



Monthly Department Report – September 2019

FY20 Numbers at a Glance

Comparisons for time period of 7/1/19 – 10/10/19 vs. 7/1/18 –10/10/18:

Total Registrations:	541	630
Activities Running:	77	80
Total Revenue:	\$81,462.00	\$63,455.00
Total # of Transactions:	872	719

Monthly Numbers Report Summary from 9/1/19 – 9/30/19

Number of Accounts Created Res/NonRes	23	11
Number of Members Created Res/NonRes	39	16
Number of Registrations Res/NonRes	153	28
Total Income	\$8966.00	
Number of Activities Run	5	
Number of Reservations	2	

Monthly Numbers Report Summary from 9/01/18 to 9/30/18

Number of Accounts Created Res/NonRes	15	6
Number of Members Created Res/NonRes	33	10
Number of Registrations Res/NonRes	95	27
Total Income	\$10,741.35	
Number of Activities Run	3	
Number of Reservations	8	

Program Updates

➤ Senior Trips/ Programs:

Apple Picking at Libby's Orchard/ Lunch at the Peppermill - 11 seniors joined us for this popular trip to an orchard that has golf carts transporting you to the best picking spots for either apples or peaches, and homemade donuts fresh from the oven

York's Wild Animal Kingdom – Not only for children, the Animal Kingdom has a nice zoo and the Butterfly Kingdom, which was of great interest to 14 seniors who traveled to York while the weather was still somewhat summer-like

Senior Shopping – Takes place on Thursday mornings; currently have 16 people registered to participate

➤ Youth Programs:

Youth Enrichment Programs: Currently accepting registrations for Happy Hearts Creative Movement, Kiddie and Me Seasonal Creations, Brick by Brick Lego Program, Mad Science and After School Yoga

➤ Adult Programs:

Pickleball - Offered from 9:30 – 11:00 a.m. on Monday, Wednesday and Friday mornings
with 7 participants registered for on-going or drop-in option

Tuesday- Thursday Men's Pick-up Basketball - Began on 9/10 with 17 participants currently registered

Men's 4x4 Basketball League – 8 teams registered for Session I,

Still Kickn' Dance Class – New offering for adults ages 55+ that want to move and groove in a class designed specifically for them; Fridays, 12:30-1:30 p.m. for 8 weeks

➤ Family Programs:

Disney on Ice Discount Tickets – Selling discount tickets (\$23.00/ticket – savings of \$7.00/each) for a block of seats so that Windham families can sit together

Special Events Update

Plans underway for Bicentennial Kick-off event at the Public Safety Fair and for the Annual Trunk or Treat Event

Facility Updates

- Community Park –
Construction of Skatepark was nearly completed in September; Tie-in to Portland Water District service will also be accomplished by mid-October to provide water service to the Community Garden
- Lowell Preserve –
Current trail maps being completed with updated trail measurements; Additional trail markers and signage will also be erected at key intersections along trails to provide hikers with information needed to choose trails that they wish to hike; Community Service day provided by local running club; Beginning process to have parking lot engineering done to expand parking lot
- Lippman Park –
Attended meetings with Mr. Lippman to discuss further development of Lippman Park; Identified need for a Forest Management Plan, in conjunction with modifications needed to the current Conservation Easement and Declaration of Covenants; Also working on new interpretive trail signs to replace original ones erected by Portland Water District when they owned the property

Staffing Levels

- Year-Round Staff – 3 Full-time, 1 Part-time, 5 Per Diem – Van Driver/Programmer/Gym Supervisor
Park/Trail Maintenance Staff – 1 Full-time
- Park Rangers – 1 Part-time staff

Organization/Town Meetings

Parks and Recreation Advisory Committee: The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, advancement of the pre-development phase of the Community Center and programs/events that help build community

Community Center Ad Hoc Committee: Committee provided its report to the Council in September; Report included Concept Plans and Virtual Tour of Proposed Center; Council approved the Advisory Committee to come forth with a charge for a new Ad Hoc Committee that will continue researching potential sites as well as completing feasibility study for construction and management of future center

Be the Influence:

Currently working on Early Release Day Programs for the 2019/2020 schoolyear; Involved with Youth Engagement Sub-Committee

Windham Bicentennial Committee: Working with a committee of 3 others to establish some events throughout 2019-2020 to celebrate Maine's 200th Birthday; Kick-off Ceremonial Flag-Raising to take place at Public Safety Open House on October 5th

Age-Friendly Community: Participating in this initiative to help make Windham an age-friendly community; Currently providing assistance with the survey that is being administered

Monthly department staff meetings

Future Event Dates

- Tuesday, October 1st – Senior Trip to Fryeburg Fair
- Saturday, October 5th – Kick-off of Windham's Bicentennial events
- Wednesday, October 15th – Senior Trip on Conway Scenic Railroad for Fall Foliage tour
- Saturday, October 26th – Trunk or Treat