

Public Dirt Road Sub-Committee

Purpose:

The purpose of the Public Dirt Road Sub-Committee (the "Committee") is to prioritize the repair, reconstruction and pavement of town-owned dirt roads.

Membership:

The members of the Committee shall be as follows:

1. Two (2) members of the Town Council,
2. The Town Manager,
3. The Town Engineer, and
4. The Public Works Director.

The Council will nominate and appoint two (2) of their members.

The Committee shall elect a Chair and Vice Chair at its first regular meeting or as soon as possible thereafter from within its membership, except that the Town Council representatives shall not be eligible to serve as Chair or Vice Chair.

Meetings and Procedures:

The Committee shall elect a Chair from its membership, as indicated above. The Chair shall have the authority to convene meetings of the Committee, which shall be conducted in accordance with Maine's "Freedom of Access" law (1 MRSA § 401 et. seq.), with due notice to the members.

The Committee shall adopt such other reasonable rules of procedure as may be necessary for the efficient conduct of its business while allowing for public input, accountability and due process. A quorum of the Committee shall be defined as a majority of those appointed to the Committee but in no case shall the Committee hold a meeting or conduct Committee business with fewer than four (4) members.

Charge:

It shall be the responsibility of the Committee:

1. To review the condition and make recommendations on the prioritization of public dirt roads,
2. To seek input and recommendations from experts and other stakeholders such as the Maine Department of Transportation, Maine Department of Environmental Protection, Cumberland County Soil & Water Conservation District, local experts, the general public and other stakeholders as necessary;
3. To hold one or more public meetings or forums, other than the Committee's regular working meetings, for the purpose of informing the general public about the Committee's work and seeking input on the Committee's draft recommendations before making formal recommendations to the Town Council; and
4. To make a recommendation to the Town Council.