



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 21-186

Agenda Date: 10/12/2021

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

I. Council Action Requested.

To receive public comment and act on a proposed Remote Meeting Participation Policy.

II. Basis for Council Action.

Council approval of this item is required because;

- a. Article III, Section 2(A)(10) of the Charter requires the Town Manager to "prepare an Administrative Code, submit it to the Council and be responsible for its administration after adoption by the Council," and
- b. Public notice is required in accordance with 1 M.R.S.A § 406.

III. Issue Summary.

Please refer to the attached draft policy.