capital lease debt, and some forms of special or limited obligation bonds. It also can include annually levied taxes or revenues, capital reserves, impact fees, and other charges to property, grants, and other sources that are allocated and spent to help build and acquire capital assets.

Capital Improvement Program (CIP)

A multiyear forecast of major capital building, infrastructure, and equipment needs. The forecast period is often five years, although some CIPs cover shorter or longer periods. The CIP identifies not only future capital needs but also the capital appropriations or estimated spending required to address those needs, sources of capital financing, and their impact on future operating budgets. The CIP is essentially a plan in which the first year often becomes the capital budget for the year. See also capital budget.

Capital Lease

Lease classification of the Governmental Accounting Standards Board (GASB); in this book, also a lease that is used for capital financing purposes. Under GASB rules, a capital lease is one that meets one of four conditions: (1) it transfers ownership of the leased property to the lessee; (2) it contains a bargain or nominal purchase option; (3) it covers 75 percent or more of the estimated economic or useful life of the leased property; or (4) the present value of the lease payments equals or exceeds 90 percent of the fair value of the leased property at the lease's inception. Local government installment- or lease-purchase financings and certificates of participation are capital leases.

Capital Projects Fund

A governmental fund established to accumulate financial resources for acquiring or constructing large capital assets other than those accumulated in enterprise funds.

GLOSSARY

Capital Reserve

Money raised and set aside to finance future capital projects or acquisitions. Capital reserves are essentially savings accounts. They can take various forms: a designation or reserve of general or other operating fund balances, a separate capital reserve fund, or an equipment replacement or infrastructure rehabilitation revolving fund.

Fiscal Year (FY)

A designated twelve-month period for budgeting and accounting purposes. Many local governments' fiscal years begin on July 1 and end on June 30; others begin October 1 and end on September 30, which corresponds to the federal government's fiscal year; and still others follow the calendar year, beginning January 1 and ending December 31.

Fixed Interest Rate

Interest rate on debt that remains the same for the length of time the debt is outstanding.

Fund

A fiscal entity with a self-balancing set of accounts, including cash and other assets, related liabilities, revenues, expenditures or expenses, and residual equities or fund balances. Governmental accounting information is organized and reported by fund to show the resources involved in carrying out specific functions.

Fund Balance

The difference between a governmental fund's assets and liabilities. Portions of the fund balance may be reserved or designated for the purchase of capital assets.

General Fund

A governmental fund that accounts for all transactions not accounted for in another fund. The general fund typically accounts for governmental functions supported by general taxation - such as police and fire protection - and financial resources that are not legally required to be accounted for in another fund.

General Obligation (GO) Bond

A bond secured by a governmental issuer's pledge of unlimited taxing power. GO bonds also are known as full-faith-and-credit debt because of the unconditional pledge to repay the debt with all possible revenue-raising capabilities. In many states, the authorization of GO bonds requires the approval of voters in a referendum. See also revenue bond.

Generally Accepted Accounting Principles (GAAP)

Rules, conventions, and procedures that serve as norms for accounting and the fair presentation of financial statements. GAAP for state and local governments are established by the GASB. At the federal level, accounting standards are established by the Federal Accounting Standards Advisory Board.

Impact Fee

Charge to new development for public improvements that serve that development or that type of development. Unlike special assessments, impact fees may be charged to finance infrastructure or facilities that are located at some distance from the new development paying the fees.

Infrastructure

Assets that are available for public use, are stationary, and generally have useful lives going out many decades. Local infrastructure includes buildings, streets, roads, sidewalks, bridges, tunnels, storm-water and drainage systems, dams, water supply and sanitary sewer systems, and streetlights.

GLOSSARY

Installment-Purchase Financing

Type of capital lease in which the property acquired with the financing secures or collateralizes the lease. Title to the property passes to the lessee at the inception of the transaction, and the lessor or lender holds a security interest or mortgage in the property to secure the lessee's payments. If the lessee fails to make payments, the lessor may take legal steps to seize the leased property. See also capital lease; certificate of participation (COP); lease-purchase financing; security interest.

Interest

The price or dollar amount charged at the end of a year or period of time for money owed or borrowed during that year or period. The interest charged on most debt that local governments issue for capital financing purposes is paid each year, usually semiannually. The interest on some debt - for example, debt issued or sold on a discount basis - is not paid until the end of the debt's term. Interest charged and earned in a year or period is added to the principal amount of the debt, and interest in the next year or period is charged on both the principal amount of debt and any earned but unpaid interest. See also debt; interest rate; principal; term.

Interest Rate

Ratio of interest to the principal amount of a loan or debt. Interest may be earned or compounded and paid annually or more frequently - semiannually, quarterly, monthly, or daily. Interest is typically quoted on an annual or annual equivalent basis.

Interest Rate

Ratio of interest to the principal amount of a loan or debt. Interest may be earned or compounded and paid annually or more frequently - semiannually, quarterly, monthly, or daily. Interest is typically quoted on an annual or annual equivalent basis.

Issuance Costs

The up-front costs that a debt issuer incurs in selling or placing debt. Issuance costs for publicly sold debt include fees for bond ratings, underwriting, printing, the bond attorney, and the paying agent. Additional issuance costs are incurred for certain types of debt; such costs may include fees for financial advisory services, feasibility studies, underwriters' counsel, trustee, title insurance, and liquidity support. Debt issuance costs are customarily paid from debt proceeds.

Lease-Purchase Financing

A capital lease in which title to the leased property remains with the lessor during the lease term or until the lessee exercises a purchase option to transfer title to the lessee. At the end of the lease term, the lessee pays a nominal purchase option to obtain title.

Modified Accrual Basis of Accounting

A method of accounting that recognizes revenues in the accounting period in which they become available and measurable, and expenditures in the accounting period in which the liability is incurred (except for unmatured interest on long-term debt).

Municipal Debt

Generally, all debt that state and local governments and their on-behalf-of issuers incur. The preponderance of state and local debt is tax exempt; sometimes municipal debt refers only to such tax-exempt debt.

Municipal Lease

Generally, a capital lease in which a state or local government finances the construction or acquisition of a capital asset. Like municipal debt, nearly all municipal leases are tax exempt, and "municipal lease" usually refers to the same thing as "tax-exempt lease". See also capital lease; municipal debt; tax-exempt lease.

GLOSSARY

Operating Budget

A budget that identifies revenues and spending for ongoing services and activities. Most operating budgets are prepared and enacted annually and are called annual budgets. Some are prepared for biennial periods. The revenues and spending are or should be balanced for the year or operating period. The recommended operating budget is typically prepared by the manager or chief executive officer and presented in an operating or annual budget document. That document also may contain the recommended capital budget for the year. The legally enacted operating budget is approved by the governing board in an annual budget ordinance or resolution. See also capital budget.

Operating Capital

Equipment, vehicles, and other capital assets that are budgeted and accounted for in the operating budget rather than in the capital budget. Such assets are relatively modest in cost and are readily financed from recurring revenues in the operating budget. Spending for them recurs annually or fairly regularly.

Operating Lease

A lease that is not a capital lease under rules of the GASB. In an operating lease, the lessee makes periodic payments to obtain use but not ownership of the lessor's property. See also capital lease.

Pay-As-You-Go Capital Financing

Financing of capital projects and acquisitions from sources other than debt. Pay-as-you-go sources include current revenues; revenues raised in prior years and held as capital reserves; current or prior years' charges to property, such as special assessments and impact fees; and grant revenues from the federal, state, or other governments.

Present Value

The value today of money to be received or paid in the future. Present value is calculated with interest rate formulas. The calculations are used often in capital financing, for example, to determine the average interest rate with the true interest cost method and to evaluate proposed capital projects with cost-benefit analysis. See also cost-benefit analysis; true interest cost (TIC).

Special Revenue Fund

A governmental fund used to account for the proceeds of special revenue sources that are legally restricted to expenditures for a specific purpose (other than for capital projects). See also capital projects fund.

Tax Increment Debt

Debt that is secured by growth in the property tax base and resulting property tax revenues in a tax increment district. The debt is typically issued to finance public infrastructure needed to support private economic development. Such debt is a form of special or limited obligation debt. See also special obligation (SO) debt.

Tax Increment District (TID)

A defined geographic area in which revenue resulting from growth in the tax base, after formation of the district, is pledged and used to pay off tax increment debt issued to finance improvements to support development in the district.

Taxable Debt

In the municipal debt markets, debt issued by state and local governments on which the interest earned by investors is subject to federal (and, if applicable, state) income taxes. While the preponderance of state and local government debt is tax exempt, some is taxable. See also tax-exempt debt.

Tax-Exempt Debt

Debt on which the periodic interest paid is exempt from federal (and, if applicable, state) income taxes. The preponderance of state and local government debt is tax exempt. Tax-exempt debt carries lower interest rates than taxable debt of comparable credit quality. See also municipal debt.

GLOSSARY

Tax-Exempt Lease

A capital lease in which the lessee is a state or local government and the periodic lease payments include interest that is exempt from federal (and, if applicable, state) income taxes. For income tax purposes, a tax-exempt lease is the same as tax-exempt debt. See also municipal lease; tax-exempt debt.

Term

For a bond or debt issue, the overall period or total number of years that the bond or debt issue or any part of it is out-standing. For particular bonds or debt, the term is the number of years from issuance to the maturity date for those bonds or debt. See also maturity.
