

TOWN OF WINDHAM, MAINE
MANAGER'S PROPOSED BUDGET—FY 2019/2020



CAPITAL IMPROVEMENT PLAN
MARCH 26, 2019

INDEX

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Town of Windham, Maine

Capital Improvement Plan

FY 20 thru FY 25

PROJECTS BY DEPARTMENT

| Department | Project # | Priority | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | Total |
|---|-------------|----------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Assessing (AS) | | | | | | | | | |
| Assessing Vehicles | AS-2020-002 | 2 | | 22,500 | | | | | 22,500 |
| Plotter/Scanner | AS-2021-001 | 2 | | 14,000 | | | | | 14,000 |
| Assessing (AS) Total | | | | 36,500 | | | | | 36,500 |
| Buildings & Grounds (BG) | | | | | | | | | |
| EWFS Solar Array Purchase | BG-2020-001 | 2 | 35,000 | | | | | | 35,000 |
| EWFS Exhaust Hood | BG-2020-003 | 1 | 12,000 | | | | | | 12,000 |
| Gym Roof Replacement at Community Center | BG-2020-004 | 1 | 75,000 | | | | | | 75,000 |
| PW Salt Shed Repairs | BG-2020-005 | 1 | 175,000 | | | | | | 175,000 |
| EWFS Bay Heater | BG-2020-006 | 1 | 10,000 | | | | | | 10,000 |
| Public Safety Building Boiler Replacement | BG-2020-007 | 2 | 80,000 | | | | | | 80,000 |
| Transfer PW Old Generator to Community Center | BG-2020-008 | 1 | 30,000 | | | | | | 30,000 |
| Removal of Discontinued Inground Heating Oil Tank | BG-2020-009 | 1 | 8,000 | | | | | | 8,000 |
| Library Drainage Around Lower/Main Walkway | BG-2020-010 | 2 | 5,000 | | | | | | 5,000 |
| Community Center Gym Restrooms | BG-2020-011 | 1 | 35,000 | | | | | | 35,000 |
| Public Safety Building "PD" Side Remodeling | BG-2020-012 | 4 | 11,250 | | | | | | 11,250 |
| Social Services Floor Joist Support | BG-2020-013 | 1 | 20,000 | | | | | | 20,000 |
| Community Center Security | BG-2020-014 | 1 | 15,000 | | | | | | 15,000 |
| NW Fire Station | BG-2020-015 | 2 | 15,000 | | | | | | 15,000 |
| Combined Projects | BG-2021-001 | 2 | | 200,000 | | | | | 200,000 |
| Combined Projects | BG-2022-001 | 2 | | | 250,000 | | | | 250,000 |
| Welcome to Windham Sign Replacement | BG-2023-001 | 3 | | | | 6,000 | | | 6,000 |
| Combined Projects | BG-2023-002 | 2 | | | | 300,000 | | | 300,000 |
| Combined Projects | BG-2024-001 | 2 | | | | | 300,000 | | 300,000 |
| Combined Projects | BG-2025-001 | 2 | | | | | | 350,000 | 350,000 |
| Buildings & Grounds (BG) Total | | | 526,250 | 200,000 | 250,000 | 306,000 | 300,000 | 350,000 | 1,932,250 |
| Community Cable (CC) | | | | | | | | | |
| TV-7 Hardware Replacement and Installation | CC-2020-001 | 2 | 30,000 | | | | | | 30,000 |
| Community Cable (CC) Total | | | 30,000 | | | | | | 30,000 |
| Fire-Rescue (FR) | | | | | | | | | |
| Ambulance 3 | FR-2020-001 | 4 | | | 194,000 | | | | 194,000 |
| East Station Gear Dryer | FR-2020-002 | 1 | 9,800 | | | | | | 9,800 |
| Breathing Air Compressor and Fill Station | FR-2020-003 | 2 | 63,000 | | | | | | 63,000 |
| Ladder 4 Refurbishment and Repairs | FR-2020-004 | 1 | 197,000 | | | | | | 197,000 |

| Department | Project # | Priority | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | Total |
|--|-------------|----------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|
| Rural Water Supply and Dry Hydrant Repairs/Rebuild | FR-2020-005 | 1 | 15,000 | | | | | | 15,000 |
| Squad 1 (HME/Rescue1) | FR-2021-001 | n/a | | 328,802 | | | | | 328,802 |
| Car 3 (Ford Interceptor SUV Fmr PD) | FR-2021-002 | n/a | | 40,924 | | | | | 40,924 |
| Cardiac Monitors | FR-2022-001 | n/a | | | 158,479 | | | | 158,479 |
| Stretchers x3 | FR-2022-002 | n/a | | | 58,800 | | | | 58,800 |
| Self Contained Breathing Apparatus x50 | FR-2023-001 | n/a | | | | 350,000 | | | 350,000 |
| Car 4 | FR-2023-003 | 3 | | | | 43,848 | | | 43,848 |
| Engine 5 | FR-2024-001 | n/a | | | | | 591,179 | | 591,179 |
| Engine 5 | FR-2025-001 | 2 | | | | | | 0 | 0 |
| Unit 9 | FR-2025-005 | 3 | | | | | | 30,000 | 30,000 |
| Cardiac Monitors | FR-2025-006 | 1 | | | | | | 0 | 0 |
| Car 1 | FR-2025-007 | 3 | | | | | | 35,000 | 35,000 |
| Rescue 1 | FR-2025-008 | 1 | | | | | | 0 | 0 |
| Rescue 2 | FR-2025-009 | 1 | | | | | | 0 | 0 |
| Ambulance 1 | FR-2025-010 | n/a | | | | | | 208,429 | 208,429 |
| Ambulance 2 | FR-2025-011 | n/a | | | | | | 208,429 | 208,429 |
| Engine 7 | FR-2025-012 | n/a | | | | | | 609,093 | 609,093 |
| Unit 8 | FR-2025-013 | n/a | | | | | | 47,579 | 47,579 |
| Unit 9 | FR-2025-014 | n/a | | | | | | 47,579 | 47,579 |
| Unit 10 | FR-2025-015 | n/a | | | | | | 47,579 | 47,579 |
| Car 1 | FR-2025-016 | n/a | | | | | | 46,771 | 46,771 |
| Fire-Rescue (FR) Total | | | 284,800 | 369,726 | 411,279 | 393,848 | 591,179 | 1,280,459 | 3,331,291 |
| | | | | | | | | | |
| Information Services (IS) | | | | | | | | | |
| Barracuda Hardware Replacement | IS-2020-004 | 1 | 25,500 | | | | | | 25,500 |
| Phone System, Security Cameras, MDT Replacements | IS-2025-001 | 3 | | | | | | 0 | 0 |
| Information Services (IS) Total | | | 25,500 | | | | | 0 | 25,500 |
| | | | | | | | | | |
| Library (LB) | | | | | | | | | |
| Windham Public Library Children's Room shelving | LB-2020-001 | 4 | | | 66,650 | | | | 66,650 |
| Library (LB) Total | | | | | 66,650 | | | | 66,650 |
| | | | | | | | | | |
| Parks and Recreation (PR) | | | | | | | | | |
| Community Park Project - Phase I | PR-2018-001 | 1 | 350,000 | | | | | | 350,000 |
| Parks Pick-Up Truck | PR-2020-002 | 1 | 45,000 | | | | | | 45,000 |
| Ice Rink Package | PR-2020-003 | 3 | 13,000 | | | | | | 13,000 |
| Dundee Park Dock and Float | PR-2020-004 | 1 | 12,900 | | | | | | 12,900 |
| Lowell Preserve Parking Expansion | PR-2020-005 | 3 | 10,000 | | | | | | 10,000 |
| Community Park Project - Phase II | PR-2021-001 | 4 | | 158,000 | | | | | 158,000 |
| Fencing/Parking Behind Lippman Park Storage Shed | PR-2021-002 | 4 | | 25,000 | | | | | 25,000 |
| Lowell Parking Lot Expansion | PR-2021-003 | 2 | | 75,000 | | | | | 75,000 |
| Dundee Park Playground Equipment | PR-2021-004 | 3 | | 20,000 | | | | | 20,000 |
| Dog Park - Donnabeth Lippman Park | PR-2022-001 | 2 | | | 30,000 | | | | 30,000 |
| Lowell Playground Replacement | PR-2022-002 | 2 | | | 75,000 | | | | 75,000 |
| Town Hall Playground | PR-2023-001 | 2 | | | | 100,000 | | | 100,000 |
| Parks and Recreation (PR) Total | | | 430,900 | 278,000 | 105,000 | 100,000 | | | 913,900 |
| | | | | | | | | | |
| Planning (PL) | | | | | | | | | |

| Department | Project # | Priority | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | Total |
|---|-------------|----------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| MUNIS PROJECT ACCOUNTING | PL-2020-001 | 1 | 16,935 | | | | | | 16,935 |
| Planning (PL) Total | | | 16,935 | | | | | | 16,935 |
| Police (PD) | | | | | | | | | |
| Cruiser video system & server | PD-2020-004 | 1 | 50,000 | | | | | | 50,000 |
| Motorcycle Replacement | PD-2024-002 | 3 | | | | | 15,273 | | 15,273 |
| Police (PD) Total | | | 50,000 | | | | 15,273 | | 65,273 |
| PWD - Equip (PW) | | | | | | | | | |
| Loader 25 | PW-2018-001 | 3 | | | | 230,000 | | | 230,000 |
| Pickup #98 | PW-2020-004 | 3 | | 50,000 | | | | | 50,000 |
| Stormwater Pickup 1/2T | PW-2020-006 | 3 | | 32,000 | | | | | 32,000 |
| TRUCK # 6 | PW-2020-010 | 1 | 190,000 | | | | | | 190,000 |
| TRUCK # 7 | PW-2020-011 | 1 | 190,000 | | | | | | 190,000 |
| SCISSOR LIFT - 19 FT. | PW-2020-013 | 3 | | 10,000 | | | | | 10,000 |
| (2) WALKER RIDING LAWN MOWERS | PW-2020-014 | 1 | | 13,000 | | | | | 13,000 |
| Backhoe #21 Caterpillar 420E-IT 2008 | PW-2020-015 | 1 | | 125,000 | | | | | 125,000 |
| Truck #12 | PW-2021-001 | 3 | | 75,000 | | | | | 75,000 |
| Skid Steer #28 | PW-2021-004 | n/a | | 55,000 | | | | | 55,000 |
| Pickup #84 B&G | PW-2021-005 | n/a | | 50,000 | | | | | 50,000 |
| Pickup #97 | PW-2021-006 | n/a | | 50,000 | | | | | 50,000 |
| Truck #01 | PW-2021-007 | 3 | | 215,000 | | | | | 215,000 |
| Pickup #99 | PW-2021-008 | 3 | | 50,000 | | | | | 50,000 |
| Pickup #81 | PW-2022-003 | 3 | | | 50,000 | | | | 50,000 |
| Dump Truck #4 | PW-2022-007 | n/a | | | 190,000 | | | | 190,000 |
| Truck 02 | PW-2023-001 | 3 | | | 190,000 | | | | 190,000 |
| Truck 03 | PW-2023-002 | 3 | | | | 190,000 | | | 190,000 |
| Truck #9 | PW-2024-002 | n/a | | | | | 215,000 | | 215,000 |
| Sweeper #23 | PW-2024-003 | n/a | | | | | 230,000 | | 230,000 |
| Roller | PW-2024-004 | n/a | | | | | 35,500 | | 35,500 |
| Trackless Sidewalk Machine #24 | PW-2024-005 | 2 | | | | | 185,000 | | 185,000 |
| Truck #9 | PW-2025-001 | 3 | | | | | | 215,000 | 215,000 |
| Chipper | PW-2025-004 | n/a | | | | | | 40,000 | 40,000 |
| Pickup #80 | PW-2025-005 | 2 | | | | | | 50,000 | 50,000 |
| PWD - Equip (PW) Total | | | 380,000 | 725,000 | 430,000 | 420,000 | 665,500 | 305,000 | 2,925,500 |
| PWD - Roads - (RD) | | | | | | | | | |
| RTE 35 Sidewalk | RD-2020-001 | 1 | 75,000 | | | | | | 75,000 |
| Hillcrest Development Drainage | RD-2020-002 | 1 | 140,000 | | | | | | 140,000 |
| Rebuild & Pave Brand Rd - Phase 1-2-3-4 | RD-2020-003 | 1 | 500,000 | 500,000 | 500,000 | | | | 1,500,000 |
| Paving Land of Nod Road | RD-2020-004 | 1 | | 181,000 | | | | | 181,000 |
| Commons Ave | RD-2020-005 | 1 | | 24,000 | | | | | 24,000 |
| Page Road Paving | RD-2020-006 | 1 | | 20,000 | | | | | 20,000 |
| Dunridge Circle Paving | RD-2020-007 | 1 | | 10,000 | | | | | 10,000 |
| Vance Drive Paving | RD-2020-008 | 1 | | 36,500 | | | | | 36,500 |
| Pinewood Acres Paving | RD-2020-009 | 1 | | 128,000 | | | | | 128,000 |
| Engineering Services | RD-2020-010 | 1 | 105,000 | | | | | | 105,000 |
| Road projects - Supplies & Materials | RD-2020-011 | 1 | 50,000 | | | | | | 50,000 |
| Road Projects - Outside Contractors | RD-2020-012 | 1 | 50,000 | | | | | | 50,000 |
| Road Projects - Equipment Rental | RD-2020-013 | 1 | 50,000 | | | | | | 50,000 |
| RTE 302 NORTH CENTER TURN LANE | RD-2020-014 | n/a | 400,000 | | | | | | 400,000 |
| VARNEY MILL RD PAVING | RD-2021-001 | 1 | | 235,000 | | | | | 235,000 |

| Department | Project # | Priority | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | Total |
|---|-------------|----------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Hillcrest Subdivision | RD-2022-002 | 1 | | | 130,000 | | | | 130,000 |
| Abby & Oak Subdivision | RD-2022-003 | 1 | | | 65,000 | | | | 65,000 |
| High Street Paving | RD-2022-004 | 1 | | | 175,000 | | | | 175,000 |
| Hall Road | RD-2022-005 | 1 | | | 453,750 | | | | 453,750 |
| Depot Street Reconstruction & Paving | RD-2023-001 | 1 | | | | 1,250,000 | | | 1,250,000 |
| Varney Mill Estate Subdivision | RD-2023-002 | 1 | | | | 300,000 | | | 300,000 |
| PAVING AND RECONSTRUCTION | RD-2024-001 | 1 | | | | | 985,000 | 1,500,000 | 2,485,000 |
| Barnes Road | RD-2024-002 | 1 | | | | | 420,000 | | 420,000 |
| Collinwood Circle & Running Brook Development | RD-2024-003 | 1 | | | | | 95,000 | | 95,000 |
| 21st Century Downtown Plan | TM-2020-002 | 2 | 30,000 | 1,020,000 | | | | | 1,050,000 |
| PWD - Roads - (RD) Total | | | 1,400,000 | 2,154,500 | 1,323,750 | 1,550,000 | 1,500,000 | 1,500,000 | 9,428,250 |
| | | | | | | | | | |
| Town Clerk (TC) | | | | | | | | | |
| Conservation of Town Records | TC-2020-001 | 1 | | 7,124 | 6,649 | 3,851 | | | 17,624 |
| Town Clerk (TC) Total | | | | 7,124 | 6,649 | 3,851 | | | 17,624 |
| | | | | | | | | | |
| Town Mgr/Finance (TM) | | | | | | | | | |
| Financial System Upgrade/Replacement | TM-2009-001 | 1 | 38,150 | | | | | | 38,150 |
| Depot Street -Sewer Pump Station | TM-2020-003 | n/a | 600,000 | | | | | | 600,000 |
| 4 TABLE TOP STANDING DESKS | TM-2020-004 | n/a | 6,500 | | | | | | 6,500 |
| Multifunction Device Replacements | TM-2025-001 | 3 | | | | | | 30,000 | 30,000 |
| Town Mgr/Finance (TM) Total | | | 644,650 | | | | | 30,000 | 674,650 |
| | | | | | | | | | |
| GRAND TOTAL | | | 3,789,035 | 3,770,850 | 2,593,328 | 2,773,699 | 3,071,952 | 3,465,459 | 19,464,323 |

Town of Windham, Maine

Capital Improvement Plan

FY 20 thru **FY 24**

FUNDING SOURCE SUMMARY

| Source | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|------------------|------------------|------------------|------------------|------------------|-------------------|
| ASSIGNED FUND BAL - BARNES RD (FY17) | | | | | 28,610 | 28,610 |
| ASSIGNED FUND BAL - DEPOT ST. (FY13) | | | | 71,776 | | 71,776 |
| Buildings & Facilities Improvment Fund (19300) | 526,250 | 200,000 | 250,000 | 306,000 | 300,000 | 1,582,250 |
| Capital Equipment Replacement Fund (19100) | 875,000 | 1,138,350 | 914,578 | 817,699 | 1,271,952 | 5,017,579 |
| CDBG Grant | 250,000 | | | | | 250,000 |
| Community Park Grant -L&WC -(22140) | 168,750 | | | | | 168,750 |
| General Fund | 1,885 | | | | | 1,885 |
| GO BONDS/ FUND BALANCE | 350,000 | 520,000 | | | | 870,000 |
| Land & Facilities Improvements Fund (19400) | 191,250 | 278,000 | 105,000 | 100,000 | | 674,250 |
| Maine - Locally Administered projects | 50,000 | | | | | 50,000 |
| MDOT - MPI | 200,000 | 500,000 | | | | 700,000 |
| Recreation Program Fund (22120) | 25,900 | | | | | 25,900 |
| Road Improvements Fund (19200) | 1,150,000 | 1,134,500 | 1,323,750 | 1,478,224 | 1,471,390 | 6,557,864 |
| GRAND TOTAL | 3,789,035 | 3,770,850 | 2,593,328 | 2,773,699 | 3,071,952 | 15,998,864 |

Town of Windham, Maine
Capital Improvement Plan
FY 20 thru FY 24

DEPARTMENT SUMMARY

| Department | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Assessing (AS) | | 36,500 | | | | 36,500 |
| Buildings & Grounds (BG) | 526,250 | 200,000 | 250,000 | 306,000 | 300,000 | 1,582,250 |
| Community Cable (CC) | 30,000 | | | | | 30,000 |
| Fire-Rescue (FR) | 284,800 | 369,726 | 411,279 | 393,848 | 591,179 | 2,050,832 |
| Information Services (IS) | 25,500 | | | | | 25,500 |
| Library (LB) | | | 66,650 | | | 66,650 |
| Parks and Recreation (PR) | 430,900 | 278,000 | 105,000 | 100,000 | | 913,900 |
| Planning (PL) | 16,935 | | | | | 16,935 |
| Police (PD) | 50,000 | | | | 15,273 | 65,273 |
| PWD - Equip (PW) | 380,000 | 725,000 | 430,000 | 420,000 | 665,500 | 2,620,500 |
| PWD - Roads - (RD) | 1,400,000 | 2,154,500 | 1,323,750 | 1,550,000 | 1,500,000 | 7,928,250 |
| Town Clerk (TC) | | 7,124 | 6,649 | 3,851 | | 17,624 |
| Town Mgr/Finance (TM) | 644,650 | | | | | 644,650 |
| TOTAL | 3,789,035 | 3,770,850 | 2,593,328 | 2,773,699 | 3,071,952 | 15,998,864 |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Community Cable (CC)
Contact IT Director
Type Equipment
Useful Life 10 years
Category Information Infrastructure
Priority 2 Very Important
Status Active

Project # CC-2020-001
Project Name TV-7 Hardware Replacement and Installation

Total Project Cost: \$30,000

Description

Replacement of television broadcast infrastructure includes essentially all of the audio-visual equipment sans Microphones and Video Cameras, which are new enough to be re-used.

Justification

The infrastructure collected in the television broadcast room at 8 School road is insufficient to meet the demands that citizens place upon their local government in regards to transparency and distribution of meeting and community content. The requested funds will replace the links in the chain between the cameras and microphones and the distribution points which are Spectrum Cable and Granicus. The funds are based upon estimates received by Headlight AV and will cover the cost of both the equipment and its installation by professionals. We are planning on soliciting bids...

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|--------|-------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|--------|-------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$67,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Information Services (IS)

Contact IT Director

Type Equipment

Useful Life 5 years

Category Information Infrastructure

Priority 1 Critical

Status Active

Total Project Cost: \$25,500

Project # IS-2020-004

Project Name Barracuda Hardware Replacement

Description

Replacement of two appliances, one which conducts our backups, and one which acts as our spam filter for the e-mail server. These are two mission critical devices.

Justification

The backup device needs to be upgraded to a larger model for more storage space due to a change in Police evidence handling procedures which necessitated a larger capacity. The Spam filter has reached the end of its projected life. Barracuda offers a program to refresh hardware, so we will be reimbursed some amount of money when we send our old devices back. The funding request is for the full amount of money required, as they will not state how much they will reimburse us until we are prepared to turn in our equipment.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 25,500 | | | | | 25,500 |
| Total | 25,500 | | | | | 25,500 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 25,500 | | | | | 25,500 |
| Total | 25,500 | | | | | 25,500 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$28,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Clerk (TC)

Contact Town Clerk

Type Improvement

Useful Life 30 years

Category Record Retention

Priority 1 Critical

Status Active

Total Project Cost: \$23,219

Project # TC-2020-001

Project Name Conservation of Town Records

Description

4 Very Large Books:
Book 1 - Town records 1962 - 1965 - Restore in 2020
Book 2 - Town records 1965 - 1971 - Restore in 2021
Book 3 - Town records 1971 - 1978 - Restore in 2022
Book 4 - Town records 1978 - 1986 - Restore in 2023

Justification

These record books are permanent records and have to be preserved and kept forever.

| Prior | Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-------|------------------|-------|-------|-------|-------|-------|--------|
| 5,595 | Record Retention | | 7,124 | 6,649 | 3,851 | | 17,624 |
| Total | Total | | 7,124 | 6,649 | 3,851 | | 17,624 |

| Prior | Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-------|--|-------|-------|-------|-------|-------|--------|
| 5,595 | Capital Equipment Replacement Fund (19100) | | 7,124 | 6,649 | 3,851 | | 17,624 |
| Total | Total | | 7,124 | 6,649 | 3,851 | | 17,624 |

Budget Impact/Other

Capital Equipment Fund (19100)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Type Equipment

Useful Life 10 years

Category Information Infrastructure

Priority 1 Critical

Status Active

Total Project Cost: \$114,450

Project # TM-2009-001

Project Name Financial System Upgrade/Replacement

Description

Upgrade/replacement of the town's financial accounting system software and hardware. Ongoing training - utilize MUNIS software effectively. System transitioned to Tyler/Munis in FY 2017-2018.

Justification

Current software is being phased out.

| Prior | Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------|----------------------------|--------|-------|-------|-------|-------|--------|
| 76,300 | Equip/Vehicles/Furnishings | 38,150 | | | | | 38,150 |
| Total | Total | 38,150 | | | | | 38,150 |

| Prior | Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------|--|--------|-------|-------|-------|-------|--------|
| 76,300 | Capital Equipment Replacement Fund (19100) | 38,150 | | | | | 38,150 |
| Total | Total | 38,150 | | | | | 38,150 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$38,150)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Project # TM-2020-003

Project Name Depot Street -Sewer Pump Station

Type Improvement

Useful Life 30 years

Category Sewer - Pump Station

Priority n/a

Status Active

Total Project Cost: \$600,000

Description

In Depot Street, South Windham Village, the Portland Water District will install a new sewer pump station, upgrade an existing syphon line to a new force and gravity main as well as replace the existing 8 inch distribution water main with a new 8 to 12 inch water main and the construction of a new 16 to 24 inch transmission main. This work is an important feature of the Portland Water District's Capital Improvement Plan and will greatly increase development potential in South Windham for property owners and the Town.

The fiscal responsibility for the sewer rehabilitation portion of this project falls on sewer ratepayers in the affected area, all of whom live within the 4803 2 census block in which 51.34% of the residents are Low/Moderate Income. This additional cost to the sewer payments would place a severe financial burden on these Village Residents. CDBG funding for this project would be used to mitigate the financial burden of the sewer rehabilitation on these ratepayers.

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------|----------------|-------|-------|-------|-------|----------------|
| Sewer - Pump Station | 600,000 | | | | | 600,000 |
| Total | 600,000 | | | | | 600,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|------------------------|----------------|-------|-------|-------|-------|----------------|
| CDBG Grant | 250,000 | | | | | 250,000 |
| GO BONDS/ FUND BALANCE | 350,000 | | | | | 350,000 |
| Total | 600,000 | | | | | 600,000 |

Budget Impact/Other

CDBG Grant - \$ 250,000.
Capital

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Town Mgr/Finance (TM)

Contact Town Manager

Type Equipment

Useful Life

Category Unassigned

Priority n/a

Status Active

Total Project Cost: \$6,500

Project # TM-2020-004

Project Name 4 TABLE TOP STANDING DESKS

Description

4 Table top standing desks for the Town Manager's Office - HR, Finance Director, and 2 Administrative Assistants.

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|--------------|-------|-------|-------|-------|--------------|
| Equip/Vehicles/Furnishings | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|--------------|-------|-------|-------|-------|--------------|
| Capital Equipment Replacement Fund (19100) | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$6,500)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 25 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$35,000

Project # BG-2020-001

Project Name EWFS Solar Array Purchase

Description

Cost of the town exercising the purchase option under the 2013 power purchase agreement with ReVision Energy for the solar panel array installed on the roof of the East Windham Fire Station.

Justification

Power purchase agreement under review.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|---------------|-------|-------|-------|-------|---------------|
| Construction/Maintenance | 35,000 | | | | | 35,000 |
| Total | 35,000 | | | | | 35,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 35,000 | | | | | 35,000 |
| Total | 35,000 | | | | | 35,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$35,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$12,000

Project # BG-2020-003

Project Name EWF Exhaust Hood

Description

Remodeled EWF kitchen they purchased a new commercial size cook stove which needs a bigger industrial exhaust hood with fire suppression.

Justification

Building code requirement.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 12,000 | | | | | 12,000 |
| Total | 12,000 | | | | | 12,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 12,000 | | | | | 12,000 |
| Total | 12,000 | | | | | 12,000 |

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$12,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$75,000

Project # BG-2020-004

Project Name Gym Roof Replacement at Community Center

Description

Gym roof has had several previous holes/patches over the years causing damage to the membrane, poor draining which causes ponding water leaks, and damage to insulation.

Justification

The gym is heavily used by the community, protection of the gym floor from water and the integrity of the building for future use.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|--------|-------|-------|-------|-------|--------|
| Construction/Maintenance | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|--------|-------|-------|-------|-------|--------|
| Buildings & Facilities Improvement Fund (19300) | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$75,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$175,000

Project # BG-2020-005

Project Name PW Salt Shed Repairs

Description

Repair crack, seams, anchors, and rebar if necessary.

Once winter operations are over, PW will remove all sand and salt exposing all foundation walls. Then Allied Engineering will conduct a complete inspection as to what exactly needs to be done.

Justification

Over the past 20 years salt has been penetrating into the cracks and seams and exposing the rebar to salt. This is causing it to rust and decay, ultimately weakening the structure.

#1 Safety of PW crew while inside.

#2 Save the building/structure from future damage.

#3 Prevent the need to replace the building which would be at a more significant cost.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|----------------|-------|-------|-------|-------|----------------|
| Construction/Maintenance | 175,000 | | | | | 175,000 |
| Total | 175,000 | | | | | 175,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|----------------|-------|-------|-------|-------|----------------|
| Buildings & Facilities Improvement Fund (19300) | 175,000 | | | | | 175,000 |
| Total | 175,000 | | | | | 175,000 |

Budget Impact/Other

Buildings & Facilities Improvement Fund (19300) - (\$175,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 20 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$10,000

Project # BG-2020-006

Project Name EWF Bay Heater

Description

Original 1993 propane bay heater failed and we are currently renting a temporary unit.

Justification

Bay needs heat to keep the area warm and keep trucks free from snow and ice.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|---------------|-------|-------|-------|-------|---------------|
| Construction/Maintenance | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Equipment

Useful Life 20 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$80,000

Project # BG-2020-007

Project Name Public Safety Building Boiler Replacement

Description

Replace original 30 year old heating oil burner.

Justification

Old and not efficient, used "8,297" gallons of heating oil last year.

There are current offices that are cold in the winter due to zoning issues. Too many offices on the same zone.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|---------------|-------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | 80,000 | | | | | 80,000 |
| Total | 80,000 | | | | | 80,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 80,000 | | | | | 80,000 |
| Total | 80,000 | | | | | 80,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$80,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Equipment

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$30,000

Project # BG-2020-008

Project Name Transfer PW Old Generator to Community Center

Description

Transfer PW old generator to the Community Center and connect to current services.

Justification

The Community Center could stay open and operational during power outages while continuing to service the community.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 30,000 | | | | | 30,000 |
| Total | 30,000 | | | | | 30,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$30,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Equipment

Useful Life

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$8,000

Project # BG-2020-009

Project Name Removal of Discontinued Inground Heating Oil Tank

Description

Remove inground oil tank from the Library that is no longer in use due to the change over to natural gas.

Justification

DEP, EPA, and fines if not removed.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|--------------|-------|-------|-------|-------|--------------|
| Other | 8,000 | | | | | 8,000 |
| Total | 8,000 | | | | | 8,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|--------------|-------|-------|-------|-------|--------------|
| Buildings & Facilities Improvement Fund (19300) | 8,000 | | | | | 8,000 |
| Total | 8,000 | | | | | 8,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$8,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$5,000

Project # BG-2020-010

Project Name Library Drainage Around Lower/Main Walkway

Description

Due to the landscape, the walkway is the lowest point. All of the run off water gathers and in the winter causes very dangerous conditions for the patrons and staff.

Justification

Safety, lost time injury and law suit if someone were to fall

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|--------------|-------|-------|-------|-------|--------------|
| Other | 5,000 | | | | | 5,000 |
| Total | 5,000 | | | | | 5,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|--------------|-------|-------|-------|-------|--------------|
| Buildings & Facilities Improvement Fund (19300) | 5,000 | | | | | 5,000 |
| Total | 5,000 | | | | | 5,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$5,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$35,000

Project # BG-2020-011

Project Name Community Center Gym Restrooms

Description

Remodel gym bathrooms to ADA standards

Justification

Currently not ADA compliant. With the public using the gym it could lead to a violation and fine if someone were to get hurt or file a complaint.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 35,000 | | | | | 35,000 |
| Total | 35,000 | | | | | 35,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 35,000 | | | | | 35,000 |
| Total | 35,000 | | | | | 35,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$35,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 15 years

Category Buildings & Improvements

Priority 4 Less Important

Status Active

Total Project Cost: \$11,250

Project # BG-2020-012

Project Name Public Safety Building "PD" Side Remodeling

Description

Remodel dark room and interview room creating an office. Remove wall between dark room and interview room, remove recessed shelving, fill with studded wall and sheetrock, add HVAC, install carpet.

Justification

Creates an office for growth.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|---------------|-------|-------|-------|-------|---------------|
| Construction/Maintenance | 11,250 | | | | | 11,250 |
| Total | 11,250 | | | | | 11,250 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 11,250 | | | | | 11,250 |
| Total | 11,250 | | | | | 11,250 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$11,250)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$20,000

Project # BG-2020-013

Project Name Social Services Floor Joist Support

Description

Install new LVL, lolly columns to bring up the proper load rating to support more weight.

Justification

Allied Engineering conducted a structural/load rating inspection confirming that the current load rating and structural supports do not meet the standards to support the amount of weight that the food pantry is currently at.

Engineers report is attached.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 20,000 | | | | | 20,000 |
| Total | 20,000 | | | | | 20,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 20,000 | | | | | 20,000 |
| Total | 20,000 | | | | | 20,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 1 Critical

Status Active

Total Project Cost: \$15,000

Project # BG-2020-014

Project Name Community Center Security

Description

Install card reads and electronic door controls on the three main entrance doors. Gym "side", gym lobby, and annex main doors. Would like to add interior doors as well in the near future.

Norris quoted the job as they are the contractors who installed the same system as PD and PW.

Justification

- #1. Eliminate the use of keys which can be duplicated as well as how many keys have we not received back due to employees leaving employment.
- #2. Lock and unlock doors automatically daily as well as for meetings. This will eliminate an employee having to stop what they are doing to lock or unlock doors.
- #3. Card readers store access information as to who and what time the door was accessed.
- #4. Card reader can control who and when the doors can be accessed.
- #5. Same system as all other buildings with card readers and electronic door locks. Future adds are not as costly.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|---------------|-------|-------|-------|-------|---------------|
| Buildings & Facilities Improvement Fund (19300) | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$15,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 30 years

Category Buildings & Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$15,000

Project # BG-2020-015

Project Name NW Fire Station

Description

Remodel current restroom to ADA standards

Justification

Currently not ADA compliant and the public uses the facilities. It could lead to a violation and fine if someone were to get hurt or file a complaint. Original restrooms.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|--------|-------|-------|-------|-------|--------|
| Construction/Maintenance | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|--------|-------|-------|-------|-------|--------|
| Buildings & Facilities Improvement Fund (19300) | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

Budget Impact/Other

Buildings and Facilities Improvement Fund (19300) - (\$15,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2021-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Combined projects, large scale maintenance and other improvements

Total Project Cost: \$200,000

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|---------|-------|-------|-------|---------|
| Construction/Maintenance | | 200,000 | | | | 200,000 |
| Total | | 200,000 | | | | 200,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------|-------|-------|-------|---------|
| Buildings & Facilities Improvement Fund (19300) | | 200,000 | | | | 200,000 |
| Total | | 200,000 | | | | 200,000 |

Budget Impact/Other

Details of projects to be determined FY 21

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2022-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Total Project Cost: \$250,000

Combined projects, large scale maintenance and other improvements

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|---------|-------|-------|---------|
| Construction/Maintenance | | | 250,000 | | | 250,000 |
| Total | | | 250,000 | | | 250,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|---------|-------|-------|---------|
| Buildings & Facilities Improvement Fund (19300) | | | 250,000 | | | 250,000 |
| Total | | | 250,000 | | | 250,000 |

Budget Impact/Other

Details of projects to be determined FY 22.

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2023-001

Project Name Welcome to Windham Sign Replacement

Department Buildings & Grounds (BG)

Contact Buildings & Grounds

Type Improvement

Useful Life 10 years

Category Buildings & Improvements

Priority 3 Important

Status Active

Description

Total Project Cost: \$6,000

Replacement of three "Welcome to Windham" gateway signs due to deterioration.

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|-------|-------|-------|
| Construction/Maintenance | | | | 6,000 | | 6,000 |
| Total | | | | 6,000 | | 6,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|-------|-------|-------|-------|-------|
| Buildings & Facilities Improvement Fund (19300) | | | | 6,000 | | 6,000 |
| Total | | | | 6,000 | | 6,000 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2023-002

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Total Project Cost: \$300,000

Combined projects, large scale maintenance and other improvements

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|---------|-------|---------|
| Construction/Maintenance | | | | 300,000 | | 300,000 |
| Total | | | | 300,000 | | 300,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|---------|-------|---------|
| Buildings & Facilities Improvement Fund (19300) | | | | 300,000 | | 300,000 |
| Total | | | | 300,000 | | 300,000 |

Budget Impact/Other

Details of projects to be determined FY 23.

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # BG-2024-001

Project Name Combined Projects

Department Buildings & Grounds (BG)
Contact Buildings & Grounds
Type Improvement
Useful Life
Category Buildings & Improvements
Priority 2 Very Important
Status Active

Description

Combined projects, large scale maintenance and other improvements

Total Project Cost: \$300,000

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|-------|---------|---------|
| Construction/Maintenance | | | | | 300,000 | 300,000 |
| Total | | | | | 300,000 | 300,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|-------|---------|---------|
| Buildings & Facilities Improvement Fund (19300) | | | | | 300,000 | 300,000 |
| Total | | | | | 300,000 | 300,000 |

Budget Impact/Other

Details of projects to be determined FY 24.

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment: PW Equip
 Priority 3 Important
 Status Active

Project # PW-2018-001

Project Name Loader 25

Total Project Cost: \$230,000

Description

Replacement of 2001 John Deere 624 H loader and plow at an estimated cost of \$230,000.

Justification

Replacement Schedule can be pushed off as replacement is still not needed

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|---------|-------|---------|
| Equip/Vehicles/Furnishings | | | | 230,000 | | 230,000 |
| Total | | | | 230,000 | | 230,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|-------|-------|---------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | | 230,000 | | 230,000 |
| Total | | | | 230,000 | | 230,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-004

Project Name Pickup #98

Type Equipment

Useful Life 8 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$50,000

Description

One Ton Pickup with Plow, sander & power lift tail gate

This replaces a 2012 3/4 ton 4x4 PU which will remain in fleet for use by new staff

Justification

replacement of PU 98 was scheduled for FY 19 but was put on pending list.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

Budget Impact/Other

5 YR LEASE -50,000 3% (4,588.65) = 54,588.65 (10,917.73 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 15 years
 Category Wastewater
 Priority 3 Important
 Status Active

Project # PW-2020-006
 Project Name Stormwater Pickup 1/2T

Total Project Cost: \$32,000

Description
 Pickup for stormwater coordinator.

Justification
 NEW stormwater pickup 1/2 ton.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 32,000 | | | | 32,000 |
| Total | | 32,000 | | | | 32,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 32,000 | | | | 32,000 |
| Total | | 32,000 | | | | 32,000 |

Budget Impact/Other
 3 YR LEASE - \$32,000 - 3% (1,938.91) = 33,938.91 (11,312.97 PER YEAR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-010

Project Name TRUCK # 6

Type Equipment

Useful Life 11 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$190,000

Description

Replacement of Truck # 6

One DUMP TRUCK with related plow and sanding equipment

Justification

replacement scheduled in FY 19 - postponed.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|----------------|-------|-------|-------|-------|----------------|
| Equip/Vehicles/Furnishings | 190,000 | | | | | 190,000 |
| Total | 190,000 | | | | | 190,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|----------------|-------|-------|-------|-------|----------------|
| Capital Equipment Replacement Fund (19100) | 190,000 | | | | | 190,000 |
| Total | 190,000 | | | | | 190,000 |

Budget Impact/Other

5 YEAR LEASE - \$190,000. - 3% (17,436.85) = 207,436.85 (41,487.37 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-011

Project Name TRUCK # 7

Type Equipment

Useful Life 11 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$190,000

Description

Replacement of TRUCK # 7 - 2009

DUMP TRUCK with related plow and sanding equipment

Justification

Replacing truck scheduled for FY19 - postponed

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|----------------|-------|-------|-------|-------|----------------|
| Equip/Vehicles/Furnishings | 190,000 | | | | | 190,000 |
| Total | 190,000 | | | | | 190,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|----------------|-------|-------|-------|-------|----------------|
| Capital Equipment Replacement Fund (19100) | 190,000 | | | | | 190,000 |
| Total | 190,000 | | | | | 190,000 |

Budget Impact/Other

5 YR LEASE - \$190,000. - 3% (17,436.85) = \$207,436.85 (41,487.37 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-013

Project Name SCISSOR LIFT - 19 FT.

Type Equipment

Useful Life 15 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$10,000

Description

ONE SCISSOR LIFT WITH 19 FOOT WORKING HEIGHT

Justification

Many buildings inside and out need a lift to service and repair, Building & groundss rents lifts throughout the year but cannot always get them when needed. New maintenance facility, south fire station are added buildings with high ceilings that require a lift.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|---------------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | | 10,000 | | | | 10,000 |
| Total | | 10,000 | | | | 10,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | | 10,000 | | | | 10,000 |
| Total | | 10,000 | | | | 10,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 8 years
Category Equipment: PW Equip
Priority 1 Critical
Status Active

Project # PW-2020-014
Project Name (2) WALKER RIDING LAWN MOWERS

Total Project Cost: \$13,000

Description

Replacing one 2009 and one 2012 mower.

Justification

One mower was scheduled for the past two years, and removed.
Have had to replace mower deck, gear boxes, engine bagger chutes.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 13,000 | | | | 13,000 |
| Total | | 13,000 | | | | 13,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 13,000 | | | | 13,000 |
| Total | | 13,000 | | | | 13,000 |

Budget Impact/Other

3 YEAR LEASE - \$26,000 - 3% (1,575.37) = 27,575.37 (9,191.79 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2020-015

Project Name Backhoe #21 Caterpillar 420E-IT 2008

Type Equipment

Useful Life 20 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$125,000

Description

Replacement of CAT Backhoe, FY 2020, \$125,000

Justification

Replacement schedule 2020 or greater as warranted.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|---------|-------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | 125,000 | | | | 125,000 |
| Total | | 125,000 | | | | 125,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------|-------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | 125,000 | | | | 125,000 |
| Total | | 125,000 | | | | 125,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2021-001

Project Name Truck #12

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$75,000

Description

Replacement of 2011 F-550 2-ton 6-wheel dump truck at an estimated cost of \$75,000.

Justification

Replacement schedule or as warranted.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 75,000 | | | | 75,000 |
| Total | | 75,000 | | | | 75,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 75,000 | | | | 75,000 |
| Total | | 75,000 | | | | 75,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment: PW Equip
 Priority n/a
 Status Active

| | |
|--------------|----------------|
| Project # | PW-2021-004 |
| Project Name | Skid Steer #28 |

Total Project Cost: \$55,000

| |
|---|
| Description |
| Replace 2001 Bob Cat 873 Sweeper, Loader, Forks |

| |
|--|
| Justification |
| Replacement schedule 2021 or as warranted. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 55,000 | | | | 55,000 |
| Total | | 55,000 | | | | 55,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 55,000 | | | | 55,000 |
| Total | | 55,000 | | | | 55,000 |

| |
|---------------------|
| Budget Impact/Other |
| |

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2021-005

Project Name Pickup #84 B&G

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 7 years
Category Vehicles
Priority n/a
Status Active

Description

Replace 2014 GMC 3500 1 Ton 4x4 and plow.

Total Project Cost: \$50,000

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 7 years
 Category Equipment: PW Equip
 Priority n/a
 Status Active

| | |
|--------------|-------------|
| Project # | PW-2021-006 |
| Project Name | Pickup #97 |

Total Project Cost: \$50,000

| |
|---|
| Description |
| Replace 2014 GMC 3500 1 Ton 4x4 and plow. |

| |
|---------------------------------------|
| Justification |
| Replacement schedule or as warranted. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

| |
|---------------------|
| Budget Impact/Other |
| |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2021-007

Project Name Truck #01

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$215,000

Description

Replacement of 2011 International 10-wheel dump truck at an estimated cost of 215,000.

Justification

Replacement schedule - May keep as additional Wheeler for increased production during summer months if condition warrents and increase fleet size.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|---------|-------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | 215,000 | | | | 215,000 |
| Total | | 215,000 | | | | 215,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------|-------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | 215,000 | | | | 215,000 |
| Total | | 215,000 | | | | 215,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)
 Contact Public Works Director
 Type Equipment
 Useful Life 8 years
 Category Equipment: PW Equip
 Priority 3 Important
 Status Active

Project # PW-2021-008
 Project Name Pickup #99

Description

Total Project Cost: \$50,000

Replacement of 2014 Chev one ton rack body 4x4 - \$50,000.

Justification

Replacement schedule - 2021 as planned or as warranted.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 50,000 | | | | 50,000 |
| Total | | 50,000 | | | | 50,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Equip (PW)

Contact Public Works Director

Project # PW-2022-003

Project Name Pickup #81

Type Equipment

Useful Life 8 years

Category Vehicles

Priority 3 Important

Status Active

Total Project Cost: \$50,000

Description

Replacement of 2015 Chev 3500 1 ton 4x4 pickup at an estimated cost of \$50,000.

Justification

Replacement Schedule 2022 as scheduled

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|--------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | | 50,000 | | | 50,000 |
| Total | | | 50,000 | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|--------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | | 50,000 | | | 50,000 |
| Total | | | 50,000 | | | 50,000 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

| | |
|--------------|---------------|
| Project # | PW-2022-007 |
| Project Name | Dump Truck #4 |

| | |
|-------------|-----------------------|
| Department | PWD - Equip (PW) |
| Contact | Public Works Director |
| Type | Equipment |
| Useful Life | 10 years |
| Category | Vehicles |
| Priority | n/a |
| Status | Active |

| | |
|--|-------------------------------|
| Description | Total Project Cost: \$190,000 |
| Replace 2013 International 6 wheel dump truck and plow | |

| |
|--|
| Justification |
| Replacement schedule 2022 or as warranted. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|---------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | | 190,000 | | | 190,000 |
| Total | | | 190,000 | | | 190,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|---------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | 190,000 | | | 190,000 |
| Total | | | 190,000 | | | 190,000 |

| |
|---------------------|
| Budget Impact/Other |
| |

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2023-001

Project Name Truck 02

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important
Status Active

Description

Total Project Cost: \$190,000

Replacement of 2012Intern 6-wheel dump truck at an estimated cost of \$190,000

Justification

Replacement Schedule 2022 or as needed

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|---------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | | 190,000 | | | 190,000 |
| Total | | | 190,000 | | | 190,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|---------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | 190,000 | | | 190,000 |
| Total | | | 190,000 | | | 190,000 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2023-002

Project Name Truck 03

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 3 Important
Status Active

Description

Total Project Cost: \$190,000

Replacement of 2013 Intern 6-wheel dump truck at an estimated cost of \$190,000.

Justification

Replacement Schedule 2022 or as warrented

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|---------|-------|---------|
| Equip/Vehicles/Furnishings | | | | 190,000 | | 190,000 |
| Total | | | | 190,000 | | 190,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|---------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | | 190,000 | | 190,000 |
| Total | | | | 190,000 | | 190,000 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2024-002

Project Name Truck #9

Department PWD - Equip (PW)
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Vehicles
Priority n/a
Status Active

Description

Total Project Cost: \$215,000

Replace 2014 International 10 wheel dump and plow

Justification

Replacement schedule 2024 or as warranted.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|-------|---------|---------|
| Equip/Vehicles/Furnishings | | | | | 215,000 | 215,000 |
| Total | | | | | 215,000 | 215,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|-------|---------|---------|
| Capital Equipment | | | | | 215,000 | 215,000 |
| Replacement Fund (19100) | | | | | | |
| Total | | | | | 215,000 | 215,000 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

| | |
|--------------|-------------|
| Project # | PW-2024-003 |
| Project Name | Sweeper #23 |

| | |
|-------------|-----------------------|
| Department | PWD - Equip (PW) |
| Contact | Public Works Director |
| Type | Equipment |
| Useful Life | 10 years |
| Category | Vehicles |
| Priority | n/a |
| Status | Active |

| | |
|--|-------------------------------|
| Description | Total Project Cost: \$230,000 |
| Replace 2014 Elgin Pelican Street Sweeper. | |

| |
|--|
| Justification |
| Replacement schedule 2024 or as warranted. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|-------|---------|---------|
| Equip/Vehicles/Furnishings | | | | | 230,000 | 230,000 |
| Total | | | | | 230,000 | 230,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|-------|---------|---------|
| Capital Equipment | | | | | 230,000 | 230,000 |
| Replacement Fund (19100) | | | | | | |
| Total | | | | | 230,000 | 230,000 |

| |
|---------------------|
| Budget Impact/Other |
| |

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # PW-2024-004

Project Name Roller

Department PWD - Equip (PW)

Contact Public Works Director

Type Equipment

Useful Life 20 years

Category Equipment: PW Equip

Priority n/a

Status Active

Description

Total Project Cost: \$35,500

Replace 2004 Weber 5 ton riding paving roller.

Justification

Replacement schedule as warranted.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|-------|--------|--------|
| Equip/Vehicles/Furnishings | | | | | 35,500 | 35,500 |
| Total | | | | | 35,500 | 35,500 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|-------|-------|-------|--------|--------|
| Capital Equipment | | | | | 35,500 | 35,500 |
| Replacement Fund (19100) | | | | | | |
| Total | | | | | 35,500 | 35,500 |

Budget Impact/Other

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

PW-2024-005

Project Name

Trackless Sidewalk Machine #24

Department

PWD - Equip (PW)

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Vehicles

Priority

2 Very Important

Status

Active

Description

1- Trackless Sidewalk Machine for snowblowing, sweeping and road side mowing.

Total Project Cost: \$185,000

Justification

To clean sidewalks during winter weather events, to clean up in the spring and to get more roadside mowing done.

Will be reviewed each year.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|-------|---------|---------|
| Equip/Vehicles/Furnishings | | | | | 185,000 | 185,000 |
| Total | | | | | 185,000 | 185,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|-------|---------|---------|
| Capital Equipment Replacement Fund (19100) | | | | | 185,000 | 185,000 |
| Total | | | | | 185,000 | 185,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-001

Project Name RTE 35 Sidewalk

Type Improvement

Useful Life 30 years

Category Sidewalks

Priority 1 Critical

Status Active

Total Project Cost: \$75,000

Description

Rte 35 LAP sidewalk project.

Justification

LAP project to build a sidewalk from Basin Road to 302.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|---------------|-------|-------|-------|-------|---------------|
| Construction/Maintenance | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------------------------------------|---------------|-------|-------|-------|-------|---------------|
| Maine - Locally Administered projects | 50,000 | | | | | 50,000 |
| Road Improvements Fund (19200) | 25,000 | | | | | 25,000 |
| Total | 75,000 | | | | | 75,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$75,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

RD-2020-002

Project Name

Hillcrest Development Drainage

Department

PWD - Roads - (RD)

Contact

Public Works Director

Type

Improvement

Useful Life

30 years

Category

Storm Sewer/Drainage

Priority

1 Critical

Status

Active

Description

Contract - 28 catch basins filtration beds renewal

Total Project Cost: \$280,000

Justification

System is failing

| | | | | | | | |
|---------|--------------------------|---------|-------|-------|-------|-------|---------|
| Prior | Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
| 140,000 | Construction/Maintenance | 140,000 | | | | | 140,000 |
| Total | Total | 140,000 | | | | | 140,000 |

| | | | | | | | |
|---------|--------------------------------|---------|-------|-------|-------|-------|---------|
| Prior | Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
| 140,000 | Road Improvements Fund (19200) | 140,000 | | | | | 140,000 |
| Total | Total | 140,000 | | | | | 140,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$140,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-003

Project Name Rebuild & Pave Brand Rd - Phase 1-2-3-4

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$2,000,000

Description

Brand Road rebuild and pave

Justification

Build and pave dirt road, Council directive

| Prior | Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------|--------------------------|---------|---------|---------|-------|-------|-----------|
| 500,000 | Construction/Maintenance | 500,000 | 500,000 | 500,000 | | | 1,500,000 |
| Total | Total | 500,000 | 500,000 | 500,000 | | | 1,500,000 |

| Prior | Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------|--------------------------------|---------|---------|---------|-------|-------|-----------|
| 500,000 | Road Improvements Fund (19200) | 500,000 | 500,000 | 500,000 | | | 1,500,000 |
| Total | Total | 500,000 | 500,000 | 500,000 | | | 1,500,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$500,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-004

Project Name Paving Land of Nod Road

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$181,000

Description

Pavement preservation, Land of Nod, Paving tack layer, hand work, butt joints, & shoulders

Justification

Pavement preservation - Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|----------------|-------|-------|-------|----------------|
| Paving | | 181,000 | | | | 181,000 |
| Total | | 181,000 | | | | 181,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|----------------|-------|-------|-------|----------------|
| Road Improvements Fund (19200) | | 181,000 | | | | 181,000 |
| Total | | 181,000 | | | | 181,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$181,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-005

Project Name Commons Ave

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$24,000

Description

Pavement preservation - Commons Ave

Justification

Paving tack, hand work, butt joints, and shoulder.
Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|--------|-------|-------|-------|--------|
| Paving | | 24,000 | | | | 24,000 |
| Total | | 24,000 | | | | 24,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|--------|-------|-------|-------|--------|
| Road Improvements Fund (19200) | | 24,000 | | | | 24,000 |
| Total | | 24,000 | | | | 24,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$24,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-006

Project Name Page Road Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$20,000

Description

Pavement preservation - Page Road, River Rd to dead end - Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|--------|-------|-------|-------|--------|
| Paving | | 20,000 | | | | 20,000 |
| Total | | 20,000 | | | | 20,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|--------|-------|-------|-------|--------|
| Road Improvements Fund (19200) | | 20,000 | | | | 20,000 |
| Total | | 20,000 | | | | 20,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-007

Project Name Dunridge Circle Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$10,000

Description

Dunridge Circle - Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|--------|-------|-------|-------|--------|
| Paving | | 10,000 | | | | 10,000 |
| Total | | 10,000 | | | | 10,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|--------|-------|-------|-------|--------|
| Road Improvements Fund (19200) | | 10,000 | | | | 10,000 |
| Total | | 10,000 | | | | 10,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$10,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-008

Project Name Vance Drive Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$36,500

Description

Paving tack, hand work, butt joints, and shoulders

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|---------------|-------|-------|-------|---------------|
| Paving | | 36,500 | | | | 36,500 |
| Total | | 36,500 | | | | 36,500 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|---------------|-------|-------|-------|---------------|
| Road Improvements Fund (19200) | | 36,500 | | | | 36,500 |
| Total | | 36,500 | | | | 36,500 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$36,500)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2020-009

Project Name Pinewood Acres Paving

Type Improvement

Useful Life 15 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$128,000

Description

Paving tack, hand work, butt joints, and shoulder

Justification

Pavement preservation. Reviewed in FY 2020. Delayed until FY 2021.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|---------|-------|-------|-------|---------|
| Paving | | 128,000 | | | | 128,000 |
| Total | | 128,000 | | | | 128,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|---------|-------|-------|-------|---------|
| Road Improvements Fund (19200) | | 128,000 | | | | 128,000 |
| Total | | 128,000 | | | | 128,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$128,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)
 Contact Public Works Director
 Type Improvement
 Useful Life Varies
 Category Engineering - roads & sidewalk
 Priority 1 Critical
 Status Active

| | |
|--------------|----------------------|
| Project # | RD-2020-010 |
| Project Name | Engineering Services |

Total Project Cost: \$105,000

| |
|--|
| Description |
| Engineering services for town projects - Brand Road, Rte 35 sidewalks, Hillcrest Drainage, PCR study |

| |
|--------------------------|
| Justification |
| Engineering for projects |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------|----------------|-------|-------|-------|-------|----------------|
| Planning/Design | 105,000 | | | | | 105,000 |
| Total | 105,000 | | | | | 105,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|----------------|-------|-------|-------|-------|----------------|
| Road Improvements Fund (19200) | 105,000 | | | | | 105,000 |
| Total | 105,000 | | | | | 105,000 |

| |
|--|
| Budget Impact/Other |
| Road Improvements Fund (19200) - (\$105,000) |

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # RD-2020-011

Project Name Road projects - Supplies & Materials

Department PWD - Roads - (RD)
Contact Public Works Director
Type Unassigned
Useful Life Varies
Category Unassigned
Priority 1 Critical
Status Active

Description

Total Project Cost: \$50,000

Supplies and materials needed to prepare roads for paving - culverts, rip rap, loam, gravel, reclaim, asphalt

Justification

Materials needed for town projects

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|--------|-------|-------|-------|-------|--------|
| Other | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|--------|-------|-------|-------|-------|--------|
| Road Improvements Fund (19200) | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Type Unassigned

Useful Life

Category Street Construction

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Project # RD-2020-012

Project Name Road Projects - Outside Contractors

Description

Contractors to do work the town needs - flaggers, catch basin repair, mill & paving small areas

Justification

Outside labor to help perform work needed to be done

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|---------------|-------|-------|-------|-------|---------------|
| Road Improvements Fund (19200) | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Type Equipment

Useful Life

Category Street Construction

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Project # RD-2020-013

Project Name Road Projects - Equipment Rental

Description

Rental of excavators, or other equipment for town work

Justification

Rental for equipment the town doesn't own

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|---------------|-------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|---------------|-------|-------|-------|-------|---------------|
| Road Improvements Fund (19200) | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$50,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Type Unassigned

Useful Life

Category Street Construction

Priority n/a

Status Active

Total Project Cost: \$400,000

Project # RD-2020-014

Project Name RTE 302 NORTH CENTER TURN LANE

Description

Add center turn lane from the end of existing center turn lane North of Anglers Road, approximately 7,700'.

Justification

Construction project to add center turn lane. MPI grant from DOT up to \$200,000.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|----------------|-------|-------|-------|-------|----------------|
| Construction/Maintenance | 400,000 | | | | | 400,000 |
| Total | 400,000 | | | | | 400,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|----------------|-------|-------|-------|-------|----------------|
| MDOT - MPI | 200,000 | | | | | 200,000 |
| Road Improvements Fund (19200) | 200,000 | | | | | 200,000 |
| Total | 400,000 | | | | | 400,000 |

Budget Impact/Other

Road Improvements (19200) - (\$200,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2021-001
Project Name VARNEY MILL RD PAVING

Type Improvement

Useful Life 10 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$235,000

Description

Overlay Varney Mill Road 302 to Falmouth Road.

Justification

Pavement preservation.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|---------|-------|-------|-------|---------|
| Paving | | 235,000 | | | | 235,000 |
| Total | | 235,000 | | | | 235,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|---------|-------|-------|-------|---------|
| Road Improvements Fund (19200) | | 235,000 | | | | 235,000 |
| Total | | 235,000 | | | | 235,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$235,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2022-002

Project Name Hillcrest Subdivision

Type Improvement

Useful Life 10 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$130,000

Description

Overlay Hillcrest Subdivision

Justification

Pavement preservation.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|---------|-------|-------|---------|
| Paving | | | 130,000 | | | 130,000 |
| Total | | | 130,000 | | | 130,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|---------|-------|-------|---------|
| Road Improvements Fund (19200) | | | 130,000 | | | 130,000 |
| Total | | | 130,000 | | | 130,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$130,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

RD-2022-003

Project Name

Abby & Oak Subdivision

Department

PWD - Roads - (RD)

Contact

Public Works Director

Type

Equipment

Useful Life

10 years

Category

Street Paving

Priority

1 Critical

Status

Active

Description

Overlay Abby and Oak Subdivision, drainage improvements

Total Project Cost: \$65,000

Justification

Pavement preservation

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|--------|-------|-------|--------|
| Paving | | | 65,000 | | | 65,000 |
| Total | | | 65,000 | | | 65,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|--------|-------|-------|--------|
| Road Improvements Fund (19200) | | | 65,000 | | | 65,000 |
| Total | | | 65,000 | | | 65,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$65,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2022-004

Project Name High Street Paving

Type Improvement

Useful Life 10 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$175,000

Description

Shim and overlay High Street, drainage improvements, repair catch basins, curb repair

Justification

Pavement preservation.
May have to coordinate with Portland Water with their upgraded water line. Could change scope of work.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|---------|-------|-------|---------|
| Paving | | | 175,000 | | | 175,000 |
| Total | | | 175,000 | | | 175,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|---------|-------|-------|---------|
| Road Improvements Fund (19200) | | | 175,000 | | | 175,000 |
| Total | | | 175,000 | | | 175,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$175,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project # RD-2022-005

Project Name Hall Road

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Description

Build and pave Hall Road - Windham Center Road to end

Total Project Cost: \$453,750

Justification

Building old gravel roads to a paved road.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|---------|-------|-------|---------|
| Paving | | | 453,750 | | | 453,750 |
| Total | | | 453,750 | | | 453,750 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|---------|-------|-------|---------|
| Road Improvements Fund (19200) | | | 453,750 | | | 453,750 |
| Total | | | 453,750 | | | 453,750 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$453,750)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Public Works Director

Project # RD-2023-001

Project Name Depot Street Reconstruction & Paving

Type Improvement

Useful Life 10 years

Category Street Paving

Priority 1 Critical

Status Active

Total Project Cost: \$1,250,000

Description

Depot Street reconstruction and paving.

Justification

Depot Street reconstruction for pedestrians, pavement improvements, drainage improvements, sewer upgrades.

Coordinate with Portland Water for water main upgrades.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------------|-------|-------|-------|------------------|-------|------------------|
| Street Reconstruction | | | | 1,250,000 | | 1,250,000 |
| Total | | | | 1,250,000 | | 1,250,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------------|-------|-------|-------|------------------|-------|------------------|
| ASSIGNED FUND BAL - DEPOT ST. (FY13) | | | | 71,776 | | 71,776 |
| Road Improvements Fund (19200) | | | | 1,178,224 | | 1,178,224 |
| Total | | | | 1,250,000 | | 1,250,000 |

Budget Impact/Other

ASSIGNED FUND BAL - DEPOT ST. (FY13) - (\$71,776)

Road Improvements Fund (19200) - (\$1,178,224)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

| | |
|--------------|--------------------------------|
| Project # | RD-2023-002 |
| Project Name | Varney Mill Estate Subdivision |

| | |
|-------------|-----------------------|
| Department | PWD - Roads - (RD) |
| Contact | Public Works Director |
| Type | Improvement |
| Useful Life | 10 years |
| Category | Street Paving |
| Priority | 1 Critical |
| Status | Active |

| | |
|--|-------------------------------|
| Description | Total Project Cost: \$300,000 |
| Varney Mill Estate Subdivision - Renew catch basin drainage and add new 17 C.B., pavement preservation | |

| |
|--|
| Justification |
| Drainage improvements, pavement preservation |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------------|-------|-------|-------|---------|-------|---------|
| Paving | | | | 130,000 | | 130,000 |
| Drainage Improvements | | | | 170,000 | | 170,000 |
| Total | | | | 300,000 | | 300,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|-------|---------|-------|---------|
| Road Improvements Fund (19200) | | | | 300,000 | | 300,000 |
| Total | | | | 300,000 | | 300,000 |

| |
|--|
| Budget Impact/Other |
| Road Improvements Fund (19200) - (\$300,000) |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Project # RD-2024-001

Project Name PAVING AND RECONSTRUCTION

Department PWD - Roads - (RD)

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Street Reconstruction

Priority 1 Critical

Status Active

Description

Total Project Cost: \$3,985,000

Projects to be identified once the PCR (Pavement Consideration Report) is completed. Review will begin in June with report expected in Oct. 19.

Justification

Projects to be identified in Oct 19 once the new PCR report is completed

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total | Future |
|-------------------------------|-------|-------|-------|-------|---------|---------|-----------|
| ROAD -PAVING - RECONSTRUCTION | | | | | 985,000 | 985,000 | 3,000,000 |
| Total | | | | | 985,000 | 985,000 | Total |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total | Future |
|--------------------------------|-------|-------|-------|-------|---------|---------|-----------|
| Road Improvements Fund (19200) | | | | | 985,000 | 985,000 | 3,000,000 |
| Total | | | | | 985,000 | 985,000 | Total |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Department PWD - Roads - (RD)
Contact Public Works Director
Type Improvement
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Active

Project # RD-2024-002

Project Name Barnes Road

Total Project Cost: \$420,000

Description

Barnes Road paved and dirt section.

Justification

Reclaim and pave 1250 ft, rebuild and pave 1150 ft dirt section.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------------|-------|-------|-------|-------|---------|---------|
| Street Reconstruction | | | | | 420,000 | 420,000 |
| Total | | | | | 420,000 | 420,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------------|-------|-------|-------|-------|---------|---------|
| ASSIGNED FUND BAL - BARNES RD (FY17) | | | | | 28,610 | 28,610 |
| Road Improvements Fund (19200) | | | | | 391,390 | 391,390 |
| Total | | | | | 420,000 | 420,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$391,390)
ASSIGNED FUND BAL - BARNES RD (FY17) - (\$28,610)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #

RD-2024-003

Project Name

Collinwood Circle & Running Brook Development

Department

PWD - Roads - (RD)

Contact

Public Works Director

Type

Improvement

Useful Life

10 years

Category

Street Paving

Priority

1 Critical

Status

Active

Description

Overlay Collinwood Circle and Running Brook Development.

Total Project Cost: \$95,000

Justification

Pavement preservation.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|-------|-------|--------|--------|
| Paving | | | | | 95,000 | 95,000 |
| Total | | | | | 95,000 | 95,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|-------|-------|-------|-------|--------|--------|
| Road Improvements Fund (19200) | | | | | 95,000 | 95,000 |
| Total | | | | | 95,000 | 95,000 |

Budget Impact/Other

Road Improvements Fund (19200) - (\$95,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department PWD - Roads - (RD)

Contact Town Manager

Type Improvement

Useful Life 30 years

Category 21st Century Downtown

Priority 2 Very Important

Status Active

Total Project Cost: \$1,050,000

Project # TM-2020-002

Project Name 21st Century Downtown Plan

Description

The goals of the 21st Century Downtown Master Plan are to:

- Develop a comprehensive vision for transportation improvements in North Windham;
- Improve the capacity of Roosevelt Trail;
- Introduce street networks in an incremental manner that respond to the existing built context and allow for the growth of new neighborhoods surrounding the commercial core;
- Incubate a range of economic development and housing opportunities;
- Establish a renewed "sense of place" in Windham's commercial center through Complete Streets, infill development, increased residential densities, vibrant public realms, mobility options and access to open space;
- Focus on implementation by identifying short-term and long-term improvements and policies.

Justification

Council has reviewed the Character Based Code (CBC) developed for North Windham along with alternative ordinance changes that incorporate some of the highest impact components of a CBC into our existing zoning framework.

Town is working on changes to the zoning code for North Windham, so that future development occurs in ways that are consistent with the vision outlined in the 21st Century Plan.

Preliminary Plans finalized in the Summer of 2016 call for sidewalks, pedestrian improvements at intersections like crosswalks and push to cross buttons, and access management involving the narrowing and closing of some entrances and medians.

The Town is currently working on funding options to complete the Final Design and Construction of the improvements.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------------|---------------|------------------|-------|-------|-------|------------------|
| 21st Century Downtown | 30,000 | 1,020,000 | | | | 1,050,000 |
| Total | 30,000 | 1,020,000 | | | | 1,050,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------------|---------------|------------------|-------|-------|-------|------------------|
| GO BONDS/ FUND BALANCE | | 520,000 | | | | 520,000 |
| MDOT - MPI | | 500,000 | | | | 500,000 |
| Road Improvements Fund (19200) | 30,000 | | | | | 30,000 |
| Total | 30,000 | 1,020,000 | | | | 1,050,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 8 years

Category Vehicles

Priority 4 Less Important

Status Active

Total Project Cost: \$194,000

Project # FR-2020-001

Project Name Ambulance 3

Description

This capital project would replace the 2010 ambulance that is currently running as our third out ambulance. This vehicle was kept in the fleet when we purchased two new ambulances in 2017. The estimated cost to replace this vehicle is \$194,000.

Justification

****RECOMMEND FUNDING FY 2021****

This vehicle has 164,175 miles on it and ran as a front line truck for 7 years. After nearly two years on the road the 2017 ambulances are already at 50,000 miles. Each of the front line ambulances are responding to 1,000 calls per year. The third out ambulance is responding to 100 calls per year. By replacing this vehicle in late FY 2020 it will allow us to start rotating the three vehicles based on call volume as well as preventing us from needing to replace three ambulances all at once. It is our plan to replace these vehicles every 8 years.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|----------------|-------|-------|----------------|
| Equip/Vehicles/Furnishings | | | 194,000 | | | 194,000 |
| Total | | | 194,000 | | | 194,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|----------------|-------|-------|----------------|
| Capital Equipment Replacement Fund (19100) | | | 194,000 | | | 194,000 |
| Total | | | 194,000 | | | 194,000 |

Budget Impact/Other

5 YR LEASE - \$194,000. - 3% - (17,803.95) = \$211,803.95 (42,360.79 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)
 Contact Fire Chief
 Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 1 Critical
 Status Active

Project # FR-2020-002
 Project Name East Station Gear Dryer

Total Project Cost: \$9,800

Description

This capital project would replace the protective clothing/gear dryer at the East Windham Station. The estimated cost of the device is \$9,800.

Justification

The gear dryer at East Windham Station has been out of service since August. The device is used to dry the firefighters protective clothing after it has been washed. It is our current policy that protective clothing is to be washed after exposure to smoke in an effort to reduce exposure to carcinogens contained in the smoke and soot. We have been unable to obtain parts for the dryer that is currently in that station. The current dryer was donated to the department by a local vendor after it was retired from their laundry business.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|--------------|-------|-------|-------|-------|--------------|
| Other | 9,800 | | | | | 9,800 |
| Total | 9,800 | | | | | 9,800 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|--------------|-------|-------|-------|-------|--------------|
| Capital Equipment Replacement Fund (19100) | 9,800 | | | | | 9,800 |
| Total | 9,800 | | | | | 9,800 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$9,800)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Project # FR-2020-003
Project Name Breathing Air Compressor and Fill Station

Department Fire-Rescue (FR)
Contact Fire Chief
Type Equipment
Useful Life 15 years
Category Fire-Rescue Equipment
Priority 2 Very Important
Status Active

Total Project Cost: \$63,000

Description

This capital project would replace the breathing air compressor and SCBA fill station located in the North Windham Station. The estimated cost of replacement is \$63,000.

Justification

The breathing air compressor and SCBA fill station is used to refill our self contained breathing apparatus bottles. This is used following any incident where firefighters have to breath air. The air quality is tested to ensure grade D quality breathing air for Firefighting and SCUBA diving. The current compressor and fill station was purchased in 1999. After moderate repairs needed in the last year it was suggested by our service provider that due to age and the availability of parts the unit has reached its useful life.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|---------------|-------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | 63,000 | | | | | 63,000 |
| Total | 63,000 | | | | | 63,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 63,000 | | | | | 63,000 |
| Total | 63,000 | | | | | 63,000 |

Budget Impact/Other

5 YR LEASE - \$63,000. - 3% (5,781.70) = 68,781.70 (13,756.34 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Improvement

Useful Life 8 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$197,000

Project # FR-2020-004

Project Name Ladder 4 Refurbishment and Repairs

Description

This capital project provides for major repairs/refurbish of Ladder 4, a 2003 E-One 75' quint. Estimated cost \$200,000.

Justification

This truck was purchased in 2003 and runs out of North Station. Last year we had paint and corrosion repairs completed on the turn table, body and cab. During our annual ladder testing/inspection it was noted that the torque box, and outrigger housings are rusted and flaking. The frame rails are corroded and separating at the fire pump at the middle of the truck. The pump has never been rebuilt and is showing signs of needing repair. The aerial swivel is also approaching its usable life. Ladder extension cylinders are starting to show drifting during testing and will be in need of rebuilding. In the last three to four years, Westbrook had to complete similar repairs to their sister truck and unfortunately South Portland had to decommission theirs due to corrosion.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|----------------|-------|-------|-------|-------|----------------|
| Equip/Vehicles/Furnishings | 197,000 | | | | | 197,000 |
| Total | 197,000 | | | | | 197,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|----------------|-------|-------|-------|-------|----------------|
| Capital Equipment Replacement Fund (19100) | 197,000 | | | | | 197,000 |
| Total | 197,000 | | | | | 197,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$200,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Fire-Rescue (FR)

Contact Fire Chief

Type Equipment

Useful Life 10 years

Category Fire-Rescue Equipment

Priority 1 Critical

Status Active

Total Project Cost: \$15,000

Project # FR-2020-005

Project Name Rural Water Supply and Dry Hydrant Repairs/Rebuild

Description

To allocate money to further repair and expand our rural water supply infrastructure.

Justification

Just under half of the town has area that is not served by public water. For fire protection purposes we maintain and install rural water supply features like dry hydrants throughout the community. We currently have 11 dry hydrants and 2 cisterns. We have made strides to repair or replace our current stalk but we continue to see the need to install new or repair current appliances.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$15,000)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2021-001

Project NameSquad 1 (HME/Rescue1)

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeUnassigned

Useful Life

CategoryVehicles

Priorityn/a

StatusActive

Description

Total Project Cost: \$328,802

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|---------|-------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | 328,802 | | | | 328,802 |
| Total | | 328,802 | | | | 328,802 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------|-------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | 328,802 | | | | 328,802 |
| Total | | 328,802 | | | | 328,802 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$328,802)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #
Project Name

FR-2021-002
Car 3 (Ford Interceptor SUV Frmr PD)

Department
Contact
Type
Useful Life
Category
Priority
Status

Fire-Rescue (FR)
Fire Chief
Equipment

Vehicles
n/a
Active

Description

Justification

Total Project Cost: \$40,924

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 40,924 | | | | 40,924 |
| Total | | 40,924 | | | | 40,924 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|--------|-------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | 40,924 | | | | 40,924 |
| Total | | 40,924 | | | | 40,924 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$40924)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2022-001

Project NameCardiac Monitors

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeEquipment

Useful Life

CategoryFire-Rescue Equipment

Priorityn/a

StatusActive

Description

Cardiac Monitors

Total Project Cost: \$158,479

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|---------|-------|-------|---------|
| Equip/Vehicles/Furnishings | | | 158,479 | | | 158,479 |
| Total | | | 158,479 | | | 158,479 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|---------|-------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | 158,479 | | | 158,479 |
| Total | | | 158,479 | | | 158,479 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$158,479)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2022-002

Project NameStretchers x3

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeEquipment

Useful Life

CategoryFire-Rescue Equipment

Priorityn/a

StatusActive

Description

3 Stretchers

Justification

Total Project Cost: \$58,800

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|--------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | | 58,800 | | | 58,800 |
| Total | | | 58,800 | | | 58,800 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|--------|-------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | | 58,800 | | | 58,800 |
| Total | | | 58,800 | | | 58,800 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$58,800)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #FR-2023-001

Project NameSelf Contained Breathing Apparatus x50

DepartmentFire-Rescue (FR)

ContactFire Chief

TypeEquipment

Useful Life

CategoryFire-Rescue Equipment

Priorityn/a

StatusActive

Description

Total Project Cost: \$350,000

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|---------|-------|---------|
| Equip/Vehicles/Furnishings | | | | 350,000 | | 350,000 |
| Total | | | | 350,000 | | 350,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|---------|-------|---------|
| Capital Equipment Replacement Fund (19100) | | | | 350,000 | | 350,000 |
| Total | | | | 350,000 | | 350,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$350,000)

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #
FR-2023-003

Project Name
Car 4

Department Fire-Rescue (FR)
Contact Fire Chief
Type Equipment
Useful Life 7 years
Category Vehicles
Priority 3 Important
Status Active

Description

Total Project Cost: \$43,848

Replaced Car 4 with a 2007 retired police cruiser in FY2010. This project replaces Car 4 (or Car 1, which would then be reassigned as Car 4 for the full-time deputy chief) with an SUV body style 4WD or AWD for communications, resource management, and accountability functions as an on scene command post.

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|--------|-------|--------|
| Equip/Vehicles/Furnishings | | | | 43,848 | | 43,848 |
| Total | | | | 43,848 | | 43,848 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|--------|-------|--------|
| Capital Equipment Replacement Fund (19100) | | | | 43,848 | | 43,848 |
| Total | | | | 43,848 | | 43,848 |

Budget Impact/Other

Capital Improvement Plan
Town of Windham, Maine

FY 20 *thru* FY 24

Project #
Project Name

FR-2024-001
Engine 5

Department Fire-Rescue (FR)
Contact Fire Chief
Type Equipment
Useful Life
Category Vehicles
Priority n/a
Status Active

Description

Justification

Total Project Cost: \$591,179

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|-------|-------|---------|---------|
| Other | | | | | 591,179 | 591,179 |
| Total | | | | | 591,179 | 591,179 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|-------|---------|---------|
| Capital Equipment Replacement Fund (19100) | | | | | 591,179 | 591,179 |
| Total | | | | | 591,179 | 591,179 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$591,179)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Police (PD)

Contact Police Chief

Type Equipment

Useful Life 5 years

Category Equipment: Miscellaneous

Priority 1 Critical

Status Active

Total Project Cost: \$50,000

Project # PD-2020-004

Project Name Cruiser video system & server

Description

To replace four (4) of the ten (10) recording units in our patrol vehicles, plus the server that stores the recorded data. The four in car units are in their 6th year of service and no longer supported by maintenance agreement. The server is also in its sixth year of service and beyond its recommended replacement per out IT staff. Cost of server is \$14,000. Cost of in-car camera is \$6,000 x 4 = \$24,000. Please note, that the purchase of four new units will remove the obligation to budget maintenance costs in our...

Justification

To maintain the replacement schedule for our long standing cruiser video program.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|---------------|-------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

3 YR LEASE - \$50,000 - 3% (3,029.56) = 53,029.56 (17,676.52 PER YR)

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project # PD-2024-002

Project Name Motorcycle Replacement

Department Police (PD)

Contact Police Chief

Type Equipment

Useful Life 8 years

Category Vehicles

Priority 3 Important

Status Active

Description

Total Project Cost: \$15,273

Replacement of 2006 Harley Davidson police motorcycle. Lease-purchase in combination with other equipment scheduled for FY 2016 to optimize bidding, efficiency of paperwork, etc. Estimated at \$16,000, net of trades plus extended warranty and setup cost, at 2% for three years.

Justification

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|-------|-------|--------|--------|
| Equip/Vehicles/Furnishings | | | | | 15,273 | 15,273 |
| Total | | | | | 15,273 | 15,273 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|-------|-------|--------|--------|
| Capital Equipment Replacement Fund (19100) | | | | | 15,273 | 15,273 |
| Total | | | | | 15,273 | 15,273 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Library (LB)

Contact Librarian

Project # LB-2020-001

Project Name Windham Public Library Children's Room shelving

Type Improvement

Useful Life 25 years

Category Equipment: Miscellaneous

Priority 4 Less Important

Status Active

Total Project Cost: \$66,650

Description

The Children's Room shelving project will replace all shelving in the Children's Room. The new shelving will be library grade steel shelving that is uniform in look, clean and functional, safe, correct height and depth of shelves for the materials, and will utilize the space in the best possible way. The new shelving will allow for additional seating and programming in the room.

Justification

****RECOMMEND FUNDING FY 2021****

During recent renovation of the library the size and shape of the Children's Room was altered. Utilizing the old shelving did not give many options for placement of the shelving. In order to allow for a more spacious room with programming space and seating areas for quiet reading, new shelving is needed. Currently, the children's collection is shelved on several different styles of shelving, wooden and metal. The wooden shelves are bowing and splintering and many of the metal shelves are the wrong size for the materials they house. We used painted wood blocks to adapt them to the correct depth. New shelving will create a uniform look to the shelving that is safe and has the correct height and depth to the shelves. We will also be able to create a floor plan that allows for programming to take place in the room. All of our programming is happening in our meeting room and therefore cannot be scheduled on Fridays and Saturdays when only one staff person is in the room. If the layout of the room is different we can have programming in the room and additionally when only one person is scheduled. Looking back at CIP for the library, I cannot find documentation of this type of capital project. In the past the shelving has been purchased and replaced piecemeal within the library budget or by the Friends. A CIP plan for replacement and upgrade to safe and appropriate library grade shelving is needed.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|-------|---------------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | | | 66,650 | | | 66,650 |
| Total | | | 66,650 | | | 66,650 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|-------|---------------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | | | 66,650 | | | 66,650 |
| Total | | | 66,650 | | | 66,650 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$66,650)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)

Contact Parks & Recreation Director

Type Improvement

Useful Life

Category Park: Community Park

Priority 1 Critical

Status Active

Total Project Cost: \$394,300

Project # PR-2018-001

Project Name Community Park Project - Phase I

Description

This project was approved for an LWCF program grant that will provide a 50% match to the town for construction of this park. Phase I of the project included design and engineering services that are being provided by Sevee and Maher, site work, minimal stormwater construction, and skatepark construction.

Justification

The grant will require this first phase of the project to be completed by September 2019. The project has received Planning Board approval and bid specifications are being completed with the project going out to bid by early February. This project will include subsequent phases. Construction costs for Phase I are higher than what was originally budgeted during the grant application process in 2016, but current balance of impact fees support this increase. Have also applied for a grant from Tony Hawke Foundation, which if awarded could reduce the cost of skatepark construction.

| Prior | Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------|--------------------------|---------|-------|-------|-------|-------|---------|
| 44,300 | Construction/Maintenance | 350,000 | | | | | 350,000 |
| Total | Total | 350,000 | | | | | 350,000 |

| Prior | Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------|---|---------|-------|-------|-------|-------|---------|
| 44,300 | Community Park Grant - L&WC -(22140) | 168,750 | | | | | 168,750 |
| Total | Land & Facilities Improvements Fund (19400) | 181,250 | | | | | 181,250 |
| | Total | 350,000 | | | | | 350,000 |

Budget Impact/Other

Recommend increasing park maintenance foreman to 40 hours/week with addition of new park.

Community Park Grant L&WC (22140) - (\$213,050.)

Land & Facilities Improvements Fund (19400) - (\$195,150.)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)

Contact Parks & Recreation Director

Project # PR-2020-002

Project Name Parks Pick-Up Truck

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 1 Critical

Status Active

Total Project Cost: \$45,000

Description

3/4 ton 4WD Extreme with Plow
2019 GMC Sierra 2500HD base

Justification

Current truck is a 12 year old vehicle with 145,311 miles on it. There is no anticipated trade-in value with this truck, so with purchase of a new truck, the current truck could be used for summertime seasonal position, thus improving efficiency of the seasonal position, as Parks Foreman currently has to deliver the seasonal employee to sites that the person is assigned to. Current vehicle could also be used occasionally by Dundee Park Manager, who uses his own vehicle for park business.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|---------------|-------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

Budget Impact/Other

3 YEAR LEASE - \$45,000 - 3% (2,726.61) = 47,726.61 (15,908.87 PER YR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Recreation Project
 Priority 3 Important
 Status Active

Project # PR-2020-003
 Project Name Ice Rink Package

Total Project Cost: \$13,000

Description

Custom Drop In Outdoor Rink System
 75' X 150'
 Included materials: Boards, Corner Rounds, Steel Board Brackets, Blue Rink Topper, Ice Rink Liner and Resurfacer

Justification

The current skating rink system at the Manchester Basketball Court is not ideal. The court has a significant slope, so it is difficult to build the ice on one end. Additionally, flooding an asphalt surface is not recommended since it absorbs and holds the heat, thus resulting in rapid melting, which is an issue the parks maintenance foreman is constantly combatting. The rink is also not easily accessible to the general public, as there is limited parking adjacent to the rink and its location behind the softball rink makes it a distance for anyone needing to park in the front lot.

We are proposing that this portable rink system be assembled on the Arlington softball field for the next 2 or 3 seasons until we are able to move it permanently over to a space designed for it in the Community Park. RSU14 personel has approved locations.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 13,000 | | | | | 13,000 |
| Total | 13,000 | | | | | 13,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------------------------------|---------------|-------|-------|-------|-------|---------------|
| Recreation Program Fund (22120) | 13,000 | | | | | 13,000 |
| Total | 13,000 | | | | | 13,000 |

Budget Impact/Other

Recreation Program Fund Balance (22120) - (\$13,000)
 Fund Balance 6/30/18 - \$189,304

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life 11 years
 Category Park: Dundee Park
 Priority 1 Critical
 Status Active

Project # PR-2020-004
 Project Name Dundee Park Dock and Float

Total Project Cost: \$12,900

Description

4' x 32' RS7 Dock in T Configuration
 9.5' x 15' Poly Swim Raft

Justification

We have not had a dock system in place at Dundee Park for 2 seasons as it was in need of repair and had reached its useful life. The swim raft needs to be replaced, as the non-slip surface has worn away and with the increased number of users that we have seen in the past few years, the current float is becoming inadequate.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 12,900 | | | | | 12,900 |
| Total | 12,900 | | | | | 12,900 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---------------------------------|---------------|-------|-------|-------|-------|---------------|
| Recreation Program Fund (22120) | 12,900 | | | | | 12,900 |
| Total | 12,900 | | | | | 12,900 |

Budget Impact/Other

Recreation Program Fund Balance (22120) - (\$12,900)
 Fund Balance 6/30/18 - \$189,304

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Recreation Project
 Priority 3 Important
 Status Active

| | |
|--------------|-----------------------------------|
| Project # | PR-2020-005 |
| Project Name | Lowell Preserve Parking Expansion |

Total Project Cost: \$10,000

| |
|---|
| Description |
| Design and engineering services to identify potential for expanded parking area at Lowell Preserve. |

| |
|---|
| Justification |
| The current parking lot services both the Lowell Preserve Trail System and the Windham Little League field. At the height of the baseball season, cars are parked along the street, and Little League has relied on an agreement with adjacent landowner to allow parking on their property. During the spring season, anyone wishing to use the Lowell Preserve trail system will often not be able to find parking. As we improve the facility, we are limited as to what we can program at that location due to the parking issue. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|-----------------|--------|-------|-------|-------|-------|--------|
| Planning/Design | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|--------|-------|-------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

| |
|--|
| Budget Impact/Other |
| Land and Facilities Improvements Fund (19400) - \$10,000 |

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Department

Contact

Type

Useful Life

Category

Priority

Status

Parks and Recreation (PR)

Parks & Recreation Director

Improvement

Park: Community Park

4 Less Important

Active

Project #

PR-2021-001

Project Name

Community Park Project - Phase II

Description

Total Project Cost: \$158,000

Stormwater management, site work, construction of basketball and volleyball courts, fencing

Justification

The community has strongly supported the construction of a community park at this town-owned land, and the current park plan is a multi-use facility that offers something for all ages. The Youth Sports organizations in town are interested in helping to make this project happen, and the plan will be to solicit other grant opportunities and donations as we see this park through to completion. A final phase will include construction of walking trails and a playground.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|---------|-------|-------|-------|---------|
| Construction/Maintenance | | 158,000 | | | | 158,000 |
| Total | | 158,000 | | | | 158,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|---------|-------|-------|-------|---------|
| Land & Facilities Improvements Fund (19400) | | 158,000 | | | | 158,000 |
| Total | | 158,000 | | | | 158,000 |

Budget Impact/Other

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 4 Less Important
 Status Active

| | |
|--------------|--|
| Project # | PR-2021-002 |
| Project Name | Fencing/Parking Behind Lippman Park Storage Shed |

Total Project Cost: \$25,000

| |
|---|
| Description |
| Construction of a small parking area behind storage shed at Lippman Park which will be fenced in to allow for secure storage of supplies and equipment. |

| |
|--|
| Justification |
| Currently storing department trailers (one enclosed and one equipment hauling trailer) adjacent to storage shed along Lippman Park entrance. Designated parking area behind the shed will allow for a more secured location and will enhance the aesthetics of the entrance to Lippman Park. This will also open up more visitor parking along the first stretch of roadway for occasions when there are multiple users. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------------------|-------|--------|-------|-------|-------|--------|
| Construction/Maintenance | | 25,000 | | | | 25,000 |
| Total | | 25,000 | | | | 25,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|--------|-------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | | 25,000 | | | | 25,000 |
| Total | | 25,000 | | | | 25,000 |

| |
|---|
| Budget Impact/Other |
| Land and Facilities Improvement Fund (19400) - (\$25,000) |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

| | |
|--------------|------------------------------|
| Project # | PR-2021-003 |
| Project Name | Lowell Parking Lot Expansion |

Total Project Cost: \$75,000

| |
|---|
| Description |
| Expansion of existing parking lot at Lowell Preserve. |

| |
|--|
| Justification |
| The current parking lot services both the Lowell Preserve Trail System and the Windham Little League field. At the height of the baseball season, cars are parked along the street, and Little League has relied on an agreement with adjacent landowner to allow for parking on their property. During the spring season, anyone wishing to use the Lowell Preserve Trail System will often not be able to find parking. As we improve that facility, we are limited as to what we can program at that location due to the parking issue. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|--------|-------|-------|-------|--------|
| Other | | 75,000 | | | | 75,000 |
| Total | | 75,000 | | | | 75,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|--------|-------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | | 75,000 | | | | 75,000 |
| Total | | 75,000 | | | | 75,000 |

| |
|---|
| Budget Impact/Other |
| Land and Facilities Improvement Fund (19400) - (\$75,000) |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Equipment
 Useful Life
 Category Park Improvements
 Priority 3 Important
 Status Active

Project # PR-2021-004
 Project Name Dundee Park Playground Equipment

Total Project Cost: \$20,000

Description

Addition of 2-3 pieces of playground equipment.

Justification

Currently there is an older model swingset at Dundee Park. With increased numbers of user groups who consider Dundee Park a field trip destination or a family party venue, additional playground equipment will enhance the offerings of the park.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|--------|-------|-------|-------|--------|
| Equip/Vehicles/Furnishings | | 20,000 | | | | 20,000 |
| Total | | 20,000 | | | | 20,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|--------|-------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | | 20,000 | | | | 20,000 |
| Total | | 20,000 | | | | 20,000 |

Budget Impact/Other

Land and Facilities Improvement Fund (19400) - (\$20,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

| | |
|--------------|-----------------------------------|
| Project # | PR-2022-001 |
| Project Name | Dog Park - Donnabeth Lippman Park |

Total Project Cost: \$30,000

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| Description |
| Construction of a dog park which was included in the master plan for Lippman Park; elements to include separate areas for large and small dogs, fencing, appropriate base materials to discourage digging, and benches for pet owners. |

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| Justification |
| Off-leash dog parks are one of the fastest growing parks in urban areas across the nation, and the department has received multiple requests for a park to be built. Dog parks are seen not only as a place to exercise and socialize pets but also as a way to encourage park use by pet owners. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|--------|-------|-------|--------|
| Other | | | 30,000 | | | 30,000 |
| Total | | | 30,000 | | | 30,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|-------|--------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | | | 30,000 | | | 30,000 |
| Total | | | 30,000 | | | 30,000 |

| |
|---|
| Budget Impact/Other |
| Land and Facilities Improvement Fund (19400) - (\$30,000) |

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Parks and Recreation (PR)
 Contact Parks & Recreation Director
 Type Improvement
 Useful Life
 Category Park Improvements
 Priority 2 Very Important
 Status Active

| | |
|--------------|-------------------------------|
| Project # | PR-2022-002 |
| Project Name | Lowell Playground Replacement |

Total Project Cost: \$75,000

| |
|--|
| Description |
| Replacement of existing playground at Lowell Preserve with elements for ages 0-5 and 5-12. |

| |
|--|
| Justification |
| The current playground at Lowell Preserve was installed in 1996, and had a replacement slide installed in 2016. It will have reached the end of its useful life especially with new playground safety regulations in place. This facility sees frequent use, particularly during Little League games, and the department has had conversations with the Little League about partnering on this replacement. The parking lot expansion would need to be done first in order to determine the best place to relocate the playground. |

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|--------|-------|-------|--------|
| Other | | | 75,000 | | | 75,000 |
| Total | | | 75,000 | | | 75,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|-------|--------|-------|-------|--------|
| Land & Facilities Improvements Fund (19400) | | | 75,000 | | | 75,000 |
| Total | | | 75,000 | | | 75,000 |

| |
|---|
| Budget Impact/Other |
| Land and Facilities Improvement Fund (19400) - (\$75,000) Other grants, donations, and fundraising |

Capital Improvement Plan

Town of Windham, Maine

FY 20 *thru* FY 24

Project #PR-2023-001

Project NameTown Hall Playground

DepartmentParks and Recreation (PR)

ContactParks & Recreation Director

TypeImprovement

Useful Life

CategoryPark Improvements

Priority2 Very Important

StatusActive

Description

Total Project Cost: \$100,000

Replacement of existing playground at Town Hall Park with elements for ages 0-5 and 5-12.

Justification

The current playground at Town Hall was installed in 1999, and will have reached the end of its useful life, especially with new playground safety standards in place. This facility sees frequent use throughout the year.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|-------|-------|---------|-------|---------|
| Other | | | | 100,000 | | 100,000 |
| Total | | | | 100,000 | | 100,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|---|-------|-------|-------|---------|-------|---------|
| Land & Facilities Improvements Fund (19400) | | | | 100,000 | | 100,000 |
| Total | | | | 100,000 | | 100,000 |

Budget Impact/Other

Land and Facilities Improvement Fund (19400) - (\$100,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Assessing (AS)

Contact Assessor

Type Equipment

Useful Life 15 years

Category Vehicles

Priority 2 Very Important

Status Active

Total Project Cost: \$22,500

Project # AS-2020-002

Project Name Assessing Vehicles

Description

Two new white Jeep Renegades for use in Assessing inspections.

Justification

****RECOMMEND FUNDING FY 2021****

White Jeeps would be consistent with the vehicles used by Code Enforcement. Reviewing properties now poses a variety of risks. Assessors are being trained to be on the lookout for illegal drug operations in residences. Historically old police vehicles have been passed down to the Assessing Department and while this may be economically feasible it is becoming a risk for Assessing personnel. Assessing staff, if mistaken as an undercover police officer, are not trained to defend themselves as a police officer nor is it their job to do so. The public can be suspicious when they see an unmarked police car in their neighborhood. Recently a member of the Assessing staff was run off the road by a property renter. The incident was severe enough that it was reported to the police. Assessing needs AWD vehicles to access privated roads that are in poor condition and in remote areas as well as construction sites that are incomplete.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|----------------------------|-------|---------------|-------|-------|-------|---------------|
| Equip/Vehicles/Furnishings | | 22,500 | | | | 22,500 |
| Total | | 22,500 | | | | 22,500 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | | 22,500 | | | | 22,500 |
| Total | | 22,500 | | | | 22,500 |

Budget Impact/Other

3 YEAR LEASE - \$45,000 - 3% (2,726.61) = \$47,726.61 (15,908.87 PER YEAR)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Assessing (AS)

Contact Assessor

Type Software/Technology

Useful Life 8 years

Category Equipment: Miscellaneous

Priority 2 Very Important

Status Active

Total Project Cost: \$14,000

Project # AS-2021-001

Project Name Plotter/Scanner

Description

The current plotter/scanner was purchased in 2010 (estimated date)

Justification

The Canon IPF710 plotter/scanner has been discontinued since July of 2012. Portland Computer Copy will no longer service the equipment and can't guarantee parts to be available. The unit is currently functioning properly. I recommend \$7,000 be put aside this year and \$7,000 set aside next year to replace the aging equipment.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|-------|---------------|-------|-------|-------|---------------|
| Other | | 14,000 | | | | 14,000 |
| Total | | 14,000 | | | | 14,000 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|-------|---------------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | | 14,000 | | | | 14,000 |
| Total | | 14,000 | | | | 14,000 |

Budget Impact/Other

Capital Equipment Replacement Fund (19100) - (\$14,000)

Capital Improvement Plan

FY 20 *thru* FY 24

Town of Windham, Maine

Department Planning (PL)
Contact Town Planner
Type Software/Technology
Useful Life 5 years
Category Information Infrastructure
Priority 1 Critical
Status Active

Project # PL-2020-001
Project Name MUNIS PROJECT ACCOUNTING

Total Project Cost: \$16,935

Description

To Purchase Project & Grant accounting module for MUNIS from tyler technologies. This includes \$2390.00 of staff training.

Justification

The Planning Department currently uses multiple spreadsheets to manage inspection fee escrows and performance guarantee reductions. These spreadsheets are used by both the Planning and Finance Departments and may provide an opportunity for incorrect data entry and tracking. The purchase of this project module for MUNIS would increase accuracy and efficiency. Other departments may also benefit from this software.

| Expenditures | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--------------|---------------|-------|-------|-------|-------|---------------|
| Other | 16,935 | | | | | 16,935 |
| Total | 16,935 | | | | | 16,935 |

| Funding Sources | FY 20 | FY 21 | FY 22 | FY 23 | FY 24 | Total |
|--|---------------|-------|-------|-------|-------|---------------|
| Capital Equipment Replacement Fund (19100) | 15,050 | | | | | 15,050 |
| General Fund | 1,885 | | | | | 1,885 |
| Total | 16,935 | | | | | 16,935 |

Budget Impact/Other

General Fund - \$1,885
Capital Equipment Replacement Fund (19100) - \$15,050

Town of Windham, Maine
Capital Improvement Plan

GLOSSARY

Capital Asset

Property that has an initial useful life longer than one year and is of significant value. The useful life of most capital assets extends well beyond one year. "Significant value" is defined by an organization's capitalization policy. For most local governments, significant value is \$5,000. or above.

Capital Budget

A budget that identifies and balances revenues or other financial resources and spending for the acquisition or construction of major capital assets. The recommended capital budget often originates from the first year of a multiyear capital improvement program. It may be presented in the operating budget document or in a separate document for the capital budget. Legal appropriation of money for capital projects may occur in the operating budget ordinance or in one or more capital project ordinances or resolutions. See also capital asset; capital improvement program (CIP); operating budget.

Capital Budgeting

The process and methods used in preparing and enacting the capital budget. Capital budgeting typically involves the raising and spending of large sums of money and results in the acquisition or construction of long-lived and expensive capital assets. It includes multiyear capital improvement programming and financial forecasting; the translation of capital and financial plans and financial forecasts into capital budgets; capital financing sources and strategies; and capital project authorization, appropriation, and implementation. See also capital asset; capital budget.

Capital Expenditure

An outlay that results in or contributes to the acquisition or construction of a capital asset. See also capital asset.

Capital Financing

Money that is raised and spent to build or acquire a capital asset. Capital financing can include the proceeds of different types of debt: general obligation bonds, revenue bonds, certificates of participation or capital lease debt, and some forms of special or limited obligation bonds. It also can include annually levied taxes or revenues, capital reserves, impact fees, and other charges to property, grants, and other sources that are allocated and spent to help build and acquire capital assets.

Capital Improvement Program (CIP)

A multiyear forecast of major capital building, infrastructure, and equipment needs. The forecast period is often five years, although some CIPs cover shorter or longer periods. The CIP identifies not only future capital needs but also the capital appropriations or estimated spending required to address those needs, sources of capital financing, and their impact on future operating budgets. The CIP is essentially a plan in which the first year often becomes the capital budget for the year. See also capital budget.

Capital Lease

Lease classification of the Governmental Accounting Standards Board (GASB); in this book, also a lease that is used for capital financing purposes. Under GASB rules, a capital lease is one that meets one of four conditions: (1) it transfers ownership of the leased property to the lessee; (2) it contains a bargain or nominal purchase option; (3) it covers 75 percent or more of the estimated economic or useful life of the leased property; or (4) the present value of the lease payments equals or exceeds 90 percent of the fair value of the leased property at the lease's inception. Local government installment- or lease-purchase financings and certificates of participation are capital leases.

Capital Projects Fund

A governmental fund established to accumulate financial resources for acquiring or constructing large capital assets other than those accumulated in enterprise funds.

GLOSSARY

Capital Reserve

Money raised and set aside to finance future capital projects or acquisitions. Capital reserves are essentially savings accounts. They can take various forms: a designation or reserve of general or other operating fund balances, a separate capital reserve fund, or an equipment replacement or infrastructure rehabilitation revolving fund.

Fiscal Year (FY)

A designated twelve-month period for budgeting and accounting purposes. Many local governments' fiscal years begin on July 1 and end on June 30; others begin October 1 and end on September 30, which corresponds to the federal government's fiscal year; and still others follow the calendar year, beginning January 1 and ending December 31.

Fixed Interest Rate

Interest rate on debt that remains the same for the length of time the debt is outstanding.

Fund

A fiscal entity with a self-balancing set of accounts, including cash and other assets, related liabilities, revenues, expenditures or expenses, and residual equities or fund balances. Governmental accounting information is organized and reported by fund to show the resources involved in carrying out specific functions.

Fund Balance

The difference between a governmental fund's assets and liabilities. Portions of the fund balance may be reserved or designated for the purchase of capital assets.

General Fund

A governmental fund that accounts for all transactions not accounted for in another fund. The general fund typically accounts for governmental functions supported by general taxation - such as police and fire protection - and financial resources that are not legally required to be accounted for in another fund.

General Obligation (GO) Bond

A bond secured by a governmental issuer's pledge of unlimited taxing power. GO bonds also are known as full-faith-and-credit debt because of the unconditional pledge to repay the debt with all possible revenue-raising capabilities. In many states, the authorization of GO bonds requires the approval of voters in a referendum. See also revenue bond.

Generally Accepted Accounting Principles (GAAP)

Rules, conventions, and procedures that serve as norms for accounting and the fair presentation of financial statements. GAAP for state and local governments are established by the GASB. At the federal level, accounting standards are established by the Federal Accounting Standards Advisory Board.

Impact Fee

Charge to new development for public improvements that serve that development or that type of development. Unlike special assessments, impact fees may be charged to finance infrastructure or facilities that are located at some distance from the new development paying the fees.

Infrastructure

Assets that are available for public use, are stationary, and generally have useful lives going out many decades. Local infrastructure includes buildings, streets, roads, sidewalks, bridges, tunnels, storm-water and drainage systems, dams, water supply and sanitary sewer systems, and streetlights.

GLOSSARY

Installment-Purchase Financing

Type of capital lease in which the property acquired with the financing secures or collateralizes the lease. Title to the property passes to the lessee at the inception of the transaction, and the lessor or lender holds a security interest or mortgage in the property to secure the lessee's payments. If the lessee fails to make payments, the lessor may take legal steps to seize the leased property. See also capital lease; certificate of participation (COP); lease-purchase financing; security interest.

Interest

The price or dollar amount charged at the end of a year or period of time for money owed or borrowed during that year or period. The interest charged on most debt that local governments issue for capital financing purposes is paid each year, usually semiannually. The interest on some debt - for example, debt issued or sold on a discount basis - is not paid until the end of the debt's term. Interest charged and earned in a year or period is added to the principal amount of the debt, and interest in the next year or period is charged on both the principal amount of debt and any earned but unpaid interest. See also debt; interest rate; principal; term.

Interest Rate

Ratio of interest to the principal amount of a loan or debt. Interest may be earned or compounded and paid annually or more frequently - semiannually, quarterly, monthly, or daily. Interest is typically quoted on an annual or annual equivalent basis.

Interest Rate

Ratio of interest to the principal amount of a loan or debt. Interest may be earned or compounded and paid annually or more frequently - semiannually, quarterly, monthly, or daily. Interest is typically quoted on an annual or annual equivalent basis.

Issuance Costs

The up-front costs that a debt issuer incurs in selling or placing debt. Issuance costs for publicly sold debt include fees for bond ratings, underwriting, printing, the bond attorney, and the paying agent. Additional issuance costs are incurred for certain types of debt; such costs may include fees for financial advisory services, feasibility studies, underwriters' counsel, trustee, title insurance, and liquidity support. Debt issuance costs are customarily paid from debt proceeds.

Lease-Purchase Financing

A capital lease in which title to the leased property remains with the lessor during the lease term or until the lessee exercises a purchase option to transfer title to the lessee. At the end of the lease term, the lessee pays a nominal purchase option to obtain title.

Modified Accrual Basis of Accounting

A method of accounting that recognizes revenues in the accounting period in which they become available and measurable, and expenditures in the accounting period in which the liability is incurred (except for unmatured interest on long-term debt).

Municipal Debt

Generally, all debt that state and local governments and their on-behalf-of issuers incur. The preponderance of state and local debt is tax exempt; sometimes municipal debt refers only to such tax-exempt debt.

Municipal Lease

Generally, a capital lease in which a state or local government finances the construction or acquisition of a capital asset. Like municipal debt, nearly all municipal leases are tax exempt, and "municipal lease" usually refers to the same thing as "tax-exempt lease". See also capital lease; municipal debt; tax-exempt lease.

GLOSSARY

Operating Budget

A budget that identifies revenues and spending for ongoing services and activities. Most operating budgets are prepared and enacted annually and are called annual budgets. Some are prepared for biennial periods. The revenues and spending are or should be balanced for the year or operating period. The recommended operating budget is typically prepared by the manager or chief executive officer and presented in an operating or annual budget document. That document also may contain the recommended capital budget for the year. The legally enacted operating budget is approved by the governing board in an annual budget ordinance or resolution. See also capital budget.

Operating Capital

Equipment, vehicles, and other capital assets that are budgeted and accounted for in the operating budget rather than in the capital budget. Such assets are relatively modest in cost and are readily financed from recurring revenues in the operating budget. Spending for them recurs annually or fairly regularly.

Operating Lease

A lease that is not a capital lease under rules of the GASB. In an operating lease, the lessee makes periodic payments to obtain use but not ownership of the lessor's property. See also capital lease.

Pay-As-You-Go Capital Financing

Financing of capital projects and acquisitions from sources other than debt. Pay-as-you-go sources include current revenues; revenues raised in prior years and held as capital reserves; current or prior years' charges to property, such as special assessments and impact fees; and grant revenues from the federal, state, or other governments.

Present Value

The value today of money to be received or paid in the future. Present value is calculated with interest rate formulas. The calculations are used often in capital financing, for example, to determine the average interest rate with the true interest cost method and to evaluate proposed capital projects with cost-benefit analysis. See also cost-benefit analysis; true interest cost (TIC).

Special Revenue Fund

A governmental fund used to account for the proceeds of special revenue sources that are legally restricted to expenditures for a specific purpose (other than for capital projects). See also capital projects fund.

Tax Increment Debt

Debt that is secured by growth in the property tax base and resulting property tax revenues in a tax increment district. The debt is typically issued to finance public infrastructure needed to support private economic development. Such debt is a form of special or limited obligation debt. See also special obligation (SO) debt.

Tax Increment District (TID)

A defined geographic area in which revenue resulting from growth in the tax base, after formation of the district, is pledged and used to pay off tax increment debt issued to finance improvements to support development in the district.

Taxable Debt

In the municipal debt markets, debt issued by state and local governments on which the interest earned by investors is subject to federal (and, if applicable, state) income taxes. While the preponderance of state and local government debt is tax exempt, some is taxable. See also tax-exempt debt.

Tax-Exempt Debt

Debt on which the periodic interest paid is exempt from federal (and, if applicable, state) income taxes. The preponderance of state and local government debt is tax exempt. Tax-exempt debt carries lower interest rates than taxable debt of comparable credit quality. See also municipal debt.

GLOSSARY

Tax-Exempt Lease

A capital lease in which the lessee is a state or local government and the periodic lease payments include interest that is exempt from federal (and, if applicable, state) income taxes. For income tax purposes, a tax-exempt lease is the same as tax-exempt debt. See also municipal lease; tax-exempt debt.

Term

For a bond or debt issue, the overall period or total number of years that the bond or debt issue or any part of it is out-standing. For particular bonds or debt, the term is the number of years from issuance to the maturity date for those bonds or debt. See also maturity.
