



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Minutes - Final

### Town Council

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Tuesday, April 18, 2017

7:00 PM

Council Chambers

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#### I. Roll Call of Members.

**Present:** 7 - David Nadeau, Dennis Welch, Tim Nangle, Bob Muir, Jarrod Maxfield, Donna Chapman and Brett Jones

Council Chair Welch led the assembly in the Pledge of Allegiance.

#### II. Discussion Items.

[CD 17-111](#) Stormwater Management Briefing.

**Attachments:** [CoverSheet CD 17-111](#)  
[Windham fact sheet](#)

*Council discussed CD 17-111. Also part of the discussion were Doug Fortier, Public Works Director and Gretchen Andersen, Stormwater Compliance Officer.*

[CD 17-113](#) 21st Century Downtown Land Use Ordinance Amendments Presentation & Discussion - Part II.

*Council Discussed CD 17-113. Also part of the discussion were Ben Smith, Planning Director and Kara Wilbur from Maine Design Workshop/Principle Design. Consensus is to continue to work to finalize package of amendments for character-based coding in the 21st Century Downtown area and, concurrently, to reach out to other property owners in the area to "stress test" the work so far with hypothetical projects. A package is expected to the Council in a few weeks.*

[CD 17-119](#) Mobile Application Tool for Receiving and Tracking Comments from the Public

*Council discussed CD 17-119. Tony Plante, Town Manager said that the Civic Engage mobile app from Civic Plus is a likely choice because of its integration with the town's existing web platform and modest cost. Further details will be gathered to ensure the app's functionality before proceeding, but the Council expressed its interest in deploying an app soon. While this may be combined with a refresh/redesign of the web site, the app should not wait for the web site work to be done.*

#### III. Agendas & Scheduling.

[CD 17-138](#) Agenda Items Reports.

**Attachments:** [Agenda Items Report 20170414](#)  
[Project & Issues List 20170407](#)  
[Projects & Issues Sheets 20170407](#)

*Items for upcoming meetings:*

*Historical Society May 16th, the condition of Depot Street and whether the town should consider a bond issue for roads, and a possible guest speaker on marijuana-related items.*

#### **IV. ADJOURN.**

**A motion was made by Councilor Nangle, seconded by Vice Chair Nadeau, that they be adjourned. The motion carried by the following vote at 9:35 p.m.**

**In Favor:** 7 - Vice Chair Nadeau, Council Chair Welch, Councilor Nangle, Councilor Muir, Councilor Maxfield, Councilor Chapman and Councilor Jones

Respectfully submitted,

Anthony T. Plante  
Town Manager