

**Town of Windham, ME  
Retail Adult-Use & Medical Marijuana Task Force  
Town Hall**

**Date: April 8, 2019**

Roll Call

**In Attendance:** Hawkins, Terry, Whitten, Dwight, Pepin, Boehm, Tuttle, Duffy

**Staff:** Hanson and Daigle

**Absent:** Nadeau

Minutes Approval

Motion to approve the minutes from the March 25, 2019 meeting as distributed. Hawkins, Dwight. Approved.

Review of other Town's Ordinances

J. Pepin is constructing a visual graphic to assist the committee in understanding how other communities have dealt with these similar issues. He is currently looking at South Portland, Portland, Auburn, Farmington, Sanford, and Poland. He hopes to be able to breakdown the ordinances of each in a side-by-side comparison, and adult-use versus medical opting in/out, zoning, etc. This should be completed by the next meeting. He explained that this information was not currently collated by anyone else and can provide results to MMA if desired. He has had a conversation with Garrett at MMA, who has also offered to come to speak to the committee. D. Whitten mentioned Gary Robitaille, who has assisted other communities, to come to speak with the group, as well.

Pepin also has had a conversation with Eric Gunderson, the new head of the Office of Marijuana Policy for Maine. They are currently engaged in the rulemaking process and hope to have initial output done by end of April, then on to the review process period, then on to legislature. License applications may roll out as soon as the end of this year.

Licensing Structure

Pepin reviewed South Portland's comprehensive license application process and fees which include traffic studies, site plans, etc. Committee discussed how fees are formulated within the Town and impact on our issues.

Zoning Districts

The committee reviewed the summary provided by W. Hawkins at the last meeting and began a discussion of each of the criteria would fit into each of the Town's current zoning districts.

- Adult-Use and Medical Cannabis Storefronts – there are currently 9 medical cannabis storefronts. Seven are in the current C-1 zone and two are in the C-3 zone. Committee discussed the impact of current and future impacts on Town zoning if opting in. The consensus was that future considerations should be in the C-1 zone only.
- Nursery – current zoning for the nursery is in the C-1, C-2, C-3, Farm and conditional in FR and RL. Consensus, when opting in, to keep zones in alliance with current town ordinances.
- Cultivation – committee discussed impacts in zoning and with regard to home registered caregivers, home growers, and more commercial operations. Home registered caregivers would still need building and electrical permits in order to operate under home occupancy zoning.
- Manufacturing and Testing Facilities – committee discussed how these are defined and what they cover. Terms may mean kitchen for edibles or full extraction lab requiring a C1D1 certification or lab testing facility with specialized equipment. J. Pepin will explore how others have looked at this in their ordinances. Committee reviewed Industrial, Heavy zoning language.

#### Agenda/Questions for Invited Speakers

M. Terry reviewed her process for inviting speakers to assist the committee. For the purpose of gathering more knowledge and understanding of how the committee can best integrate the community's desires into our recommendations. She is currently setting up dates for Be the Influence, Police and Fire Chiefs, School/School Resource officer. She asked for assistance in the coming week to construct questions that we can present to our speakers. The committee's goal is for a constructive dialogue in order to gather information.

Meeting Adjourned 5:59 pm