



Town of Windham

Town Offices
8 School Road
Windham, Maine

Legislation Details (With Text)

File #: CD 18-201 **Version:** 1 **Name:**
Type: Discussion Item **Status:** Agenda Ready
File created: 6/14/2018 **In control:** Town Council
On agenda: 6/19/2018 **Final action:**
Title: Council-Staff Communications Policy.
Sponsors:
Indexes:
Code sections:

Attachments: 1. Cover Sheet CD 18-201, 2. Council Rules (Current), 3. Charter, 4. August 17, 2010 Council Meeting Agenda, 5. Council-Staff Communication Policies (from August 17, 2010 Council meeting), 6. Council-Staff Communications Guidelines DRAFT (from August 17, 2010 Council Meeting), 7. September 7, 2010 Council Meeting Agenda, 8. Council Rules DRAFT 2010 (from September 7, 2010 Council Meeting), 9. Personnel Policies - UPDATE Sept 2010 DRAFT (Code of Conduct only) (from September 7, 2010 Council Meeting), 10. September 14, 2010 Council Meeting Agenda, 11. 10-166 Materials (from September 14, 2010 Council Meeting)

Date	Ver.	Action By	Action	Result
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Council-Staff Communications Policy.

The Council adopted amendments to its rules of procedure and the town's personnel policies in 2010 relating to communications between members of the Council and town employees. The purpose of the amendments was to define and clarify boundaries of acceptable communication under the Charter provision in Article III, Section 2(A)(11) that "Except for the purpose of inquiry, the Council and its members shall deal with the administrative service solely through the Manager and neither the Council nor any member thereof shall give orders to any subordinates of the Manager, either publicly or privately."

Copies of materials from the Council's consideration of these changes in 2010 are attached.