



Monthly Department Report – November 2019

FY20 Numbers at a Glance

Comparisons for time period of 7/1/19 – 11/13/19 vs. 7/1/18 –11/13/18:

Total Registrations:	586	366
Activities Running:	44	57
Total Revenue:	\$17,127.00	\$15,473.00
Total # of Transactions:	505	291

Monthly Numbers Report Summary from 10/1/19 – 10/31/19

Number of Accounts Created Res/NonRes	24	9
Number of Members Created Res/NonRes	59	24
Number of Registrations Res/NonRes	206	70
Total Income	\$9717.75	
Number of Activities Run	13	
Number of Reservations	1	

Program Updates

➤ Senior Trips/ Programs:

Oxford Casino –12 seniors tried their hand at “Lady Luck” on a Thursday, in order to enjoy the ever-popular Lunch Buffet

Holiday Shopping in North Conway – Included shopping at various spots around North Conway and lunch

Senior Shopping – Takes place on Thursday mornings; currently have 17 people registered to participate

➤ Youth Programs:

After School Enrichment Programs: 15 participants taking place in Mad Science Brixology; 7 4-5 Grade participants in the After School Yoga Program

Pre-school Programs: 7 participants in Happy Hearts Creative Movement for 2-3 year olds; 7 participants in Happy Hearts Creative Movement for 3-5 year olds – these two classes were held at Windham Public Library Community Room; Kiddie Gym resumed for the winter months on Tuesday and Thursday mornings – currently have 48 participants who have registered for a Membership in this program – parents have the option of paying a drop-in fee or purchasing a punch pass at a discounted rate

➤ Adult Programs:

Pickleball - Offered from 9:30 – 11:00 a.m. on Monday, Wednesday and Friday mornings with 13 participants registered for on-going or drop-in option

Tuesday- Thursday Men's Pick-up Basketball - Began on 9/10 with 20 participants currently registered

Men's 4x4 Basketball League – 8 teams registered for Session I

Sunday Open Gym – Open Gym is held from November 17, 2019 – April 26, 2020; There are both recreational and competitive play options for Co-Ed Basketball and Volleyball; Participants can purchase a season pass or pay a daily drop-in fee; Currently have 31 registrants for basketball and 27 registrants for Volleyball

➤ Family Programs:

Disney on Ice Discount Tickets – Sold 56 discount tickets (\$23.00/ticket – savings of \$7.00/each) for a block of seats so that Windham families can sit together

Shawnee Peak Unlimited Night Season Pass – 41 discounted passes sold for \$185.00 (savings of \$80.00 to the participants)

Special Events Update

Plans underway for Annual Tree Lighting on December 1st; North Pole Calling

Facility Updates

➤ Community Park –

Council approved acceptance of additional funds from the LWCF grant along with the Town's match; Construction to resume at the Community Park with the remaining site work anticipated to be finished by June 2020 in order to proceed with Phase II in FY21

- Lowell Preserve –
Current trail maps being completed with updated trail measurements; Undergoing process of having parking lot engineering done to expand parking lot; Met with Little League Board representatives to receive their input about longterm goals and their parking and space needs
- Lippman Park –
Council approved the modifications to the Conservation Easement recommended by attorney and signed by Mr. Lippman in order to allow for forestry management plan and other park developments included in Lippman Park Master Plan
- Ice Skating Rink at Manchester School –Portable Rink installed at Manchester School (in softball field) in November

Staffing Levels

- Year-Round Staff – 3 Full-time, 1 Part-time, 5 Per Diem – Van Driver/Programmer/Gym Supervisor
Park/Trail Maintenance Staff – 1 Full-time
- Park Rangers – 1 Seasonal Part-time staff

Organization/Town Meetings

Parks and Recreation Advisory Committee: The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, advancement of the pre-development phase of the Community Center and programs/events that help build community

Community Center Ad Hoc Committee: Currently accepting applications until December 4th for new Ad Hoc committee that will be interviewed and selected by Parks and Recreation Advisory Committee

Summerfest Committee: Committee meeting monthly to establish plans for Summerfest 2020; Theme to be Celebrating the State's Bicentennial; Committee is planning to have a presence at large community events (Tree Lighting in December) as a way to promote this annual event, build interest and recruit participants and sponsors; Registrations for this event will open in January, 2020

Be the Influence:

Currently working on Early Release Day Programs for the 2019/2020 schoolyear; Involved with Youth Engagement Sub-Committee

Windham Bicentennial Committee: Working with a committee of 3 others to establish some events throughout 2019-2020 to celebrate Maine's 200th Birthday

Age-Friendly Community: Participating in this initiative to help make Windham an age-friendly community; Department was represented at Public Forum in October

Monthly department staff meetings

Future Event Dates

- December 1st – Community Tree Lighting at Public Safety – 5-7 pm
- December 4th and 5th – North Pole Calling
- December 4th – Senior Trip to Victorian Mansion
- December 17th – Senior Trip to The Nutcracker