

## Barry A. Tibbetts

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**From:** Jennifer A. Alvino  
**Sent:** Friday, January 10, 2020 9:47 AM  
**To:** Barry A. Tibbetts  
**Cc:** Susan R. Rossignol  
**Subject:** Library fees

Hi Barry,

At their board meeting last night the Library Board of Trustees supported an increase to the non-resident fee for library cards. We reviewed our three fees: non-resident cards, photocopies/print jobs, and faxing fees. Printing and faxing fees have recently been instituted and reviewed. They are in line with what other local libraries charge. The non-resident card fee had not been reviewed or changed in quite some time. We compared our current fee of \$20 to other communities and found that our fee was lower than Gray (\$30), Walker in Westbrook (\$25), and Baxter in Gorham (\$30). We proposed raising our fee to \$25 or \$30 and through board discussion have chosen to raise our fee to \$25 and review it on a regular basis. These three types of fees all are deposited to the Library Fines and Fees revenue account 1000-36270.

Donations are either deposited to the library's general donation revenue account 1000-24042 or assigned to the specific budget line if it's restricted to a particular purchase. Fees for lost/damaged items are assigned to either my print or non-print materials lines 15500-43610 or 15500-43620.

I figured this was a good opportunity to share how I am handling our intake.

Thanks and have a great weekend,

Jen

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