



Town of Windham

Town Offices
8 School Road
Windham, Maine

Legislation Details (With Text)

File #: 23-210 **Version:** 1 **Name:**

Type: Order **Status:** Passed

File created: 10/18/2023 **In control:** Town Council

On agenda: 11/14/2023 **Final action:** 11/14/2023

Title: To approve minor amendments to and adopt the Council's Rules of Procedure.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 23-210 Cover Sheet.pdf, 2. Council Rules Amended.pdf

Date	Ver.	Action By	Action	Result
11/14/2023	1	Town Council	approved as amended	Pass

I. Council Action Requested.

To approve minor amendments to and adopt the Council's Rules of Procedure.

II. Basis for Council Action.

Council approval of this item is required because;

- a. Pursuant to Article II, Section 8 of the Charter, "the Council shall determine its own rules and order of business," and
- b. This order contemplates the modification of the Council's rules of procedure.

III. Issue Summary.

Please refer to the attached copy of the Council Rules of Procedure. It is recommended that the Council, as an annual practice on the first meeting after an election, recognize the rules set, and either adopt the rules as presented or offer suggestions to modify them.

The attached rules include these minor amendments:

- Section 1. A. Meeting time changed to 6:00 PM.
- Minor typographical correction in Sections 9(A) and 13(A).