



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Cover Sheet

File Number: 20-001

**Agenda Date:** 1/7/2020

**Version:** 1

**Status:** Agenda Ready

**In Control:** Town Council

**File Type:** Order

### I. Council Action Requested.

To enter into executive session under 1 M.R.S.A. §405(6)(A), which provides for the “Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency,” for the purpose of conducting the Assessor’s annual review and discussing a personnel matter.

### II. Basis for Council Action.

Council approval of this item is required because;

- a. The proposed article contemplates “discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency” for the purpose of discussing a personnel matter, and
- b. The Town Council is the legislative body of the Town pursuant to Article II, Section 3(I) of the Charter.

### III. Issue Summary.

Pursuant to statute, this order requires a 3/5 majority vote.