



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Final

Town Council

Tuesday, June 19, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

Present: 7 - Dennis Welch, Tim Nangle, Bob Muir, Jarrod Maxfield, Donna Chapman, Clayton Haskell and Rebecca Cummings

II. Pledge of Allegiance.

Council Chair Chapman led the Assembly in the Pledge of Allegiance.

III. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-121](#)

To approve a proposed amendment to the Mineral Extraction Moratorium Ordinance as follows:

WHEREAS, the Town Council adopted the Moratorium Ordinance on Mineral Extraction ("Moratorium") on April 24, 2018;

WHEREAS, by its terms, the Moratorium as applicable to applications for permitting or approval of mineral extraction activities that were not pending as of April 17, 2018;

WHEREAS, the Town Council's express intent was that the Moratorium would be applicable to and prevent further processing of any application that was in the staff review or sketch plan phase of review and had not been deemed complete by the reviewing authority as of the Moratorium's enactment date; and

WHEREAS, to the extent there is any ambiguity regarding how the Moratorium Ordinance should be applied to an application in the preapplication, staff review or sketch plan phases of review, the Council wishes to resolve such ambiguity and prevent any further question;

NOW THEREFORE, the Town Council hereby ordains that the proposed amendment to the Mineral Extraction Ordinance dated June 19, 2018 shall be approved.

Emergency Declaration

The Town Council declares the existence of an emergency for the reasons set forth in the Moratorium Ordinance on Mineral Extraction, and for the further reason that it is imperative to remedy as soon as possible any ambiguity as to the applicability of the Moratorium.

Attachments: [Cover Sheet 18-121](#)

[Mineral Extraction Moratorium amendment package 061218](#)

Council reviewed order language and memo from legal counsel.

A motion was made by Councilor Welch, seconded by Councilor Cummings, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Welch, Councilor Nangle, Vice Chair Muir, Councilor Maxfield, Council Chair Chapman and Councilor Cummings

Opposed: 1 - Councilor Haskell

IV. Discussion Items.

[CD 18-119](#) Ad hoc Community Center study committee update.

Attachments: [Cover Sheet 18-119](#)

[Community Center Ad Hoc Committee Report 20171024](#)

Council discussed community center ad hoc committee's work with committee members, and got an update on the community park, which incorporates the existing skate park. Next step for the community center is to have the Council approve professional services to develop the concept with public input.

[CD 18-201](#) Council-Staff Communications Policy.

Attachments: [Cover Sheet CD 18-201](#)

[Council Rules \(Current\)](#)

[Charter](#)

[August 17, 2010 Council Meeting Agenda](#)

[Council-Staff Communication Policies \(from August 17, 2010 Council meeting\)](#)

[Council-Staff Communications Guidelines DRAFT \(from August 17, 2010 Council Meeting\)](#)

[September 7, 2010 Council Meeting Agenda](#)

[Council Rules DRAFT 2010 \(from September 7, 2010 Council Meeting\)](#)

[Personnel Policies - UPDATE Sept 2010 DRAFT \(Code of Conduct only\) \(from September 7, 2010 Council Meeting\)](#)

[September 14, 2010 Council Meeting Agenda](#)

[10-166 Materials \(from September 14, 2010 Council Meeting\)](#)

Council discussed repealing the "Council-Staff Communications Policy" in both the Council's rules and personnel policies. Orders scheduled for June 26.

V. Agendas & Scheduling.

[CD 18-202](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180615](#)
[Agenda Items to be Scheduled 20180615](#)
[Projects & Issues List 20180615](#)
[Projects & Issues Sheets 20180615](#)

Council discussed upcoming agendas and scheduling.

VI. ADJOURN.

A motion was made by Councilor Nangle, seconded by Councilor Cummings, that they be adjourned. The motion carried by the following vote at 8:35 p.m.

In Favor: 7 - Councilor Welch, Councilor Nangle, Vice Chair Muir, Councilor Maxfield, Council Chair Chapman, Councilor Haskell and Councilor Cummings

Respectfully submitted,

Anthony T. Plante
Town Manager