



# Town of Windham

## Meeting Minutes - Draft

### Town Council

Town Offices  
8 School Road  
Windham, Maine

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Tuesday, August 10, 2021

6:30 PM

Council Chambers.

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Town Council

Meeting Minutes - Draft

August 10, 2021

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## II. Pledge of Allegiance.

Council Chair Nadeau led the Pledge of Allegiance.

**Present:** 6 - David Nadeau, Tim Nangle, Nicholas Kalogerakis, Jarrod Maxfield, Brett Jones and Ed Ohmott

**Absent:** 1 - Mark Morrison

## III. Minutes to be Approved:

CD 21-111 To approve the Minutes of the July 13, 2021, Council meeting.

Attachments: [Minutes-7-13-21.pdf](#)

A motion was made by Councilor Kalogerakis, seconded by Vice Chair Maxfield, that the Minutes be approved. The motion carried by the following vote:

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

## IV. Adjustments to the Agenda.

Council Chair Nadeau said there were two items that needed to be added to the agenda and they will go on right after the Consent Agenda.

## V. Public Participation.

Philip MacDonald came before the Council to ask for a reconsideration on his family property. He wants to pay the back taxes and retain it. He said his family has been residents of Windham for many years, and he and his wife raised their children at the farm house on Falmouth Road. He worked as a mechanic but developed a degenerate disc disease. Philip said his wife left him, and she wasn't forth coming, as far as paying the bills, and as soon as he received a letter in the mail he immediately called Veronica to arrange a payment arrangement. He hopes to pass this property on to his granddaughter, and he asked the Council to reconsider and work with him. He said if the town would like to have access through the property, and he has heard talk of a water tower, he would be willing to work with the town on. Philip said a lot of the letters he received were conflicting; some said they were willing to work with him and then they would not accept his check. He knows it is a large tax bill but he is ready to pay.

*Maggie Birlem of 43 Malcom's Way - Is an old friend of Philip, and she said she is willing to come forward and pay the tax bill that is due in full. Philip is also known as Ed, he is a great guy and a disabled vet, and he really deserves somebody to step up and give him a hand with this. They have been working really hard since March to try and work this through with the town. Barry has been amazing, he is a great Town Manager. At the last meeting it was asked if people receive notice of imminent foreclosure on their property and the answer is actually "no". What you receive is just another tax bill that says now you are accruing more taxes and the town has the potential to automatically foreclose but there is never a notice that says "your property is getting foreclosed on."*

*Maggie said they went through all of the notices that were sent to him, most went to wrong addresses. There were a few that were signed by his wife, but the only one that was signed by Ed was the one from this past March and the first thing he did was call the town. She said they did not realize this issue was being voted on at the July 13 meeting or they would have been there. She thinks this is a special situation and hopes the town might give them a chance to fix this.*

*Jim MacDonald came to support Ed (Philip) in trying to keep the property. He wanted to give a little history, and he said his father and his four brothers were in the military in WW2 and Korea, his dad fought in Korea. His grandmother has a letter that is from the President of the United States where she was a 5 Star mother. Also, he attended the open house for the Fisher House in Augusta at the Togus VA Facility. The families of the Veterans can go there whenever a Veteran is being operated on or is at the facility, and they can stay at the Fisher House free of charge. Jim handed a brochure to the Manager.*

*Closed public participation.*

## **VI. Councilors' Comments.**

*Councilor Nadeau:*

*He said he would like them to bring up a missing piece for the Design Guidelines. We do not include multi-family residential dwellings in our Design Guidelines. He would like to give this task to the staff, and once completed have it sent directly to the Planning Board, and then back to the Council. He would like it to be mostly with pictures, with options. We are not telling someone what to build, we are just giving them ideas on what the Town would like to see built.*

*Councilor Maxfield:*

*He agrees with Councilor Nadeau and would like to see it be a priority, to the fact until they resolve it, he thinks they need to slow down or hold off on some of those applications in those growth zones. This Council has worked hard on figuring how to develop Windham and to move things in the right direction, and some of the projects going on do not seem to be living up to the standards of any type of quality that the residents of Windham deserve.*

*He appreciated Philip and his family coming in, and that the Council have been going over their situation, and all of them, for months, have read every email and have gone back and forth. He thanked him for his service and he feels for him, but he does not know what the answer is or what they can do at this point.*

*He wished they could have been at the last meeting but this has been on the town's books for a better part of a decade and it is just a giant cluster. He said he did not see the mechanism for them to fix it tonight.*



Barry said the only mechanism is to vote to reconsider the decision that was made in July, and it has to be done at your next meeting, which is this meeting tonight. This goes back to 2007, and we have all the documentation and understand that Mr. MacDonald was going through a divorce and his wife did receive it and she signed for it. They had notices that went out every year and they came back. At one point he did come in to do a payment plan in 2018, but it was never fulfilled and never completed. It went to lien again, continuously, so when they looked at all those vacant parcels that were discussed at that meeting, no one had reached out and tried to solve any of them and the decisions were made. There is no water tower that would ever go there and the access isn't really there and the way in on Little Duck Pond is not right anyway, he said we would never improve that road or make access to it.

## VII. PUBLIC HEARINGS.

21-160 To receive comment and act upon a proposed amendment to the Property Tax Assistance Program ordinance, Chapter 112 of the Code of the Town of Windham, to waive the age requirement to participate in the program, for those residents who are completely disabled.

**Attachments:** [21-160 Cover Sheet.pdf](#)

[Ch 112 - Property Tax Assistance proposed amendment.pdf](#)

*No public comment.*

*Manager Tibbetts said this would amend the policy to help those who are 100% disabled according to the Social Security Administration, which is a very difficult status to get. We have one gentleman who is 62 years old and completely disabled, and he would clearly qualify for this program, but under the current language he would not. He has verification from Social Security that says he has been completely disabled for 10 years or more. He is really struggling to try and pay his taxes and live. He is living on a very tight income and any increase is difficult for him.*

**A motion was made by Vice Chair Maxfield, seconded by Councilor Ohmott, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

21-163 To receive public comment and act on Adult Use Marijuana Stores and Medical Marijuana Caregiver Retail Stores renewal license applications for a term of one year in accordance with Chapter 160 of the Code of the Town of Windham.

**Attachments:** [21-163 Cover Sheet.pdf](#)

[Marijuana Business Addendums.pdf](#)

*No public comment.*

*Manager Tibbetts explained that staff has gone through all of the applications, and they have signed off on every one, there were no issues.*

**A motion was made by Councilor Jones, seconded by Vice Chair Maxfield, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

## VIII. CONSENT AGENDA.

21-153 To set the dates on which 2021-2022 taxes will be due as October 1, 2021 and April 1, 2022.

Attachments: [21-153 Cover Sheet.pdf](#)

21-154 To set the rate of interest that will be charged on overdue taxes for 2021-2022 at six percent (6.00%).

Attachments: [21-154 Cover Sheet.pdf](#)

[Maine Office of the State Treasurer Revenue Sharing Delinquent Tax Rates.pdf](#)

21-155 To authorize and direct the Tax Collector/Treasurer, pursuant to Title 36 M.R.S.A. §906, to apply any tax payment received as payment against outstanding or delinquent taxes due in chronological order, beginning with the oldest unpaid obligation, including personal property, provided, however, that no such payment may be applied to any tax obligation for which an abatement application or appeal is pending, unless approved in writing by the taxpayer.

Attachments: [21-155 Cover Sheet.pdf](#)

21-156 To authorize and direct the Tax Collector/Treasurer, pursuant to Title 36 M.R.S.A. §506, to accept prepaid property taxes at any time and to establish an interest rate of 0% on such payments.

Attachments: [21-156 Cover Sheet.pdf](#)

21-157 To approve the ballot for the election of vice president and executive committee of the Maine Municipal Association, and to further authorize the Town Manager to take any other necessary action related thereto to finalize the action.

Attachments: [21-157 Cover Sheet.pdf](#)

[MMA Executive Committee Election.pdf](#)

21-158 To appoint the Town Clerk's recommendation of Marcia Blanchard as Chairman to the Voter Registration Appeals Board.

Attachments: [21-158 Cover Sheet.pdf](#)

[Nomination for Voter Reg Appeals Bd..pdf](#)



- 21-165 To approve an application submitted by Kennebec Hospitality, LLC d/b/a Microtel Inn & Suites located at 965 Roosevelt Trail for a renewal Special Amusement permit.

**Attachments:** [21-165 Cover Sheet.pdf](#)  
[Microtel's renewal Special Amusement.pdf](#)

**A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

## **IX. UNFINISHED BUSINESS & GENERAL ORDERS.**

- 21-150 To approve the write off of thirteen (13) uncollected personal property tax accounts in the amount of \$3,365.53.

**Attachments:** [21-150 Cover Sheet.pdf](#)  
[Outstanding Personal Property 2021 0804.pdf](#)

*Manager Tibbetts said these accounts will be turned over to a tax collection agency, at this point, for them to collect the monies. The Town has tried to contact them, and they have not paid.*

**A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

- 21-151 To approve applications for property tax assistance pursuant to Chapter 112 of the Code of the Town of Windham, "Property Tax Assistance."

**Attachments:** [21-151 Cover Sheet.pdf](#)  
[Memo tax assistance program.pdf](#)

*Councilor Nadeau wanted to thank Tammy Hodgman for doing a great job putting this together and handling all of the applications. There were quite a few applications this year, and the town was able to help a lot of people.*

**A motion was made by Vice Chair Maxfield, seconded by Councilor Ohmott, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

- 21-159 To accept nominations for and elect a Parliamentarian of the Town Council.

**Attachments:** [21-159 Cover Sheet.pdf](#)

*Councilor Maxfield nominated Councilor Ohmott. He said he is willing to accept the position but needs to know what this position is responsible for.*

**A motion was made by Vice Chair Maxfield, seconded by Councilor Nangle, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

**21-164** To approve a new Victualer's permit application submitted by Joyce Avery Elliott d/b/a Elliott Nutrition, located at 765 Roosevelt Trail #8.

**Attachments:** [21-164 Cover Sheet.pdf](#)

[Elliott Nutrition-new Victualer's.pdf](#)

**A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

**21-166** To approve a new application for a Secondhand Dealer's License to ecoATM LLC located at 30 Landing Road inside the lobby of Wal-Mart.

**Attachments:** [21-166 Cover Sheet.pdf](#)

[ecoATMLLC-Secondhand Dealer License.pdf](#)

**A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

**21-161** To approve a new Victualer's permit application submitted by Dan McCluskey d/b/a Ironclad Eats Food Truck.

**Attachments:** [21-161 Cover Sheet.pdf](#)

[Ironclad Eats-Victualer's.pdf](#)

**A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

**21-162** To approve one(1) application submitted by Dan McCluskey d/b/a Ironclad Eats for a Mobile Food Service Unit License.



**Attachments:** [Ironclad Eats-Mobile Food.pdf](#)

A motion was made by Councilor Kalogerakis, seconded by Vice Chair Maxfield, that the Order be approved. The motion carried by the following vote:

**In Favor:** 6 - Council Chair Nadeau, Councilor Nangle, Councilor Kalogerakis, Vice Chair Maxfield, Councilor Jones and Councilor Ohmott

**Absent:** 1 - Councilor Morrison

## **X. Council Correspondence.**

**CD 21-112** Response to Speed Reduction Requests for Gambo Road, William Knight Road and a portion of Nash Road.

**Attachments:** [Maine DOT 7.12.2021 Letter.pdf](#)

*Chief Schofield was asked to explain this process. The Chief said the Town does not have the ability to adjust speed limits. He said in 2019 he came to the Council with a memo requesting authorization from the Council to make a request to MDOT to look at 3 specific roads and analyze their speed. They were William Knight, Gambo and the small section of Nash Road between Windham Center and Route 302. The request to do this has to come from the Town's governing body, and we have to articulate why we are doing it. MDOT then came out and followed up with some analysis and has agreed to lower the speed limit on those roads by 5 mph. Statutory, that is the increments that they will look at. It takes some time for this process and COVID didn't help, normally would take 8 to 9 months to do this for a community. He said they are now in the process of putting the signs up.*

*The Chief said that sometimes MDOT will look at a problem and they could actually increase the speed limit, he has seen that happen once before.*

**CD 21-113** Social Service Agency Funding Letters of Appreciation.

**Attachments:** [Northern Light Health.pdf](#)

[Southern Maine Agency on Aging.pdf](#)

[LifeFlight Foundation.pdf](#)

**CD 21-116** Watershed Grant Letter of Appreciation.

**Attachments:** [LSLA Letter of Thanks.pdf](#)

**CD 21-117** Maine Municipal Association - Risk Management Services.

**Attachments:** [MMA Dividend Payment.pdf](#)

**CD 21-110** Quarterly Department Reports - April-June 2021.

**Attachments:** [Assessing April-June 2021.pdf](#)  
[Code Enforcement Quarterly Report.pdf](#)  
[Finance Dept Quarterly Report APR-JUN 21.pdf](#)  
[Fire-Rescue 2021 Quarter 2 Report.pdf](#)  
[Human Resources Quarterly Report.pdf](#)  
[Library Quarterly update 07012021.pdf](#)  
[Parks and Recreation Quarterly Report April - June 2021.pdf](#)  
[Planning FY21 Q4 Report.pdf](#)  
[Police Quarterly Report April - June.pdf](#)  
[Public Works April-June 2021 Quarterly Report.pdf](#)  
[Town Clerk Quarterly Report](#)

**CD 21-120**      **Be The Influence Report.**

**Attachments:** [BTI Aug 2021 Leadership Meeting.pdf](#)

## **XI. Town Manager's Report.**

### *Manager's Report*

*The Clerk was asked to give an explanation on the process for taking out nomination papers. Linda said that papers have been available since July 26 and will be due back by September 3 at 4:00 p.m. To qualify as a candidate you need to be a registered voter, gather at least 25 valid registered voter signatures, but not more than 100. In Windham you can also be nominated by your political party. The list of available seats were read. The election will be on Tuesday, November 2, 2021 at the Windham High School in the Auxiliary Gym from 7:00 a.m. to 8:00 p.m. Linda said that there is confusion when voting for the Council when it comes to the north, south, east & west Council seats. People think they need to be living in that district to vote for that person, and that is not the case. Every voter gets to vote on every race on the ballot.*

*Manager Tibbetts said we receive our insurance through the Maine Municipal Association. They have a Risk Management Program and we get our Workers Comp from them, our Property & Casualty Insurances and also our Health Insurance. They have a program, and depending on how we deal with our safety, education, incentives and training our staff, we can gain some of the payments back for what we have done. When we run lower injuries, our Worker's Comp ratio ends up being lower and we end up paying less and we are rewarded for that. We did receive a credit back from MMA in a check for \$23,401, which will go back into the General Fund. This is really great news and our staff is doing a great job on safety and training and not have accidents.*

*Every job has a classification code and that code determines where you are on your workers comp payments. For someone who works in an office, our workers comp rates are very low, but someone in public works has a much high workers comp rate because those areas are more prone to accidents. Liz, our Payroll Clerk, has gone back through the ratings that are assigned, we have 250 employees and we get audited every year. She has also been able to reconcile some additional reductions in our terms for the next year.*

*Councilor Nangle said he thinks that is important and suggested they use some of that*



money for a safety luncheon for staff. The Manager said that was a great idea and said he would explore that further with staff.

Barry said in regard to the old South Windham Fire Station he has extended that closing contract for the people who want to buy it. They have gone through Planning but we also did an ES1 & ES2 evaluation on it and it showed up with PCB's in the caulk, so for us to sell that building the town had to do an analysis of how much hazardous materials were in the building. That has been done, and there is some costs to clean it up, and it is a grant if we do it as a Municipality. It is a 20% match, and if we sell the building outright, identifying all of the costs, the cost would be about \$60,000 to \$80,000. We are going to apply for a Brownfield application and he feels it can be done within 30 days. He thinks the folks buying will make up the 20% match difference so the town is held whole, and this will help the incoming business to be successful.

Great progress has been made on the study we are doing on the two rear access roads. The information you have been given from different residents, that has all been forwarded to the consultants, and the consultants will review them, and they will bring back their recommendations. Barry has reached out to the Director of MDOT Bruce Van Note, and he will have a meeting with him and our engineers sometime in September to talk about the funding.

There has been a lot of tension on our fire fighters and EMS calls on trying to fill our staffing because different cities have been offering full-time jobs and pulling from the per diem pools. We are meeting our calls but we are struggling. It will be an ongoing issue and he noted that more communities are moving towards a full-time staff.

The sidewalk out front is being done by our Public Works guys, and they are doing a great job. People are using them. They are doing two projects for us this summer, which is saving us money. The other project they are working on is the parking lot over at the East Windham Fire Station.

Basket ball courts are completed over by the Public Safety Building. There are a lot of players of all ages playing basket ball, it is great to see.

The Police/Fire Station project is moving forward. The foundation is basically in. They had a little hiccup with the power because the primary conduit was going under the foundation and it can't, but it is all done.

He reported that we have had 93 growth permits issued and only 118 allowed. In Farm & Forest there were 44 issued and there are only 45 allowed.

He said there have been a number of Commercial Developer inquiries concerning the potential sewer that might be coming into North Windham. Everything from a couple of hotels to some retail and maybe some additional housing.

Chief Brent Libby has 5 students at two or three of the fire stations who are living there. They come in through the program to work with us. This helps our per diem shortage.

Road paving projects will start in the next few weeks at the latest, they were delayed a little bit by rain but they are looking to keep to the schedule.

Councilor Nangle made a suggestion, and they are looking into about how to limit construction by DOT or by anyone on any of our roadways on Fridays. Hopefully that will help with the traffic a little bit.

*In regard to face masks, we have had discussions with staff about the Delta variant and COVID and working here at Town Hall. We are not mandating our residents who come into the building to wear masks but are "requesting" it. Staff will wear masks in the hallways and in the conference room but not in their offices and behind the protective barriers. We will follow the CDC on a week by week basis and will make appropriate changes as necessary.*

*We have made some changes out front with 30 minute parking signs. The goal is so when residents come in they have a place to park and staff will not park there.*

*They track the total number of liens that we do every year, for those that do not pay their taxes. In 2018 we had 241, 2019 we had 204, 2020 we had 194 and in 2021 we had 105. This is great news, our collection rate is 99.4%. He thanked the residents of Windham for being so conscious about this.*

## **XII. Committee Reports.**

### **A. Council Subcommittees.**

#### **1. Appointments Committee.**

*Councilor Maxfield said they met tonight and they interviewed Nathaniel Glaude for the Energy Advisory Committee. It will be a three-year term ending August 15, 2024. If appointed he will make the second member of that committee, and they are still looking for some volunteers. Nathaniel is new to town and it is really nice to see folks coming and volunteering their time. He said there are lots of committees who are looking for people. He read through the list of committees and how many vacancies there were on each.*

#### **2. Finance Committee.**

*No report.*

### **B. Other Committees.**

#### **1. Long Range Planning Committee.**

*Councilor Nadeau said they met last Wednesday, and they are looking at the zoning map.*

#### **2. Parks & Recreation Advisory Committee.**

*Councilor Nangle said they met last night. They discussed the Community Park and noted that the basketball courts are open, and the volley ball nets will be going up soon. Parks & Rec are looking at possibly October 2 for an open park event and invite the residents to come and see it. Usually it would coincide with the Public Safety Day but because of the construction there won't be one this year.*

*They recently had a survey for the Lowell Preserve and they got 419 responses, and found that walkers and mountain bikers are the two prevalent users of that property. They recently entered into a conservation easement with the Presumpscot Land Trust, and the Land Trust has already got all of the funds necessary for the on-going*



*maintenance of the park. Work is starting on a trail map and also a management plan. They have a lot of volunteers who are interested in helping maintain the park.*

*On August 26 at Tassel Top there will be the 4F Festival, which is the Family Fun & Fitness Film Festival. You can get more details at [Windhamrecreation.com](http://Windhamrecreation.com).*

*On October 23 there will be the Trunk or Treat, which is a very popular event, providing that COVID doesn't throw another curve ball.*

*There was some discussion about conservation easements, and he thinks they should discuss having conservation easements for all of the parks in town to protect them.*

### 3. Windham Economic Development Corporation

*No report.*

### 4. Highland Lake Leadership Team.

*No report.*

### 5. Natural Resources Advisory Committee.

*Councilor Jones said they met last week with a joint meeting with the Open Space Advisory Committee. They have done a grading matrix for looking at potential properties for future purpose or conservation easements. They looked at four separate properties and have started working through the process.*

### 6. Public Easement Advisory Committee.

*No report.*

## XIII. Discussion Items.

#### CD 21-114 Recommended Fee Changes.

- Marijuana License Fees
- Impact Fee Adjustments
- Master Fee Schedule

**Attachments:** [Fee Schedule 2021 - Proposed Aug 10.pdf](#)

[Fees By Dept Compiled 2020 0213.pdf](#)

[Marijuana Fee Comparison.pdf](#)

#### CD 21-101 Town-Plowed Private Road Legislation. (Postponed from July 13, 2021.)

**Attachments:** [Maine 130 - HP 1278 item 5.pdf](#)  
[Ordinance re maintenance of designated private ways.pdf](#)  
[Draft web page.pdf](#)  
[Draft Q and A Aug 2021 private roads.pdf](#)  
[Map - Road Classification.pdf](#)  
[Private Roads and Road Associations.pdf](#)  
[Guide to Forming Road Associations.pdf](#)  
[Appendices to a Guide to Forming Road Associations.pdf](#)

**CD 21-115**      Zoning Map Changes.

**Attachments:** [CURRENT Windham Zoning Map 2020.02.11.pdf](#)  
[Potential Zoning Map CHANGES 08-04-21.pdf](#)  
[Potential Zoning Map CLEAN 08-04-21.pdf](#)  
[Zoning Standards WC 4-21.pdf](#)  
[Zoning District Uses Table WC 1-5-21.pdf](#)

**CD 21-118**      Planning Board Recommendations of Proposed Amendments To:

- Shoreland Zoning Ordinance, Ch. 199, and the Official Land Use Map to comply with the Department of Environmental Protection's minimum shoreland zoning requirements;
- The Official Land Use Map related to the Pleasant River Resource Protection District; and
- The Official Land Use Map related to the Stream Protection District.

**Attachments:** [TC packet PB recommend Shoreland Ordinance Amend 08-05-21.pdf](#)  
[TC packet PB recommend Pleasant Map Amend 08-05-21.pdf](#)  
[TC packet PB recommend Stream Map Amend 08-05-21.pdf](#)  
[TC memo NRAC Shoreland Amendments 08-05-21.pdf](#)

**XIV. Agendas & Scheduling.**

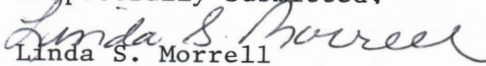
1. Next week we will be setting the mill rate.
2. Conservation easements for town parks.

**XV. ADJOURN.**

A motion was made by Vice Chair Maxfield, seconded by Councilor Kalogerakis, that they be approved. The motion passed by the following vote:

In Favor: 6  
Absent: 1

Respectfully submitted,

  
Linda S. Morrell  
Town Clerk/CCM