

TOWN OF WINDHAM, MAINE
STAFF REVIEW COMMITTEE
PUBLIC MEETING MINUTES
Thursday, August 13, 2020
Via Zoom

Members present were: Amanda Lessard, Planning Director; Brent Libby, Fire Chief; and Chris Hanson, Director of Code Enforcement.

Brent Libby made a motion to approve the minutes of the December 20, 2019 meeting.

Seconded by Chris Hanson.

Roll Call:

Amanda Lessard – In favor
Brent Libby – In favor
Chris Hanson – In favor

Vote: All in favor.

New Business

20-17 MBCH Facility, Minor Site Plan. MBCH to request review of a minor site plan for a 4,000 square foot office/shop building. The property in question is located at 391 Roosevelt Trail and identified on Tax Map: 12, Lot: 65, Zone: Commercial 3 (C-3).

Nick Adams was present representing the applicant. He explained:

- They proposed a 4,000 square foot office/shop building.
- Forklifts would be kept inside. There would be no dump trucks, etc. There were no plans to store material or equipment on site outside where it would be visible.
- Stormwater management notes would be added to the final plan.
- There would be a landscaped buffer.
- A NRPA permit was not required; stormwater management was acceptable.
- Utilities would be underground.
- Lights would be mounted on the building.

Brent Libby made a motion that the application was complete.

Seconded by Chris Hanson.

Roll Call:

Amanda Lessard – In favor
Brent Libby – In favor

Chris Hanson – In favor

Vote: All in favor.

Brent Libby made a motion to approve the application.

Seconded by Chris Hanson.

Roll Call:

Amanda Lessard – In favor

Brent Libby – In favor

Chris Hanson – In favor

Vote: All in favor.

Adjournment

Brent Libby made a motion to adjourn.

Seconded by Chris Hanson.

Roll Call:

Amanda Lessard – In favor

Brent Libby – In favor

Chris Hanson – In favor

Vote: All in favor.