



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Final

Town Council

Tuesday, October 22, 2019

6:30 PM

Council Chambers

*** Per Council Rules, Council will meet on the Thursday following Election Day***
The next Council Meeting will be held Thursday, November 7, 2019

I. Roll Call of Members.

Councilor Muir arrived at 6:32 p.m.

Present: 5 - David Nadeau, Tim Nangle, Jarrod Maxfield, Clayton Haskell and Rebecca Cummings

II. Pledge of Allegiance.

Council Chair Haskell led the Pledge of Allegiance.

III. Minutes to be Approved:

[CD 19-252](#) To approve the Minutes of the October 8, 2019 Council meeting.

Attachments: [Minutes-Town Council-10-8-2019](#)

A motion was made by Councilor Maxfield, seconded by Councilor Nadeau, that the Minutes be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Vice Chair Nangle, Council Chair Maxfield, Chapman, Councilor Haskell and Councilor Cummings

Absent: 1 - Muir

[CD 19-255](#) To approve the Minutes of the October 15, 2019 Council Workshop Meeting, which had one Order to be voted on before the workshop started.

Attachments: [Minutes-Town Council-10-15-2019](#)

A motion was made by Councilor Chapman, seconded by Councilor Nadeau, that the Minutes be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Vice Chair Nangle, Council Chair Maxfield, Chapman, Councilor Haskell and Councilor Cummings

Absent: 1 - Muir

IV. Public Participation.

Under Councilor Comments David Tanguay from the American Legion spoke. He was late to the meeting and was allowed to speak near the end.

V. PUBLIC HEARINGS.**VI. CONSENT AGENDA.****VII. UNFINISHED BUSINESS & GENERAL ORDERS.**

[19-195](#) To approve the Town Clerk's roster of Warden and Deputy Warden for the November 5, 2019 election; for districts 24 and 25 as: Warden: Yvonne Myer and Deputy Warden: Paulette Shepard.

Attachments: [19-195 Cover Sheet](#)

A motion was made by Councilor Nadeau, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Vice Chair Nangle, Council Chair Maxfield, Chapman, Councilor Haskell and Councilor Cummings

Absent: 1 - Muir

[19-199](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 of the Code of the Town of Windham, Section 1200, regarding the development of impact fees for open space and schools to the Planning Board for its review and recommendation.

Attachments: [19-199 Cover Sheet](#)

[TC packet Impact Fees 10-08-19](#)

Councilor Maxfield said he thought they were going to try and meet with the Long Range Planning?

Amanda Lessard Planning Director said this is what it is, they are limited on what an ordinance for impact fees is allowed by the state. The methodology is very clear and limited. Even in the future there is not a lot of flexibility in this.

A motion was made by Councilor Nadeau, seconded by Councilor Chapman, that the Order be approved. The motion carried by the following vote:

In Favor: 7 - Councilor Nadeau, Vice Chair Nangle, Muir, Council Chair Maxfield, Chapman, Councilor Haskell and Councilor Cummings

VIII. Discussion Items.

[CD 19-189](#) Marijuana Licensing Ordinance Proposal.

Attachments: [TC_packet_marijuana_10-17-2019](#)

Amanda Lessard Planning Director and Kristin Collins Town Attorney were there to give a brief overview and to answer any questions.

IX. Council Correspondence.

[CD 19-247](#) Fire-Rescue Department Monthly Report - September 2019

Attachments: [September 2019 Monthly Report.pdf](#)

[CD 19-250](#) Windham Public Library Monthly Report - September 2019

Attachments: [September2019](#)

[CD 19-251](#) Parks and Recreation Monthly Report - September 2019

Attachments: [Monthly Report September 2019](#)

[CD 19-253](#) Police Department Monthly Report- September 2019

Attachments: [September](#)

[CD 19-254](#) Financial Reports as of September 30, 2019

Attachments: [Revenues as of September 30 2019](#)
[Expenses as of September 30 2019](#)

X. Town Manager's Report.

No Manager's Report

XI. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

They have not met.

2. Finance Committee.

They have not met.

B. Other Committees.

1. Long Range Planning Committee.

Councilor Haskell said they are working on things.

2. Parks & Recreation Advisory Committee.

Councilor Cummings reminded people to come out and Truck or Treat.

3. Windham Economic Development Corporation

No report.

4. Highland Lake Leadership Team.

Councilor Chapman said they have a meeting coming up. They had an Education Outreach Committee meeting.

5. Private Roads ad hoc Committee.

They have not met.

6. Natural Resources Advisory Committee.

They have not met since the last report.

7. Retail Adult-Use & Medical Marijuana Task Force.

This was taken up under Discussion Items.

XII. Councilors' Comments.

David Tanguay from the American Legion Field-Allen Post 148 spoke about three North Windham issues and the Everlasting Gratitude Wreath Program. (See attached)

Councilors' Comments:

Councilor Nadeau - He said there has been a lot of homelessness in Windham, and the school has seen an influx of homeless children. They are getting food but no other provisions. He noted that there are some people living in the parking lot of Wal-Mart and a couple more living in the woods behind Lowes. Other towns have different provisions for this and Windham has nothing. They should look at Westbrook or other towns. Councilor Chapman said she always sends them to Phyllis.

Councilor Maxfield wished everyone luck as it is the last meeting before the election. He reminded folks that It is their duty and privilege to get out and vote.

Councilor Chapman wishes everyone luck in the election. If she returns, she greatly appreciated the support, if she does not return she hopes this Council will step up for the Highland Lake Leadership Team, the Highland Lake Out Reach Team, continue with the holiday decorations and to continue with the Volunteer Appreciation event and the Natural Resource Committee.

XIII. Agendas & Scheduling.

XIV. ADJOURN.

A motion was made by Councilor Nangle, seconded by Councilor Nadeau, that they be adjourned. The motion carried by the following vote at 8:40 p.m.

In Favor: 7 - Councilor Nadeau, Vice Chair Nangle, Muir, Council Chair Maxfield, Chapman, Councilor Haskell and Councilor Cummings

Respectfully submitted,

Linda S. Morrell
Town Clerk, CCM