



## **Monthly Department Report – January 2020**

### **FY20 Numbers at a Glance**

#### **Comparisons for time period of 7/1/19 – 2/10/20 vs. 7/1/18 – 2/10/19:**

Total Registrations:	1684	1226
Activities Running:	123	144 * Difference primarily accounted for by 3 programs with 16 difference enrollment options that were offered but did not run, so were not offered this year
Total Revenue:	\$103,998.00	\$85,609.00
Total # of Transactions:	1828	1176

### **Monthly Numbers Report Summary from 1/1/20 – 1/31/20**

Number of Accounts Created Res/NonRes	35	19
Number of Members Created Res/NonRes	88	33
Number of Registrations Res/NonRes	368	127
Total Income	\$7628.00	
Number of Activities Run	5	
Number of Reservations	7	

### **Program Updates**

#### ➤ Senior Trips/ Programs:

**Lewiston Public Theater** –14 seniors attended a romantic comedy, Sexy Laundry, on a Sunday afternoon

**Transportation and/or participation in Senior Socials** – The Town Hall gym is the site of monthly senior socials on 2 Monday afternoons a month during January, February and March; card and board games are available, along with light refreshments

**Senior Shopping** – Takes place on Thursday mornings; currently have 19 people registered to participate

**Senior Newsletter** – Newsletters are mailed out 3 times/year; currently have 150 seniors on the mailing list

➤ Youth Programs:

**After School Enrichment Programs:** *Mad Science: Secret Agent Lab* - Students learn about forensics, evidence gathering and analysis, while building their skills of recall and observation; 13 children in Grades K-3 currently participating in session that began on 1/28

**Pre-school Programs:** *Kiddie Gym* resumed for the winter months on Tuesday and Thursday mornings – currently have 71 participants who have registered for a Membership in this program – parents have the option of paying a drop-in fee or purchasing a punch pass at a discounted rate

➤ Adult Programs:

**Pickleball** - Offered from 9:30 – 11:00 a.m. on Monday, Wednesday and Friday mornings with 7 participants currently registered for on-going or drop-in option in Winter/Spring Session; there were 12 participants for Fall Session, with 52 separate visits taking place since program began in September

**Tuesday- Thursday Men's Pick-up Basketball** – New session began on 1/02 with 16 participants currently registered

**Men's 4x4 Basketball League** – 8 teams registered for Session I, which will conclude on 1/30; Next season will begin on 2/06

**Sunday Open Gym** – Open Gym is held from November 17, 2019 – April 26, 2020; There are both recreational and competitive play options for Co-Ed Basketball and Volleyball; Participants can purchase a season pass or pay a daily drop-in fee; Currently have 47 registrants for basketball and 45 registrants for Volleyball

➤ Family Programs:

**Maine 200 Scavenger Hunt** - A photo scavenger hunt of historical locations in and around Windham designed to encourage families and individuals to discover local Maine history as part of the Maine Bicentennial; Teams must be two or more people, must register through Windham Parks and Recreation; Photos must be submitted by Friday, February 28th – entries will be eligible for random selection of commemorative bicentennial prizes.

**2020 Winter Photo Contest** – Currently accepting entries in our annual winter photo contest – categories include Family, Nature, Pets and Youth Photographers (under 18); Contest opened January 6<sup>th</sup> and all entries must be received by Friday, March 6<sup>th</sup>. Photos will be displayed in hallway outside Council Chambers.

## **Special Events Update**

S'Mores and Skate Nights - January 17<sup>th</sup> and January 31<sup>st</sup> – Both were canceled due to weather factors interfering with ability to maintain ice on the rink or on Chaffin Pond

## **Facility Updates**

- Community Park –  
Construction to resume at the Community Park with the remaining site work anticipated to be finished by June 2020 in order to proceed with Phase II in FY21; Plans underway now for Grand Opening event to be held on Saturday, April 18<sup>th</sup>
- Lowell Preserve –  
Current trail maps being completed with updated trail measurements; Undergoing process of having parking lot engineering done to expand parking lot
- Lippman Park –  
Will continue to work with Mr. Lippman for future development of park once modifications to existing Conservation Easement are finalized

## **Current Staffing Levels**

- Year-Round Staff – 3 Full-time, 1 Part-time, 5 Per Diem – Van Driver/Programmer/Gym Supervisor  
Park/Trail Maintenance Staff – 1 Full-time

## **Organization/Town Meetings**

Parks and Recreation Advisory Committee: The committee continues to seek ways to enhance our department offerings and increase recreational resources. Major goals continue to be development of Community Park, advancement of the pre-development phase of the Community Center and programs/events that help build community

Community Center Ad Hoc Committee: Has had initial meeting with original Ad Hoc Committee meeting to gain greater understanding of what has been accomplished to date; Held second meeting on January 27<sup>th</sup>

Summerfest Committee: Committee meeting monthly to establish plans for Summerfest 2020; Theme to be Celebrating the State's Bicentennial; Registrations for this event opened in January, 2020

Be the Influence:

Currently working on Early Release Day Programs for the 2019/2020 schoolyear; Involved with Youth Engagement Sub-Committee

Windham Bicentennial Committee: Working with a committee of 3 others to establish some events throughout 2020 to celebrate Maine's 200<sup>th</sup> Birthday; Windham events have been posted on State's Bicentennial website calendar – Next event- Bicentennial Tea, Saturday, March 14<sup>th</sup> – Little Meetinghouse

Age-Friendly Community: Participating in this initiative to help make Windham an age-friendly community

Monthly department staff meetings

**Future Event Dates**

- Winter Photo Contest – Runs from January 6<sup>th</sup> – March 6<sup>th</sup>
- Father Daughter Dance – Friday, February 7<sup>th</sup> – postponed to Friday, February 28<sup>th</sup> due to weather
- Kiddie and Me Valentine's Crafts – February 12<sup>th</sup>
- Senior Trip – Lunch at the Green Ladle, Lewiston – February 28<sup>th</sup>