

Town of Windham

Department of Public Works
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To: Don Gerrish, Town Manager
From: Doug Fortier, Director Public Works
Date: September 25, 2019
Re: Leaf and Brush Disposal

I am requesting that you award a five year leaf and brush disposal contract to RJ Grondin and Sons. This would be two times per year once in the spring and once in the fall. Dates are determined by the weather. This would come out of account 12900-46990 in the 2020 budget.

In the past years we had the disposal area here at public works but with the redevelopment of the site we do not have room to accept leaf and brush.

RJ Grondin set up a site off the end of Enterprise Drive while the new facility was being built and ran the leaf and brush disposal the last two years for us. I contacted them to see if they would give us a long term contract to run it for the town.

The cost is \$9000 twice a year in the first year then increase yearly for the five year term. This is over what was budgeted but we can make up the difference this year and will budget accordingly in the following years.

I am recommending you award the five year contract to RJ Grondin.

Attached is the five year proposal for leaf and brush disposal from RJ Grondin.