

July – Sept. 2021

BUILDING/GROUNDS:

Assisted Eric from IT with finishing up camera project at South Windham Fire Station

Repaired and rewired broken conduit and outlet in the salt shed

Cut back large pine tree hanging above/on top of North Windham Fire Station

Upgraded the last two wall packs to LEDs on salt shed

Painted Town Hall and North Windham Fire Station foundations

Move everything, strip walls and remove LEDs from first floor of Central Station for remodel

Remodeled clothes closet to make it more COVID friendly and organized

Fixed leak on South Windham Fire Station roof, repaired water damage to walls due to leak

Installed fan in wall to help with air circulation with HVAC

Ongoing projects: Smith Cemetery, Public Safety renovation, Town Hall generators

Completed 311 ticket requests

HIGHWAY:

Catch basin marking for cleaning

Catch basin painting

Mowing

Town Hall sidewalk project

East Windham Fire Station parking lot project

Shoulder work on Land of Nod Road

Spot sweeping as needed

Patching potholes town wide

Sign work – replace, straighten

VEHICLE MAINTENANCE:

Confirm & repair summer write ups

Perform end of summer scheduled maintenance services

Perform all repairs noted during scheduled services

Start implementing guideline schedules for new spring/summer equipment services

Perform all State Inspections due during quarter

Finish installing mobile printers in cruisers for the Police Department

Install Watch Guard system in SRO cruiser for Police Department

Perform all scheduled services for police department & town use vehicles

Confirm & repair write ups from police department & town use vehicles

Inventory and stock all winter operations parts (i.e. stiff arms, sander chains & related parts)

Begin deep clean & re-organization of shop